

MEETING OF THE HIRING COMMITTEE - CAO OF THE CITY OF GREATER SUDBURY

Committee Room C-12
Tom Davies Square

Wednesday, July 8, 2015
Commencement: 10:02 p.m.

MAYOR BIGGER, IN THE CHAIR

Present

Councillors Signoretti, Kirwan, Lapierre, McIntosh, Mayor Bigger

City Officials

Kevin Fowke, Director of Human Resources and Organizational Development

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

PRESENTATIONS

Item 1 **Job Description Approval**

Kevin Fowke, Director of Human Resources and Organizational Development, provided a verbal presentation regarding Job Description Approval.

The following motion was presented:

HCC2015-01 McIntosh/Signoretti: THAT the City of Greater Sudbury recommends to Council the job description for the CAO as developed at the meeting of July 8, 2015.

CARRIED

Item 2 **Recruitment Method**

Kevin Fowke, Director of Human Resources and Organizational Development, provided a verbal presentation regarding Recruitment Method.

The following motion was presented:

HCC2015-02 McIntosh/Lapierre: THAT the City of Greater Sudbury directs staff to pursue option one from the memo from the Director of Human Resources and Organizational Development dated May 27, 2015;

AND THAT the Director of Human Resources and Organizational Development return to the committee with a draft recruitment plan.

CARRIED

PRESENTATIONS (cont'd)

Item 3 **Development of** **Short-Listing Tool**

Kevin Fowke, Director of Human Resources and Organizational Development, provided a verbal presentation regarding Development of Short-Listing Tool.

The following motion was presented:

HCC2015-03 Kirwan/Signoretti: THAT the City of Greater Sudbury hiring committee directs the Director of Human Resources and Organizational Development to return to the committee with a short-listing tool outlining the hard qualifications and a scoring key for applicants.

CARRIED

Adjournment

Lapierre/Signoretti: THAT this meeting does now adjourn. Time: 11:32 a.m.

CARRIED

Kevin Fowke, Director of Human Resources
and Organizational Development