

Tenders and Requests for Proposals



Request for Decision

Howard Armstrong Recreation Complex Soccer Fields RFP

Presented To:	City Council
Presented:	Wednesday, Sep 23, 2009
Report Date	Friday, Sep 11, 2009
Type:	Tenders and Requests for Proposals

Recommendation

That the award of Contract CDD09-24 for the design-build and construction of three soccer fields at the Howard Armstrong Recreation Complex be awarded to Dol Turf Restoration Ltd., this being the proposal which scored the highest number of points according to the evaluation grid criteria.

Finance Implications

There is no budget impact as funding for the soccer fields was approved through the 2008/2009 Community Development capital envelopes.

Background

As part of soccer field development, the department has been working closely with the Valley East Soccer Association to develop four full size soccer fields at the Howard Armstrong Recreation Complex. In 2008, the Valley East Soccer Association contributed \$150,000 to develop one of the full size fields. The field was completed in the fall of 2008 and will be used by the Association for the upcoming 2010 season. As part of the 2008/2009 capital project, funds have been allocated towards the construction of the remaining three full size soccer fields including a drainage pond.

This report is before council as it is a requirement of the City's Purchasing By-Law to seek Council approval for any projects (RFP's) over \$200,000 as per the Purchasing By-Law 2006-270.

The department selected a Request for Proposal option over a tendering process to provide flexibility in choosing the successful bidder. An RFP allows the City to rate the proposals on a number of criteria other than price alone, as is the case with the tendering process.

The department has also selected to proceed in a design-build and construction RFP in order to ensure that

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Division Review

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Recommended by the Department

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Recommended by the C.A.O.

Doug Nadorozny
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the bid proposals include the design of the soccer fields according to specification in order to ensure quality control.

Each proposal received was evaluated by a committee comprised of:

- Supplies and Services Co-ordinator
- Manager of Parks Services
- Engineer from Trow Associates Inc.

The evaluation team used the following criteria to evaluate each proposal:

- Fee proposal (25 pts)
- Experience with similar projects/past performance (15 pts)
- Experience/qualifications of key personnel (15 pts)
- Preliminary Design (description, explanation, sketches) (15 pts)
- Ability to provide specialized equipment (20 pts)
- Ability to comply with completion date (10 pts)

Proposals were received from 2 companies. Final scores for each one are as follows:

- Hollandia Land & Environmental Solutions = 55 pts
- DoI Turf Restoration Ltd. = 84 pts

The department recommends the approval of DoI Turf Restoration Ltd. at a cost of \$500,000 plus G.S.T. being the firm that scored the highest in accordance with the evaluation grid. Funds for this project have been budgeted in the 2008/2009 Community Development capital envelope.