

# CITY COUNCIL AGENDA

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City Council Meeting  
**Tuesday, August 22, 2017**  
Tom Davies Square

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## MAYOR BRIAN BIGGER, CHAIR

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11:30 a.m. CLOSED SESSION, COMMITTEE ROOM C-12

2:00 p.m. OPEN SESSION, COUNCIL CHAMBER

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### **ROLL CALL**

### **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Resolution to move into Closed Session to deal with four (4) items; three (3) items regarding Personal Matters - Identifiable Individual(s); and one (1) item regarding Labour Relations / Employee Negotiations providing an update on negotiations with CLAC Local 920 and IAFF (SPFFA) in accordance with the Municipal Act 2001, s. 239(2)(b)(d).

**(RESOLUTION PREPARED)**

### **RECESS**

### **MOMENT OF SILENT REFLECTION**

### **ROLL CALL**

**DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

## **MATTERS ARISING FROM THE CLOSED SESSION**

Deputy Mayor Landry-Altmann will rise and report on any matters discussed during the Closed Session. Council will then consider any resolution emanating from the Closed Session.

## **MATTERS ARISING FROM OPERATIONS COMMITTEE**

**August 21, 2017**

Council will consider, by way of one resolution, Operations Committee resolutions, which will be posted online following the meeting. Any questions regarding these resolutions should be directed to Councillor Kirwan, Chair, of the Operations Committee.

**(RESOLUTION PREPARED)**

## **MATTERS ARISING FROM EMERGENCY SERVICES COMMITTEE**

**August 21, 2017**

Council will consider, by way of one resolution, Emergency Services Committee resolutions, which will be posted online following the meeting. Any questions regarding these resolutions should be directed to Councillor Lapierre, Chair, of the Emergency Services Committee.

**(RESOLUTION PREPARED)**

## **MATTERS ARISING FROM COMMUNITY SERVICES COMMITTEE**

**August 21, 2017**

Council will consider, by way of one resolution, Community Services Committee resolutions, which will be posted online following the meeting. Any questions regarding these resolutions should be directed to Councillor Lapierre, Chair, of the Community Services Committee.

**(RESOLUTION PREPARED)**

## **MATTERS ARISING FROM THE PLANNING COMMITTEE**

## **August 21, 2017**

Council will consider, by way of one resolution, Planning Committee resolutions, which will be posted online following the meeting. Any questions regarding these resolutions should be directed to Councillor McIntosh, Chair, of the Planning Committee.

**(RESOLUTION PREPARED)**

## **MATTERS ARISING FROM HEARING COMMITTEE**

## **August 22, 2017**

Council will consider, by way of one resolution, Hearing Committee resolutions, which will be posted online following the meeting. Any questions regarding these resolutions should be directed to Councillor Signoretti, Chair, of the Hearing Committee.

**(RESOLUTION PREPARED)**

## **CONSENT AGENDA**

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

## **ADOPTING, APPROVING OR RECEIVING ITEMS IN THE CONSENT AGENDA**

**(RESOLUTION PREPARED FOR ITEMS C-1 TO C-11)**

## **MINUTES**

- |      |   |                |
|------|---|----------------|
| C-1. | Special City Council Minutes of June 26, 2017<br><b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b> | <b>25 - 26</b> |
| C-2. | Planning Committee Minutes of June 26, 2017<br><b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>   | <b>27 - 36</b> |
| C-3. | City Council Minutes of June 27, 2017<br><b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>         | <b>37 - 41</b> |

C-4.	Special City Council Minutes of June 28, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>42 - 46</b>
C-5.	Operations Committee Minutes of July 10, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>47 - 50</b>
C-6.	Community Services Committee Minutes of July 10, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>51 - 54</b>
C-7.	Planning Committee Minutes of July 10, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>55 - 67</b>
C-8.	Finance and Administration Committee Minutes of July 11, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>68 - 71</b>
C-9.	City Council Minutes of July 11, 2017 <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>72 - 98</b>

#### **ROUTINE MANAGEMENT REPORTS**

C-10.	Report dated July 11, 2017 from the General Manager of Corporate Services regarding Administrative Corrections to the Minutes of October 17, 2016 Planning Committee Meeting. <b>(RESOLUTION PREPARED)</b>  (This report provides an administrative amendment to the minutes of October 17, 2016 Planning Committee meeting.)	<b>99 - 101</b>
C-11.	Report dated July 26, 2017 from the General Manager of Corporate Services regarding City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan. <b>(RESOLUTION PREPARED)</b>  (This report outlines the City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan.)	<b>102 - 114</b>

#### **CORRESPONDENCE FOR INFORMATION ONLY**

C-12.	Report dated July 31, 2017 from the Director of Communications and Community Engagement regarding 2016 Employee Survey . <b>(FOR INFORMATION ONLY)</b>  (The City conducted its biannual employee survey late in 2016. This report provides an overview of the results and actions being undertaken in response to the survey.)	<b>115 - 119</b>
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|-------|--|------------------|
| C-13. | Report dated June 28, 2017 from the General Manager of Corporate Services regarding Notices Regarding Automatic Rent Reductions.<br><b>(FOR INFORMATION ONLY)</b><br><br>(This report deals with notices of automatic rent reductions under provincial legislation.)   | <b>120 - 123</b> |
| C-14. | Report dated June 27, 2017 from the General Manager of Corporate Services regarding Public Sale for Tax Arrears Under the Municipal Act - September 27, 2017.<br><b>(FOR INFORMATION ONLY)</b><br><br>(This report explains the public sale for tax arrears under the Municipal Act.)  | <b>124 - 125</b> |
| C-15. | Report dated August 4, 2017 from the General Manager of Corporate Services regarding Update on Implementation Plan for Council's Strategic Plan.<br><b>(FOR INFORMATION ONLY)</b><br><br>(This report provides the status of all projects identified in the implementation plan.)  | <b>126 - 135</b> |
| C-16. | Report dated July 20, 2017 from the Auditor General regarding Response to Questions to Audit Committee from the Beaver Lake Fire Committee.<br><b>(FOR INFORMATION ONLY)</b><br><br>(This report provides responses to questions to the Audit Committee from the Beaver Lake Fire Committee.)                                      | <b>136 - 138</b> |
| C-17. | Report dated August 2, 2017 from the Executive Director of Finance, Assets and Fleet regarding Contract Awards Exceeding \$50,000.00 January - May 2017.<br><b>(FOR INFORMATION ONLY)</b><br><br>(This report provides information regarding the City of Greater Sudbury Contract Awards Exceeding \$50,000 - January - May 2017.) | <b>139 - 148</b> |

## **REGULAR AGENDA**

### **MANAGERS' REPORTS**

- |      |   |                  |
|------|---|------------------|
| R-1. | Report dated July 31, 2017 from the Director of Economic Development regarding Primary Healthcare Provider Recruitment and Retention Program Update.<br><b>(RESOLUTION PREPARED)</b><br><br>(Update on Primary Healthcare Provider Recruitment and Retention Program including staff recommendations for Council's consideration) | <b>149 - 157</b> |
| R-2. | Report dated August 8, 2017 from the General Manager of Growth and Infrastructure regarding Capreol 2018 CIP Phase One Funding Sources.<br><b>(RESOLUTION PREPARED)</b><br><br>(The purpose of this report is to identify potential funding sources for Phase One of the Capreol CIP per Council direction)                       | <b>158 - 164</b> |
| R-3. | Report dated August 2, 2017 from the Chief Administrative Officer regarding Report on Filming in Residential Areas.<br><b>(RESOLUTION PREPARED)</b>   | <b>165 - 198</b> |

(This report will outline research done on best practices in other jurisdictions as well as considerations for management of film and television sector growth in Greater Sudbury.)

- R-4. Report dated August 1, 2017 from the General Manager of Growth and Infrastructure regarding Montrose Avenue Development Charge Credit and Cost Sharing Applications. **199 - 206**

**(RESOLUTION PREPARED)**

(The purpose of this report is to provide analysis and recommendations regarding Development Charge Credit and Cost Sharing applications for the extension of Montrose Avenue from Forestdale Drive to Woodbine Avenue.)

- R-5. Report dated August 9, 2017 from the Chief Administrative Officer regarding Event Centre Development. **207 - 214**

**(RESOLUTION PREPARED)**

(This report seeks City Council's authorization to direct staff to proceed with next steps in the development of the Kingsway site.)

## **BY-LAWS**

Draft by-laws are available for viewing by members of the public in the Clerk's Services Department on the day of the meeting. Approved by-laws are publically posted with the meeting agenda on the day after passage.

### **The following By-Laws will be read and passed:**

- 2017-135 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of August 22nd, 2017
- 2017-136 A By-law of the City of Greater Sudbury to Deem Lots 1, 2 and 3 on Plan 4S not to be a Plan of Subdivision for the Purposes of Subsection 4 of Section 50 of the Planning Act  
Planning Committee Resolution #PL2017-117
- 2017-137 A By-law of the City of Greater Sudbury to Authorize an Agreement with March of Dimes Canada Non-Profit Housing Corporation in accordance with the 2016 Social Infrastructure Fund (SIF) Program of the Ministry of Municipal Affairs and Housing  
City Council Resolution #CC2017-133
- 2017-138 A By-law of the City of Greater Sudbury to Authorize a Lease Agreement between Robin and Gail Pauley as Landlords and the City of Greater Sudbury as Tenant for the Lands and Premises at 39 Kari Road, Wahnapiatae  
Planning Committee Resolution PL2017-113

- 2017-139 A By-law of the City of Greater Sudbury to Authorize the Payment of Grants from the Healthy Community Initiative Fund, Ward 2  
City Council Resolution #CC2017-217  
(This by-law authorizes grants funded through the Healthy Community Initiative Fund for Ward 2.)
- 2017-140 A By-law of the City of Greater Sudbury to Authorize Various Tax Extension Agreements **215 - 219**  
(This by-law authorizes the Treasurer to sign tax extension agreements where appropriate, for properties on which tax arrears certificates have been registered.)  
Report dated July 20, 2017 from the General Manager of Corporate Services regarding 2017 Tax Extension Agreements.
- 2017-141 A By-law of the City of Greater Sudbury to Authorize the Cancellation, Reduction or Refund of Realty Taxes  
City Council Resolution #CC2017-218  
(This By-law provides for tax adjustments under Sections 357 and 358 of the Municipal Act, 2001 for properties eligible for cancellation, reduction or refund of realty taxes.)
- 2017-142 A By-law of the City of Greater Sudbury to Amend By-law 2010-1 being a By-law to Regulate Traffic and Parking on Roads in the City of Greater Sudbury  
Operations Committee Resolution #OP2017-10  
(This by-law amends the Traffic & Parking By-law to implement changes approved by Council related to pedestrian crossovers on Southview Drive and Bouchard Street, Sudbury.)
- 2017-143 A By-law of the City of Greater Sudbury to Amend By-law 2017-2 being a By-law of the City of Greater Sudbury Respecting the Appointment of Officials of the City  
(This by-law updates certain appointments to reflect staff changes.)
- 2017-144 A By-law of the City of Greater Sudbury to Amend By-law 2017-5 being a By-law of the City of Greater Sudbury Respecting the Delegation of Authority to Various Officers of the City  
(The amending by-law updates certain titles and implements some minor housekeeping changes.)
- 2017-145 A By-law of the City of Greater Sudbury to Amend By-law 2014-1 being a By-law of the City of Greater Sudbury Governing Procurement Policies and Procedures  
(This by-law amends the definition of Executive Leadership Team to reflect the retirement of the Executive Director of Legislative Services / City Clerk.)



- 2017-146 A By-law of the City of Greater Sudbury to Amend By-law 2009-178 being a By-law of the City of Greater Sudbury to Set Out Interpretive Provisions Applying to All By-Laws of the City of Greater Sudbury
- (This amending by-law adds provisions to assist in interpreting existing by-laws and agreements resulting from the retirement of the Executive Director of Legislative Services / City Clerk.)
- 2017-147 A By-law of the City of Greater Sudbury to Establish the Position and Duties of the External Advisor to the Audit Committee
- City Council Resolution CC2017-227
- 2017-148F A By-law of the City of Greater Sudbury Respecting the Remuneration to Members of Council of the City of Greater Sudbury and Local Boards
- (This by-law replaces the existing by-law in order to provide for remuneration of the External Advisor to the Audit Committee, to provide for a remuneration schedule for April 1, 2017 to March 31, 2018 and reflect the changes resulting from the separation of the Community Development and Emergency Services Committees.)
- 2017-149 A By-law of the City of Greater Sudbury to Authorize an Option to Purchase for the Event Centre from 1916596 Ontario Limited being Part of PIN 73561-0264 (LT), PIN 73561-0282 LT) and PIN 73561-0261(LT) located on Kingsway, Sudbury
- City Council Resolution #CC2017-185
- (This by-law provides authority to execute the option to purchase for the Event Centre and related agreements including the cost sharing agreement for the road construction, and an agreement for a conceptual plan for an entertainment centre, and to exercise various authorities related to these agreements.)
- 2017-150Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury
- Planning Committee Resolution #PL2016-28
- (This by-law rezones the subject property to “R3(61)”, Medium Density Residential Special in order to permit a fourth dwelling unit in a legal existing triplex -2401287 Ontario Inc., 897 Westmount Avenue, Sudbury.)
- 2017-151Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury
- Planning Committee Resolution #PL2016-61
- (This by-law rezones the subject property to “R3(62)”, Medium Density Residential Special in order to permit a four-unit multiple dwelling on the vacant westerly portion of the property – Sunbeam Meats Ltd, 427-433 Laforest Avenue, Sudbury.)

- 2017-152Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury  
Planning Committee Resolution #PL2017-99  
(This by-law rezones the subject lands to “R2-2(31)”, Low Density Residential Two in order to permit a multiple dwelling containing four residential dwelling units - Francis & Darlene Pickford, 2398 Lasalle Boulevard, Sudbury.)
- 2017-153Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury  
Planning Committee Resolution #PL2017-109  
(This by-law rezones the subject property to “R3(60)”, Medium Density Residential Special in order to permit a dwelling with a maximum four (4) units and a maximum building height of one storey - André & Natalie Gauvin, Alexandre Street, Val Therese.)
- 2017-154Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury  
Planning Committee Resolution #PL2017-110  
(This by-law rezones the subject property from “C1”, Local Commercial to “R3(63)”, Medium Density Residential Special in order to permit a four unit multiple dwelling - Maximum Construction North Limited, 237 Sixth Avenue, Lively.)
- 2017-155Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury  
Planning Committee Agenda of August 21, 2017  
(This by-law rezones the subject property to “R1-4”, Low Density Residential One in order to eliminate the split zoning that results from a proposed lot addition with abutting PIN 73500-0265 (LT) - Luc Rainville, Hector Rainville & Elizabeth Rainville, 2801 Main Street, Blezard Valley.)
- 2017-156P A By-Law of the City of Greater Sudbury to Adopt Plan Amendment No. 89 to the Official Plan for the City of Greater Sudbury  
Planning Committee Resolution #PL2017-202  
(The proposed amendment is a site-specific amendment to provide an exception to Section 6.2.2 to permit the severance of a lot having a frontage of less than 90 m and area of less than 30 ha. in the Agricultural Reserve - Ginette Filion and 1085937 Ontario Inc., Seguin Street, Chelmsford.)
- 2017-157 A By-law of the City of Greater Sudbury to Authorize an Agreement with Greater Sudbury Police Service for Dispatch Services  
Emergency Services Resolution #ES2017-02

## **MOTIONS**

## **Business Case Regarding All Three Categories of Road Surface Maintenance**

Motion as presented by Councillor McIntosh and Councillor Jakubo:

WHEREAS 620 lane kilometers of the total 3600 lane km in the City of Greater Sudbury are gravel surfaced roads;

AND WHEREAS the industry best practice for gravel resurfacing suggests that gravel roads should receive a 150mm overbuild of granular material every 10 years;

AND WHEREAS the 2017 gravel budget for “loose top surface maintenance” is \$573,858 for the entire City;

AND WHEREAS our current annual budget allocation allows us to resurface gravel roadways approximately every 100 years, and asphalt service levels are approximately every 85 years;

AND WHEREAS the City incorporates an Asset Management approach to road restoration and maintenance on three general categories of assets including asphalt, surface treatment and gravel;

NOW THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to prepare a business case for the 2018 Budget to increase the budgets for “all three categories of surface maintenance” roads to reduce the resurface timing from current levels to options of every 100 years, 75 years, every 50 years, every 25 years and every 10 years.

## **ADDENDUM**

## **CIVIC PETITIONS**

## **QUESTION PERIOD AND ANNOUNCEMENTS**

## **NOTICES OF MOTION**

## **ADJOURNMENT**



# CONSEIL MUNICIPAL ORDRE DU JOUR

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Réunion du Conseil municipal  
**22 août 2017**  
Place Tom Davies

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## MAYOR BRIAN BIGGER, PRÉSIDENT(E)

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11 h 30 SÉANCE A HUIS CLOS, SALLE DE RÉUNION C-12

14 h SÉANCE PUBLIQUE, SALLE DU CONSEIL

Les réunions du Conseil de la Ville du Grand Sudbury et de ses comités sont accessibles et sont diffusés publiquement en ligne et à la télévision en temps réel et elles sont enregistrées pour que le public puisse les regarder sur le site Web de la Ville à l'adresse <https://agendasonline.greatersudbury.ca>.

Sachez que si vous faites une présentation, si vous prenez la parole ou si vous vous présentez sur les lieux d'une réunion pendant qu'elle a lieu, vous, vos commentaires ou votre présentation pourriez être enregistrés et diffusés.

Vos renseignements sont recueillis aux fins de prise de décisions éclairées et de transparence du Conseil municipal en vertu de diverses lois municipales et divers règlements municipaux, et conformément à la *Loi de 2001 sur les municipalités*, à la *Loi sur l'aménagement du territoire*, à la *Loi sur l'accès à l'information municipale et la protection de la vie privée* et au *Règlement de procédure* de la Ville du Grand Sudbury.

Pour obtenir plus de renseignements au sujet de l'accessibilité, de la consignation de vos renseignements personnels ou de la diffusion en continu en direct, veuillez communiquer avec le Bureau de la greffière municipale en composant le 3-1-1 ou en envoyant un courriel à l'adresse [clerks@grandsudbury.ca](mailto:clerks@grandsudbury.ca).

### **APPEL NOMINAL**

### **DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES ET LEUR NATURE GÉNÉRALES**

Résolution pour passer à une séance à huis clos pour délibérer sur quatre (4) *questions, soit trois (3) points concernant des questions personnelles (personne(s) identifiable(s)) et une (1) question de relations du travail ou de négociations avec les employés pour donner un compte rendu des négociations avec la section locale 920 de la CLAC et la section locale 527 de l'IAFF (SPFFA)*, conformément à la Loi de 2001 sur les municipalités, art. 239 (2)(b)(d).

**(RÉSOLUTION PRÉPARÉE)**

### **SUSPENSION DE LA SÉANCE**

### **MOMENT DE SILENCE**

### **APPEL NOMINAL**

## **DÉCLARATION D'INTÉRÊTS PÉCUNIAIRES ET LEUR NATURE GÉNÉRALES**

## **QUESTIONS DÉCOULANT DE LA SÉANCE À HUIS CLOS**

Maire adjointe Landry-Altmann rapportera toutes questions traitée pendant la séance à huis clos. Le Conseil examinera ensuite les résolutions.

## **QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES OPÉRATIONS**

**Le 21 août, 2017**

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions du Comité des opérations qui seront affichées après la réunion. Toute question concernant ces résolutions devrait être adressée au Conseiller Kirwan, président du Comité des opérations.

**(RÉSOLUTION PRÉPARÉE)**

## **QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES SERVICES D'URGENCE**

**Le 21 août, 2017**

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions du Comité des services d'urgence qui seront affichées après la réunion. Toute question concernant ces résolutions devrait être adressée au Conseiller Lapierre, président du Comité des services d'urgence.

**(RÉSOLUTION PRÉPARÉE)**

## **QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES SERVICES COMMUNAUTAIRES**

**Le 21 août, 2017**

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions du Comité des services communautaire qui seront affichées après la réunion. Toute question concernant ces résolutions devrait être adressée au Conseiller Lapierre, président du Comité des services communautaire.

**(RÉSOLUTION PRÉPARÉE)**

## **QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DE LA PLANIFICATION**

### **Le 21 août, 2017**

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions du Comité de la planification qui seront affichées après la réunion. Toute question concernant ces résolutions devrait être adressée à la Conseillère McIntosh, présidente du Comité de la planification.

**(RÉSOLUTION PRÉPARÉE)**

## **QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ D'AUDITION**

### **Le 22 août, 2017**

Le Conseil municipal étudiera, par voie d'une résolution, les résolutions du Comité d'audition qui seront affichées après la réunion. Toute question concernant ces résolutions devrait être adressée au Conseiller Signoretti, président du Comité d'audition.

**(RÉSOLUTION PRÉPARÉE)**

## **Order du jour des résolutions**

(Par souci de commodité et pour accélérer le déroulement des réunions, les questions d'affaires répétitives ou routinières sont incluses à l'ordre du jour des résolutions, et on vote collectivement pour toutes les questions de ce genre.

À la demande d'un conseiller, on pourra traiter isolément d'une question d'affaires de l'ordre du jour des résolutions par voie de débat ou par vote séparé. Dans le cas d'un vote séparé, la question d'affaires isolée est retirée de l'ordre du jour des résolutions et on ne vote collectivement qu'au sujet des questions à l'ordre du jour des résolutions.

Toutes les questions d'affaires à l'ordre du jour des résolutions sont inscrites séparément au procès-verbal de la réunion.)

## **ADOPTION, APPROBATION OU RÉCEPTION D'ARTICLES DANS L'ORDRE DU JOUR DES CONSENTEMENTS**

**(RÉSOLUTION PRÉPARÉE POUR LES ARTICLES DE L'ORDRE DU JOUR DES  
RÉSOLUTION C-1 À C-11)**

## **PROCÈS-VERBAUX**

- |      |  |                |
|------|--|----------------|
| C-1. | Procs Verbal du 26 juin 2017, Réunions extraordinaires du Conseil municipal<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b> | <b>25 - 26</b> |
| C-2. | Procs Verbal du 26 juin, 2017, Comité de planification<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>                      | <b>27 - 36</b> |



C-3.	Procs Verbal du 27 juin 2017 Conseil municipal <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>37 - 41</b>
C-4.	Procs Verbal du 28 juin, 2017, Réunions extraordinaires du Conseil municipal <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>42 - 46</b>
C-5.	Procs Verbal du 10 juillet, 2017, Comité des opérations <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>47 - 50</b>
C-6.	Procs Verbal du 7 juillet, 2017, Comité des services communautaires <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>51 - 54</b>
C-7.	Procs Verbal du 10 juillet, 2017, Comité de planification <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>55 - 67</b>
C-8.	Procs Verbal du 7 juillet 2017 Comité des finances et de l'administration <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>68 - 71</b>
C-9.	Procs Verbal du 11 juillet 2017 Conseil municipal <b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>	<b>72 - 98</b>

## **RAPPORTS DE GESTION COURANTS**

C-10.	Rapport du Directeur général des Services corporatifs, daté du 11 juillet 2017 portant sur Corrections d'ordre administratif apportées au procès-verbal de la réunion du Comité de planification tenue le 17 octobre 2016. <b>(RÉSOLUTION PRÉPARÉE)</b>  (Ce rapport explique les modifications d'ordre administratif du procès-verbal de la réunion du comité de planification tenue le 17 octobre 2016.)	<b>99 - 101</b>
C-11.	Rapport du Directeur général des Services corporatifs, daté du 26 juillet 2017 portant sur Plan d'accessibilité pluriannuel 2017-2021 de la Ville du Grand Sudbury. <b>(RÉSOLUTION PRÉPARÉE)</b>  (Ce rapport décrit le Plan d'accessibilité pluriannuel 2017-2021 de la Ville du Grand Sudbury.)	<b>102 - 114</b>

## **CORRESPONDANCE À TITRE DE RENSEIGNEMENTS SEULEMENT**

C-12.	Rapport de la Directrice des Communications et engagement communautaire, daté du 31 juillet 2017 portant sur Sondage des employés de 2016. <b>(A TITRE D'INFORMATION)</b>	<b>115 - 119</b>
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(La Ville a mené son sondage semestriel des employés à la fin 2016. Ce rapport donne un aperçu des résultats et des mesures qu'on prend en réponse au sondage.)

- C-13. Rapport du Directeur général des Services corporatifs, daté du 28 juin 2017 portant sur Avis au sujet des réductions automatiques de loyer. **120 - 123**

**(A TITRE D'INFORMATION)**

(Ce rapport porte sur les avis au sujet des réductions automatiques de loyer aux termes de la loi provinciale.)

- C-14. Rapport du Directeur général des Services corporatifs, daté du 27 juin 2017 portant sur Vente publique pour arriérés d'impôts en vertu de la Loi sur les municipalités – le 27 septembre 2017. **124 - 125**

**(A TITRE D'INFORMATION)**

(Ce rapport explique la vente publique pour arriérés d'impôts en vertu de la Loi sur les municipalités.)

- C-15. Rapport du Directeur général des Services corporatifs, daté du 04 août 2017 portant sur Compte rendu du plan de mise en œuvre quant au Plan stratégique du Conseil municipal. **126 - 135**

**(A TITRE D'INFORMATION)**

(Ce rapport décrit l'état d'avancement de tous les projets indiqués dans le plan de mise en œuvre.)

- C-16. Rapport du vérificateur général, daté du 20 juillet 2017 portant sur Réponse aux questions au Comité de vérification du Comité sur les feux du lac Beaver . **136 - 138**

**(A TITRE D'INFORMATION)**

(Ce rapport donne la réponse aux questions au Comité de vérification du Comité sur les feux du lac Beaver.)

- C-17. Rapport du directeur général des Finances, des Biens et des Véhicules , daté du 02 août 2017 portant sur Attribution de contrats dépassant 50 000 \$ - janvier- mai 2017. **139 - 148**

**(A TITRE D'INFORMATION)**

(Attribution de contrats dépassant 50 000 \$ - janvier - mai 2017 de la Ville du Grand Sudbury.)

## **Ordre du jour régulier**

### **RAPPORTS DES GESTIONNAIRES**

- R-1. Rapport du directeur de l'Expansion commerciale, daté du 31 juillet 2017 portant sur Compte rendu du Programme de recrutement et de maintien en poste des fournisseurs de soins de santé primaires . **149 - 157**

**(RÉSOLUTION PRÉPARÉE)**

(Compte rendu du Programme de recrutement et de maintien en poste des fournisseurs de soins de santé primaires, notamment les recommandations du personnel aux fins d'examen du Conseil municipal)

- R-2. Rapport du directeur général, Croissance et Infrastructure , daté du 08 août 2017 portant sur Sources de financement de la phase un du Plan d'améliorations communautaires de Capreol 2018 . **158 - 164**  
**(RÉSOLUTION PRÉPARÉE)**  
 (Ce rapport a pour but de trouver des sources possibles de financement de la phase un du PAC de Capreol conformément aux directives du Conseil municipal)
- R-3. Rapport de l'Administrateur en chef, daté du 02 août 2017 portant sur Rapport sur le tournage de films dans les secteurs résidentiels. **165 - 198**  
**(RÉSOLUTION PRÉPARÉE)**  
 (Ce rapport décrira les recherches effectuées en matière des pratiques exemplaires dans d'autres municipalités de même que des considérations en matière de gestion de la croissance du secteur du film et de la télévision dans le Grand Sudbury.)
- R-4. Rapport du directeur général, Croissance et Infrastructure , daté du 01 août 2017 portant sur Applications de crédit de redevance d'aménagement et de partage du coût quant à l'avenue Montrose. **199 - 206**  
**(RÉSOLUTION PRÉPARÉE)**  
 (Ce rapport a pour but de donner une analyse et des recommandations concernant des applications de crédit de redevance d'aménagement et de partage du coût du prolongement de l'avenue Montrose, de la promenade Forestdale à l'avenue Woodbine.)
- R-5. Rapport Administrateur en chef, daté du 09 août 2017 portant sur Aménagement du Centre d'activités. **207 - 214**  
**(RÉSOLUTION PRÉPARÉE)**  
 (Ce rapport a pour but d'obtenir l'autorisation du Conseil municipal pour conclure une entente avec la société Zulich Entreprises qui synchronise l'aménagement d'un casino et d'un centre d'activités sur l'emplacement du Kingsway.)

## **RÈGLEMENTS**

Les membres du public peuvent consulter les projets de règlement municipal au Bureau de la greffière municipale le jour de la réunion. Les règlements municipaux approuvés sont affichés publiquement avec l'ordre du jour de la réunion le lendemain de leur adoption.

### **Les règlements suivants seront lus et adoptés :**

- 2017-135 Règlement de la Ville du Grand Sudbury pour confirmer les délibérations du Conseil municipal lors de sa réunion tenue le 22 août 2017
- 2017-136 Règlement de la Ville du Grand Sudbury déterminant que les lots 1, 2 et 3 du plan 4S ne sont pas un plan de lotissement aux fins du paragraphe 4 de l'article 50 de la Loi sur l'aménagement du territoire
- Résolution du Comité de planification numéro PL2017-117

- 2017-137 Règlement de la Ville du Grand Sudbury autorisant une entente avec la Société de logement sans but lucratif de La Marche des dix sous du Canada conformément au programme du Fonds pour l'infrastructure sociale (FIS) 2016 du ministère des Affaires municipales et du Logement
- Résolution du Conseil municipal numéro CC2017-133
- 2017-138 Règlement de la Ville du Grand Sudbury autorisant une convention de bail entre Robin et Gail Pauley, à titre de propriétaires, et la Ville du Grand Sudbury, à titre de locataire, des terres et des locaux situés au 39, chemin Kari, à Wahnapiatae
- Résolution du Conseil municipal numéro PL2017-113
- 2017-139 Règlement de la Ville du Grand Sudbury autorisant le paiement des subventions provenant du fonds de l'initiative communauté en santé, Quartier 2
- Résolution du Conseil municipal numéro CC2017-217
- (Ce règlement autorise une subvention financée par l'entremise du fonds de l'initiative communauté en santé du quartier 2.)
- 2017-140 Règlement de la Ville du Grand Sudbury autorisant divers accords de prorogation du paiement d'impôt **215 - 219**
- (Ce règlement autorise le trésorier de la Ville à signer divers accords de prorogation des paiements d'impôt le cas échéant, pour des terrains pour lesquels des certificats d'arriérés d'impôt ont été enregistrés.)
- Rapport du Directeur général des Services corporatifs, daté du 20 juillet 2017 portant sur Ententes de prorogation du paiement d'impôt de 2017 .
- 2017-141 Règlement de la Ville du Grand Sudbury autorisant l'annulation, la réduction ou le remboursement des impôts fonciers
- Résolution du Conseil municipal numéro CC2017-218
- (Ce règlement prévoit des rajustements d'impôt en vertu des articles 357 et 358 de la Loi de 2001 sur les municipalités pour les terrains admissibles à l'annulation, à la réduction et au remboursement des impôts fonciers.)
- 2017-142 Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-1, étant un règlement régissant la circulation et le stationnement sur les routes de la Ville du Grand Sudbury
- Résolution du Comité des opérations numéro OP2017-10
- (Ce règlement municipal modifie le règlement municipal sur la circulation et le stationnement pour mettre en œuvre des modifications approuvées par le Conseil municipal.)
- 2017-143 Règlement de la Ville du Grand Sudbury modifiant le règlement 2017-2 sur la nomination d'officiels de la Ville du Grand Sudbury
- (Ce règlement municipal met à jour certaines nominations pour refléter des changements de personnel.)

- 2017-144 Règlement de la Ville du Grand Sudbury modifiant le règlement municipal 2017-5 étant un règlement de la Ville du Grand Sudbury visant la délégation de l'autorité à divers représentants de la Ville
- (Le règlement municipal modificatif met à jour certains titres et met en œuvre certaines modifications mineures d'ordre administratif.)
- 2017-145 Règlement de la Ville du Grand Sudbury modifiant le règlement municipal 2014-1 étant un règlement de la Ville du Grand Sudbury régissant les politiques et les procédures en matière d'approvisionnements
- (Ce règlement municipal modifie la définition de la haute direction pour refléter la retraite de la directrice administrative des Services législatifs/greffière municipale.)
- 2017-146 Règlement de la Ville du Grand Sudbury modifiant le règlement municipal 2009-178 étant un règlement de la Ville du Grand Sudbury établissant des dispositions d'interprétation qui s'appliquent à tous les règlements de la Ville du Grand Sudbury
- (Ce règlement municipal modificatif ajoute des dispositions visant à aider à interpréter les règlements municipaux existants et les ententes découlant de la retraite de la directrice administrative des Services législatifs/greffière municipale.)
- 2017-147 Règlement de la Ville du Grand Sudbury établissant le poste et les fonctions de la conseillère externe ou du conseiller externe du Comité de vérification
- Résolution du Conseil municipal numéro CC2017-227
- 2017-148F Règlement de la Ville du Grand Sudbury sur la rémunération des membres du conseil municipal de la Ville du Grand Sudbury et des conseils locaux
- (Ce règlement municipal remplace le règlement municipal existant afin de prévoir la rémunération de la conseillère externe ou du conseiller externe du Comité de vérification, de prévoir un calendrier de rémunération du 1er avril 2017 au 31 mars 2018 et de refléter les changements résultant de la séparation des comités de développement communautaire et des services d'urgence.)
- 2017-149 Règlement de la Ville du Grand Sudbury autorisant l'option d'acheter pour le Centre d'activités à la société 1916596 Ontario Limited la propriété étant une partie de la parcelle numéro 73561-0264 (LT), de la parcelle numéro 73561-0282 (LT) et de la parcelle numéro 73561-0261 (LT), située sur le Kingsway, à Sudbury
- Résolution du Conseil municipal numéro CC2017-185
- (Ce règlement municipal accorde l'autorité de signer l'option d'acheter une propriété pour le Centre d'activités et des ententes connexes, notamment l'entente de partage du coût pour la construction de la route et l'entente sur le plan conceptuel pour un centre de divertissement, et d'exercer diverses autorités relativement à ces ententes.)

- 2017-150Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Résolution du Comité de planification numéro PL2016-28
- (Ce règlement municipal rezone la propriété en question « R3(61) », zone résidentielle de densité moyenne spéciale, afin de permettre un quatrième logement dans un triplex existant légal - 2401287 Ontario Inc., 897, avenue Westmount, à Sudbury.)
- 2017-151Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Résolution du Comité de planification numéro PL2016-61
- (Ce règlement municipal rezone la propriété en question « R3(62) », zone résidentielle de densité moyenne spéciale, afin de permettre un immeuble comptant quatre appartements sur la partie vacante ouest de la propriété – Sunbeam Meats Ltd, 427-433, avenue Laforest, à Sudbury.)
- 2017-152Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Résolution du Comité de planification numéro PL2017-99
- (Ce règlement municipal rezone les terres en question « R2-2(31) », zone résidentielle de faible densité deux, afin de permettre un immeuble comptant quatre appartements - Francis et Darlene Pickford, 2398, boulevard Lasalle, à Sudbury.)
- 2017-153Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Résolution du Comité de planification numéro PL2017-109
- (Ce règlement municipal rezone la propriété en question « R3(60) », zone résidentielle de densité moyenne spéciale, afin de permettre un immeuble comptant quatre (4) appartements au maximum et d'une hauteur maximale de un étage - André et Natalie Gauvin, rue Alexandre, Val Thérèse.)
- 2017-154Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Résolution du Comité de planification numéro PL2017-110
- (Ce règlement municipal rezone la propriété en question de « C1 », zone commerciale locale, à « R3(63) », zone résidentielle de densité moyenne spéciale, afin de permettre un immeuble comptant quatre appartements - Maximum Construction North Limited, 237, 6e Avenue, à Lively.)
- 2017-155Z Règlement de la Ville du Grand Sudbury modifiant le règlement 2010-100Z étant le règlement général sur le zonage de la Ville du Grand Sudbury
- Ordre du jour de la reunion du Comité de planification tenue le 21 août 2017
- (Ce règlement municipal rezone la propriété en question « R1-4 », zone résidentielle de faible densité un, afin d'éliminer éliminer le zonage multiple qui

résulte de l'ajout d'un lot proposé avec la parcelle numéro 73500-0265 (LT) contiguë - Luc Rainville, Hector Rainville et Elizabeth Rainville, 2801, rue Main, à Blezard Valley.)

2017-156P Règlement de la Ville du Grand Sudbury adoptant la modification du Plan Officiel no 66 pour la Ville du Grand Sudbury

Résolution du Comité de planification numéro PL2017-202

(La modification proposée est propre à l'emplacement pour prévoir une exception à la section 6.2.2 du Plan officiel afin de permettre la disjonction d'un lot ayant une façade de moins de 90 m et une superficie de moins de 30 ha dans la réserve agricole - Ginette Filion et 1085937 Ontario Inc., rue Séguin, à Chelmsford.)

2017-157 Règlement de la Ville du Grand Sudbury autorisant une entente avec les services policiers du Grand Sudbury pour les services d'expéditions

Résolution du Comité des services d'urgence numéro ES2017-02

## **MOTION**

### **Dossier d'analyse concernant toutes les trois catégories d'entretien de surface routière**

Motion présentée par la conseillère municipale McIntosh et la conseiller municipal Jakubo:  
ATTENDU QUE 620 kilomètres de voie d'un total de 3 600 kilomètres de voie dans la Ville du Grand Sudbury sont des routes revêtues de gravier;

ATTENDU QUE la pratique exemplaire de l'industrie pour le resurfaçage de gravier suggère que les routes de gravier devraient recevoir une couche de matériau granulaire de 150 mm tous les 10 ans;

ATTENDU QUE le budget de gravier de 2017 pour « l'entretien de la surface des routes à revêtement mou » est de 573 858 \$ pour toute la Ville;

ATTENDU QUE notre affectation budgétaire annuelle actuelle nous permet de resurfer les routes en gravier environ tous les 100 ans et que les niveaux d'entretien de l'asphalte sont d'environ une fois tous les 85 ans;

ATTENDU QUE la Ville incorpore une approche de gestion des biens à la remise en état et à l'entretien des routes quant à trois catégories générales de biens, notamment l'asphalte, le traitement de surface et le gravier;

PAR CONSÉQUENT, IL EST RÉSOLU QUE la Ville du Grand Sudbury demande au personnel de préparer un dossier d'analyse pour le budget de 2018 pour augmenter les affectations budgétaires pour les routes de « toutes les trois catégories d'entretien routier » pour réduire le temps de resurfaçage des niveaux actuels aux options d'à tous les 100 ans, les 75 ans, les 50 ans, les 25 ans et les 10 ans.

**ADDENDA**

**PÉTITIONS CIVIQUES**

**PÉRIODE DE QUESTIONS ET ANNONCES**

**AVIS DE MOTIONS**

**LEVÉE DE LA SÉANCE**



Location:	Tom Davies Square
Commencement:	3:05 PM
Adjournment:	4:39 PM

## Minutes

### Special City Council Minutes of 6/26/17

## Deputy Mayor Landry-Altmann, In the Chair

Present	Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Reynolds, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Caroline Hallsworth, Executive Director, Legislative Services/City Clerk; Catherine Matheson, General Manager Community Development; Joanne Kelly, Director Human Resources and Organizational Development; Brenda Loubert, Director of North East Centre of Excellence in Senior's Health; Ron Henderson, GM/Advisor to the CAO; Keith Forrester, Real Estate Coordinator; Ed Stankiewicz, Executive Director Finance, Assets and Fleet

## Declarations of Pecuniary Interests and the general nature thereof

None declared

### Closed Session

The following resolution was presented:

CC2017-181 Kirwan/Cormier: THAT the City of Greater Sudbury moves to Closed Session to deal with one (1) Personal Matter about Identifiable Individuals regarding Pioneer Manor staff and one (1) Acquisition and Disposition of Land Matter regarding Downtown Kingsway, in accordance with the Municipal Act 2001, s.239(2)(b)(c).

**CARRIED**

Council moved into closed session at 3:06 p.m.

## **Recess**

## **Reconvene**

At 4:37 p.m. Council commenced the Open Session.

## **His Worship Mayor Brian Bigger, In the Chair**

## **Matters Arising from the Closed Meeting**

Deputy Mayor Landry-Altmann, as Chair of the Closed Session, reported that Council met in Closed Session to deal with one (1) Personal Matter about Identifiable Individuals regarding Pioneer Manor staff and one (1) Acquisition and Disposition of Land Matter regarding Downtown Kingsway, in accordance with the Municipal Act 2001, s.239(2)(b)(c). No direction or recommendation emanated from the meeting.

## **Addendum**

No Addendum was presented.

## **Civic Petitions**

No Civic Petitions were submitted.

## **Question Period and Announcements**

No Questions were asked.

## **Notice of Motion**

No Notices of Motion were presented.

## **Adjournment**

Cormier/Kirwan: THAT this meeting does now adjourn. Time: 4:39 p.m.

**CARRIED**

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Mayor Bigger, Chair

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Caroline Hallsworth, Executive  
Director, Legislative Services/City  
Clerk

Location:	Tom Davies Square
Commencement:	5:30 PM
Adjournment:	6:56 PM

## Minutes

### Planning Committee Minutes of 6/26/17

## Councillor McIntosh, In the Chair

Present	Councillors Lapierre, Jakubo, Sizer, McIntosh, Landry-Altmann
City Officials	Jason Ferrigan, Director of Planning Services; Eric Taylor, Manager of Development Approvals; Robert Webb, Supervisor of Development Engineering; Alex Singbush, Senior Planner; Adam Kosnick, Manager, Regulated Services/Deputy City Clerk; Danielle Wicklander, Legislative Compliance Coordinator; Renée Stewart, Clerk's Services Assistant

## Declarations of Pecuniary Interests and the general nature thereof

None declared

## Public Hearings

- 1 Marc & Carole Groulx - Application for a temporary use by-law in order to permit a mobile home as a garden suite in an RU, Rural zone, 755 Suez Drive, Hanmer

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 6, 2017 from the General Manager of Growth and Infrastructure regarding Marc & Carole Groulx - Application for a temporary use by-law in order to permit a mobile home as a garden suite in an RU, Rural zone, 755 Suez Drive, Hanmer.

Marc Groulx, the applicant was present.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolution was presented:

PL2017-98 Landry-Altman/Sizer: THAT the City of Greater Sudbury approves the application by Marc & Carole Groulx to amend Zoning By law 2010-100Z with respect to lands described as PIN 73508-1017, Parcel 7381 S.E.S., in Lot 9, Concession 3, Township of Capreol in order to permit a garden suite in accordance with Section 39 of the Planning Act for a temporary period of ten (10) years.

**YEAS:** Councillors Lapierre, Jakubo, Sizer, Landry-Altman and McIntosh.

**CARRIED**

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

- 2 Francis & Darlene Pickford – Application for rezoning in order to permit a multiple dwelling containing four residential dwelling units, 2398 Lasalle Boulevard, Sudbury

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 6, 2017 from the General Manager of Growth and Infrastructure regarding Francis & Darlene Pickford – Application for rezoning in order to permit a multiple dwelling containing four residential dwelling units, 2398 Lasalle Boulevard, Sudbury.

Dave Dorland, agent to the applicant and Francis Pickford, the applicant, were present.

Eric Taylor, Manager of Development Approvals, outlined the report.

Mr. Dorland stated that Mr. Pickford is awaiting the passing of the rezoning By-law in order to continue his endeavors.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolution was presented:

PL2017-99 Sizer/Landry-Altman: THAT the City of Greater Sudbury approves the application by Francis and Darlene Pickford to amend By law 2010-100Z being the Zoning By-law for the City of Greater Sudbury to change the zoning classification from "R2-2", Low Density Residential Two to "R2(S)", Low Density Residential Two Special on those lands described as PIN 73564-0012, Parcel 49517 SES, Lot 69, Plan M 255, Parts 1 & 3, Plan 53R-13171, Lot 9, Concession 6, Township of Neelon, subject to the following conditions:

1. That prior to the enactment of an amending zoning by-law the owner shall submit a building permit application to the satisfaction of the Chief Building Official for the two existing residential dwelling units that were constructed without a permit; and,
2. That the amending zoning by-law contain the following site-specific provisions:
  - a. That in addition to the uses permitted in an "R2", Low Density Residential Zone a multiple dwelling containing a maximum of four residential dwelling units shall also be permitted;
  - b. That a minimum of one parking space per dwelling unit shall be required for a multiple

dwelling and all required parking spaces be provided in the rear yard; and,

c. That the required parking space located within the existing detached garage shall have a minimum length as shown on the building permit plans that are to be submitted to the satisfaction of the Chief Building Official.

**YEAS:** Councillors Lapierre, Jakubo, Sizer, Landry-Altmann and McIntosh.

**CARRIED**

As no public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

- 3 T.J. Herault – Application for rezoning in order to facilitate development of two multiple dwellings with each building containing four residential dwelling units, 1197 Howey Drive, Sudbury

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 7, 2017 from the General Manager of Growth and Infrastructure regarding T.J. Herault – Application for rezoning in order to facilitate development of two multiple dwellings with each building containing four residential dwelling units, 1197 Howey Drive, Sudbury.

Dave Dorland, agent to the applicant and TJ Herault, the applicant, were present.

Eric Taylor, Manager of Development Approvals, outlined the report.

Eric Taylor, Manager of Development Approvals, stated that should blasting be required, it would be dealt with through the Building Services department. A blasting report would be required by a qualified professional and of this report would include a survey of the condition assessment of the surrounding properties. This is required in order to assess the conditions of the buildings in a certain radius of the blasting before it occurs. He further stated that the zoning By-law requires either fencing or a landscaped strip to be provided. The minimum width of the landscaped strip abutting the property lines would be three (3) metres, which can be reduced to 1.8 metres if a fence with a minimum height of 1.5 metres is present. There are opportunities for these buffers to be implemented in this application. He also stated there is no need for a special exemption as it would be a requirement of the By-law.

Mr. Dorland stated Mr. Herault has met with the author of the letter of concern, Judy Golka, and they appear to have resolved the issues noted in the letter. They have an agreement between neighbours that a fence will be a condition of the building permit given the side yards and the landscaping available.

Judy Golka, concerned area resident, stated that when she first wrote her letter, she had many concerns. However, she has spoken with the applicant and this has resolved many of her concerns. She would like to state that she strongly wishes that a privacy fence be built in order to separate her property from the new development. She also stated that the minimum requirements for the fence are not sufficient for the amount of privacy she is losing.

Nicole Venne, concerned area resident, stated she is content with the Committee having addressed the concerns regarding blasting; however, she has other concerns with the application. She lives at the property two doors down from the subject property, and Ms. Golka is her neighbour. Her property extends further back than Ms. Golka's and she has

concerns that she will also lose her privacy. She would like for a privacy fence to be built along the back portion of the subject property. She further stated that the tenants of the abutting property have not maintained it. She has been trying to sell her house and has had individuals inquire about the cleanliness and landscaping of the property. She further stated that the subject property has recently built a fire pit three (3) feet from her house which also concerns her. She stated that she would hope that a privacy fence be built in order to not have the subject property's parking lot as her view.

Mr. Dorland stated that Mr. Herault has made a handshake agreement to build a privacy fence and, the fence will be constructed to the required standards. He also stated that they will address the concerns brought up by the neighbours.

Eric Taylor, Manager of Development Approvals, stated that the City has a Property Standards By-law which would pertain to unkept lawns and the issues of maintenance brought up by Ms. Venne. He further stated that the zoning By-law requires that an opaque fence be provided along the side lot line abutting the property to the east zoned R-1. The zoning By-law also provides for a minimum height of 1.5 metres but a maximum height of two (2) metres for the the opaque portion of the fence. Any portion above two (2) metres in height cannot be opaque. The fence would need to go the entire length of the building because the set back is only 1.8 metres. A portion of the parking also has less than a three (3) metre set back which means it would also require fencing. He further stated that there is no limit specified for the non-opaque portion of the fence.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolution was presented:

PL2017-100 Landry-Altmann/Sizer: THAT the City of Greater Sudbury approves the application by T.J. Herault to amend By-law 2010-100Z being the Zoning By-law for the City of Greater Sudbury to change the zoning classification from "R2-2", Low Density Residential Two to "R3", Medium Density Residential on those lands described as PIN 73581-0463, Parcel 15379, Parts 1 & 2, Plan 53R-17291, Lot 2, Concession 3, Township of McKim subject to the following:

1) That prior to the enactment of the amending by-law, the owner shall provide Planning Services with a registered survey of the portion of the subject lands on which the two multiple dwellings are to be located and zoned "R3", Medium Density Residential, allowing the by-law to be prepared.

**YEAS:** Councillors Lapierre, Jakubo, Sizer, Landry-Altmann and McIntosh.

**CARRIED**

Public comment was received and considered and had no effect on the Planning Committee's decision as the application represented good planning.

4      Boivin Holdings Inc. - Application for official plan amendment and rezoning to permit additional uses, 352 Mountain Street, Sudbury

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 6, 2017 from the General Manager of Growth and Infrastructure regarding Boivin Holdings Inc. - Application for official plan amendment and rezoning to permit additional uses, 352 Mountain Street, Sudbury.

Pierre Boivin, the applicant was present.

Alex Singbush, Senior Planner, outlined the report.

Ward Councillor Landry Altmann stated that she has spoken to the applicant and has some concerns related to drainage. Historically this area has had many drainage issues that the rezoning may impact further. She asked that staff confirm that there is an easement and the drainage is not a concern.

Robert Webb, Supervisor of Development Engineering, stated that the drainage ditch along the back of the lots on Mountain street has an easement with a drainage outlet that enters a pipe and goes into the storm sewer system. Any development that would occur on the applicant's property would require a Site Plan. Through the Site Plan they would review their drainage proposal and comment accordingly. He further stated that if there is future development on the site, the Site Plan would require a stormwater management system with the post development flow equal to the pre-development levels, and the City would review how they are dealing with the stormwater and comment on it.

Ward Councillor Landry-Altmann stated that the owner has located the sanitary sewer test maintenance chamber, and she inquired as to what effect this will have on condition three (3).

Robert Webb, Supervisor of Development Engineering, stated if the sanitary sewer test manhole is existing, the technicians for Site Plan Control would attend the site and view it to see if it meets the requirements for condition three (3).

Ward Councillor Landry-Altmann asked if there was an opportunity for the shipping container to remain on the property.

Alex Singbush, Senior Planner, stated that the M-1 zone does not allow for shipping container.

Mr. Boivin stated in regards to the recommendations from the Planning Committee about the Sanitary Sewer test chamber, there was a Site Plan done by the previous owner in the 70's. In this Site Plan, there is a manhole in the north west corner of the property which he located and cleaned. He brought photos, and asked if the Committee wanted to see them and hoped this would be satisfactory to meet the condition. He would like to thank Councillor Landry-Altmann for her comments. In regards to the drainage issues, the City of Sudbury has done quite a bit of work in this area in the past few years with the drainage systems. He studied the rainfall they had in the past years. In April 2016, they had 7.9 millimetres of rain, and this year they had 120 millimetres of rain. The swales put in by the City have functioned very well. He does not intend to expand any of the work he is currently doing, therefore he does not anticipate an increase in odor or noise. There is a requirement for the legal description of the lands to be rezoned. In 2015, the City purchased roughly 20 acres from himself in the eastern portion. A survey was completed and he hopes this would be sufficient for the requirement.

Chloe Mirfield, concerned area resident, stated that she is speaking against the zoning amendment. She stated that Mr. Boivin has been an excellent neighbour in terms of consulting and speaking to residents in the area of his intentions. She stated that there are social and environmental risks by approving this change. The land that borders this area is a

very sensitive area in terms of ecological zones, turtle populations, frogs and birds. To the north is the rotary club trail, which means this area has been recognized as an ecological zone by the community. The members of the community are not concerned by what Mr. Boivin is currently doing, but rather potential problems in the future. She does not believe that the watershed is enough to protect the lands. She stated that the area is a mixed demographic community and has become a safe and welcoming community over time. They worry about the impact that the increased industrial zoning will have on the community. The streets are narrow in this area and access with transport trucks is extremely difficult. Increased development is happening on Mont Adam, therefore she believes that we must reclaim as much green space as possible in order to take the pressure off of the infrastructure for the flood waters. The zoning change could also affect taxation in the future. Further, she stated that there has been debate about this rezoning creating new jobs in the future; however, in industrial areas located within residential areas this is usually not the case. She agrees with Mr. Boivin that this is an excellent business case, when he sells his land it will be more beneficial for him because he will be able to attract bigger competitors. She does not believe that the City should be looking to increase the industrial uses in this residential area but rather move them out of it. Increasing industrial use in this area will not support the ecological footprint. In the future, they have no way of mitigating what Mr. Boivin's predecessor may do or build. She recommends that the Committee not approve the amendment to the zoning and she hopes that Council and Committee's look at land reclamation in the area when it comes up for tender.

Jody Currie, concerned area resident, asked if the current zoning proposal seeks to serve the needs of industrial uses in perpetuity of its current ownership. He had serious environmental concerns, and though the impact on the local conservation area should be a greater concern to the City.

Will Currie, concerned area resident, stated he is the home owner of 472 Harvey Street and has owned it for the past seven (7) years. In that time, Councillor Landry-Altmann has been a big help to them. They have dealt with noise and damage to their property because of the way their property is designed as it is in close proximity to Mr. Boivin's property. They have had no issue with Mr. Boivin, but they have had ongoing issues with Endurapak next door. They are now moving their business. They are the fourth homeowners in a house that is less than 20 years old due to the industrial uses in the area.

Ward Councillor Landry-Altmann asked how much trucking goes to Mr. Boivin's business.

Mr. Boivin stated the trucking has been greatly reduced over the past few years. Currently he has three (3) or four (4) transports that come in a week. On June 14th, he passed out letters and surveyed area residents and most of the concerns were about the transports. They did mention however that the transport drivers do go by slowly and are respectful. He has encouraged all of his neighbours to approach him should they have any issues with speeding, noise etc.

Ward Councillor Landry-Altmann inquired about truck weights allowed on a residential road.

Jason Ferrigan, Director of Planning Services, stated the City has a heavy truck route By-law passed by City Council in 2010. The By-law defines a heavy vehicle as a commercial vehicle that weighs five (5) tonnes or more. The By-law outlines routes within the City where heavy commercial vehicles would be routed. They consist of mostly main arterial roads within the City. There is an exception to the By-law that allows trucks to take other efficient routes to their destination. These exceptions are made for cases like this one where the destination is



not located on an arterial road. The intent of the By-law is to ensure the use is only as necessary as it needs to be. There is also a requirement within the By-law for those trucks to use the most efficient route possible in order to ensure they can get in where they are unloading then return to a designated truck route.

Ward Councillor Landry-Altmann asked what happens if the rezoning does not get approved.

Jason Ferrigan, Director of Planning Services, stated that should the application be refused, the existing zoning that is in effect today would remain on a portion of the property.

Ward Councillor Landry-Altmann asked if staff could identify, anywhere in the application, where the increased uses would aggravate any of the concerns that have been brought forward should Mr. Boivin sell his property.

Alex Singbush, Senior Planner, stated that the use list that is proposed has been curated from the uses permitted in the light industrial district and does not include all of the uses. It is not everything that light industrial permits. It has been scoped to similar uses that are currently happening on the site in order to mitigate potential future negative impacts. The viability of these uses is only found in small scale uses. They are broadening the uses for the site under light industrial but with ones that have very similar impacts to those that are currently in effect.

Ward Councillor Landry-Altmann stated that she will be supporting the rezoning given the information that was provided. However, she likes the idea of land reclamation and hopes that should Mr. Boivin sell his property he look into this possibility.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolutions were presented:

Resolution regarding Application for Official Plan Amendment:

PL2017-101 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves the application by Boivin Holdings Inc. to amend the Official Plan for the City of Greater Sudbury in order to change the designation of a portion of the subject lands from Parks & Open Space and Living Area 1 to General Industrial for the lands described as Part of PIN 02732-1401 & 02123 1403, Parcel 24736 & 1544, Parts 1 – 6, Plan 53R 14920, Part of Part 2, Plan SR-1960, Lot 4, Concession 4, Township of McKim.

**YEAS** Councillors Lapierre, Jakubo, Sizer, Landry-Altmann and McIntosh.  
**CARRIED**

Resolution regarding Rezoning Application:

PL2017-102 Landry-Altmann/Sizer: THAT the City of Greater Sudbury approves the application by Boivin Holdings Inc. to amend By-law 2010 100Z being the City of Greater Sudbury Zoning By-law by changing the zoning classification of lands described as Part of PIN 02732-1401 & 02123-1403, Parcel 24736 & 1544, Parts 1 – 6, Plan 53R-14920, Part of Part 2, Plan SR-1960, Lot 4, Concession 4, Township of McKim from “M1(25)”, Mixed Light Industrial/Service Commercial Special and “OSP”, Open Space Private to a revised “M1(25)”, Mixed Light Industrial/Service Commercial Special subject to the following conditions:

1. That in addition to the uses permitted in the M1(25) zone, the following shall be permitted:
  - i) Light Industrial Uses limited to: designing and/or producing apparel and finished textile products other than the production of synthetic fibres, the fabrication or assembly, storage and distribution of finished metal products, lumber products, light machinery, computer software, electronic products or components, finished plastic-ware or similar articles and warehousing or storing of goods or materials indoors; and
  - ii) Service Trade Uses limited to: a service shop, a custom print or copy shop, business premises for a printer, plumber, electrician, tinsmith, cabinet maker, upholsterer, office cleaning services, and locksmith; and
  - iii) Home Improvement Centre.
2. That the owner provide the Development Approvals Section with a registered survey plan outlining the lands to be rezoned to enable the preparation of an amending Zoning By-law.
3. That prior to the enactment of the amending by-law a sanitary sewer test maintenance chamber shall be installed on the existing sanitary service to the satisfaction of the General Manager of Growth & Infrastructure.
4. That prior to the enactment of the amending by-law the shipping container shall be removed to the satisfaction of the Director of Planning Services.

**YEAS:** Councillors Lapierre, Jakubo, Sizer, Landry-Altmann and McIntosh.

**CARRIED**

Public comment was received and considered and had no effect on the Planning Committee's decision as the application represents good planning.

### **Adopting, Approving or Receiving Items in the Consent Agenda**

The following resolution was presented:

PL2017-103 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves Consent Agenda Item C-1 to C-4.

**CARRIED**

The following are the Consent Agenda items:

### **Routine Management Reports**

C-1      2083235 Ontario Inc. - Application to amend draft plan of condominium approval, 1478, 1484 & 1490 Main Street, Val Caron

Report dated June 7, 2017 from the General Manager of Growth and Infrastructure regarding 2083235 Ontario Inc. - Application to amend draft plan of condominium approval, 1478, 1484 & 1490 Main Street, Val Caron.

PL2017-104 Landry-Altmann/Sizer: THAT the conditions of draft approval of plan of condominium for PIN 73502-0276, Part 3, Plan SR-1359 in Lot 6, Concession 6, Township of Blezard, File 741 7/13005, be amended as follows:

a) By deleting Condition #5 and replacing it with the following:

“That this draft approval shall lapse on July 14, 2020, unless an extension is granted by Council pursuant to Section 51(33) of the Planning Act.”

**CARRIED**

C-2 KKP Investments Inc. - Request for extension of conditional approval of rezoning application File 751-7/15-1, 400 Highway 69 North, Val Caron

Report dated June 6, 2017 from the General Manager of Growth and Infrastructure regarding KKP Investments Inc. - Request for extension of conditional approval of rezoning application File 751-7/15-1, 400 Highway 69 North, Val Caron.

PL2017-105 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves the application by KKP Investments Inc. to extend the conditional approval of rezoning application File # 751 7/15-1 on lands described as PIN 73497-0147, Parcel 111905 SES, Part 1, Plan 53R-10897, Lot 4, Concession 1, Township of Blezard for a period of eighteen (18) months to November 26, 2018.

**CARRIED**

C-3 Street Renaming – Woodland Street to Glen Avenue

Report dated June 6, 2017 from the General Manager of Growth and Infrastructure regarding Street Renaming – Woodland Street to Glen Avenue.

PL2017-106 Landry/Altmann/Sizer: THAT the City of Greater Sudbury approves the renaming of Woodland Street as shown on Plan M-129 to Glen Avenue as outlined in the report entitled Street Renaming - Woodland Street to Glen Avenue, from the General Manager of Growth and Infrastructure, dated June 6, 2017;

AND THAT the necessary By-law be prepared.

**CARRIED**

C-4 Solar Provider Canada Origination Health LP - Ground Mount Solar Project - FIT 3.0

Report dated June 8, 2017 from the General Manager of Growth and Infrastructure regarding Solar Provider Canada Origination Health LP - Ground Mount Solar Project - FIT 3.0.

PL2017-107 Sizer/Landry-Altmann: WHEREAS Solar Provider Canada Origination Health LP (the “Supplier”) previously requested that the Council of the City of Greater Sudbury (“Council”) indicate by resolution Council’s support for the construction and operation of a ground mount solar photovoltaic facility (the “Project”) on lands defined as PCL 609 SEC SES; W ½ LT 12 CON 6 BLEZARD (PIN 735000125) (the “Lands”), and Council did provide such support in a prior resolution;

AND WHEREAS the Supplier has requested that Council indicate, by a resolution dated no earlier than June 10, 2015 (the “New Resolution”), Council’s continued support for the construction and operation of the Project on the Lands;

AND WHEREAS, where a New Resolution is received in respect of a Project, the Supplier will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in the Supplier being offered Notice to Proceed in accordance with the terms of the Supplier’s FIT Contract;

AND WHEREAS this resolution’s sole purpose is to enable the Supplier to achieve Notice to

Proceed under its FIT Contract and may not be used for the purpose of any other form of municipal approval in relation to the FIT Contract or Project or for any other purpose.

NOW THEREFORE BE IT RESOLVED THAT Council of the City of Greater Sudbury supports the construction and operation of the Project on the Lands.

**CARRIED**

### **Addendum**

No Addendum was presented.

### **Civic Petitions**

No Civic Petitions were submitted.

### **Question Period and Announcements**

No Questions were asked.

### **Notices of Motion**

No Notices of Motion were presented.

### **Adjournment**

Landry-Altmann/Sizer: THAT this meeting does now adjourn. Time: 6:56 p.m.

**CARRIED**

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Adam Kosnick, Deputy City Clerk

Location:	Tom Davies Square
Commencement:	6:00 PM
Adjournment:	10:00 PM

## Minutes

### City Council Minutes of 6/27/17

## His Worship Mayor Brian Bigger, In the Chair

Present	Councillors Signoretti, Vagnini, Montpellier [D 6:03 p.m.], Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Reynolds, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Caroline Hallsworth, Executive Director Legislative Services/Deputy City Clerk; Tony Cecutti, General Manager of Growth and Infrastructure; Ron Henderson, General Manager/Advisor to the CAO; Catherine Matheson, General Manager of Community Development; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Trevor Bain, Chief of Fire and Paramedic Services, General Manager of Community Safety; Eric Labelle, Assistant City Solicitor; Eliza Bennett, Director of Communications and Community Engagement; Melissa Zanette, Mayor's Chief of Staff; Ian Wood, Director of Economic Development; Jason Ferrigan, Director of Planning; Christine Hodgins, Legislative Compliance Coordinator; Lisa Locken, Clerk's Services Assistant.

## Declarations of Pecuniary Interests and the general nature thereof

Councillor Montpellier declared a conflict of interest due to his full time Motorsport entertainment business.

*Councillor Montpellier departed at 6:03 p.m.*

## Presentations

## Arena/Event Centre Update

Report dated June 15, 2017 from the General Manager regarding Arena/Event Centre Update.

Ron Bidulka, Managing Director, PricewaterhouseCoopers Consulting, Conrad Boychuk, Senior Director of Recreation and Venue Development, HDR/CEI Architecture Associates Inc. and Ron Henderson, General Manager/Advisor to the CAO, provided an electronic presentation regarding the Arena/Event Centre.

## Rules of Procedure

Councillor Cormier requested a simultaneous written recorded vote for Options 1 and 2.

The following resolution was presented:

### **Resolution One:**

#### Option 1:

CC2017-182 Signoretti/Cormier: THAT the City of Greater Sudbury selects the Downtown location, as identified in the attached report from PWC attached as Appendix A and assessed by the Site Evaluation Committee as the site that received the highest overall rating across the eight criteria approved by Council, as the preferred location to construct the Arena/Event as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**YEAS:** Councillors Signoretti, Lapierre, Sizer, McIntosh, Cormier, Mayor Bigger

**NAYS:** Councillors Vagnini, Dutrisac, Kirwan, Jakubo, Reynolds, Landry-Altmann  
**LOST**

## Recess

At 8:35 p.m. Council recessed.

## Reconvene

At 8:52 p.m. Council reconvened.

### **Resolution to Proceed past 9:00 p.m.**

Reynolds/Kirwan: THAT this meeting proceeds past the hour of 9:00 p.m.

**CARRIED BY TWO-THIRDS MAJORITY**

## Change of Chair

At 9:01 p.m., His Worship Mayor Brian Bigger, vacated the chair.

## **Deputy Mayor Landry-Altmann, In the Chair**

#### Option 2:

Mayor Bigger presented the following amendment:

CC2017-183A Bigger/Cormier: THAT the resolution be amended by adding the following conditions at the conclusion of the motion presented in the report:

subject to the delivery by the True North Strong Group providing firm binding agreements for the construction of:

A casino, with appropriate land tenure

A resort with appropriate land tenure

A motor sports park with appropriate land tenure

Ice pads and field house with appropriate tenure

A Sudbury Wolves facility with an appropriate tenure

A conference centre with an appropriate tenure

All other "entertainment district" commitments as identified to the public

Along with an implementation to plan acceptable to City Council to address all of these features

**YEAS:**Councillors Signoretti, Lapierre, McIntosh, Cormier, Mayor Bigger

**NAYS:**Councillors Vagnini, Dutrisac, Kirwan, Jakubo, Sizer, Reynolds, Landry-Altmann (Abstained)

**DEFEATED**

Change of Chair

At 9:07 p.m., Deputy Mayor Landry-Altmann, vacated the chair.

## **His Worship, Mayor Brian Bigger, In the Chair**

The following resolution was presented

CC2017-183 Reynolds/Kirwan: THAT the City of Greater Sudbury selects the Kingsway location, as identified in the attached report from PWC attached as Appendix A and assessed by the Site Evaluation Committee as being the highest rated site for two of the three criteria identified by City Council as being of the highest importance, as the preferred location to construct the Arena/Event Centre as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**YEAS:**Councillors Vagnini, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Reynolds, Landry-Altmann, Mayor Bigger

**NAYS:**Councillors Signoretti, Cormier

**CARRIED**

The following resolution was presented:

### **Resolution Two:**

CC2017-184 Reynolds/Signoretti: THAT the City of Greater Sudbury approves a financing plan for inclusion in the 2018 capital budget that utilizes the following funding sources:

- a) Contributions from senior governments where available
- b) Operating funds assigned to completed community grant obligations

c) Debt financing

d) Fundraising

e) Other non-property tax based funding sources, as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**CARRIED**

**Resolution Three:**

Recess

At 9:47 p.m. Council Recessed

Reconvene

At 9:50 p.m. Council Reconvened

Councillor Landry-Altmann presented the following amendment:

CC2017-185A Landry-Altmann/Reynolds: THAT the resolution be amended by striking the amount of \$7 million and replacing it with the amount of \$100.

**CARRIED**

The resolution as amended was presented:

CC2017-185 Kirwan/Dutrisac: THAT the City of Greater Sudbury execute the Option to Purchase Agreements negotiated for the selected site and that any necessary funding required to execute these agreements be provided from the Land Acquisition Reserve Fund, Industrial Park Reserve Fund and the WSIB Schedule 2 Reserve Fund at a value no greater than \$100, which funds will be replenished through the Arena/Event Centre debt financing plan as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**CARRIED**

The following resolution was presented:

**Resolution Four:**

CC2017-186 Dutrisac/Signoretti: THAT the City of Greater Sudbury approves an honorarium of \$150,000 to each unsuccessful Design/Build team, total \$300,000 to be included in the total project costs as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**CARRIED**

The following resolution was presented:

**Resolution Five:**

CC2017-187 Bigger/McIntosh: THAT the City of Greater Sudbury approves the recommended next steps as presented in the report from the Special Advisor to the CAO dated June 14, 2017 as described in the report from the Special Advisor to the CAO entitled Arena/Event Centre Update dated June 15th, 2017.

**CARRIED**



## Rules of Procedure

### **Resolution to Proceed past 10:00 p.m.**

Kirwan/Landry-Altmann: THAT this meeting proceeds past the hour of 10:00 p.m.

**DEFEATED**

### **Adjournment**

Automatic Adjournment at 10:00 p.m.

**The following items were not addressed at the meeting and have been moved to the July 11, 2017 City Council Meeting:**

### **Motions**

- M-1      Request for Report for Removal of Ice Blading/Scraping Debris from Driveway Entrances
- M-2      Lafontaine Street Fire Hall
- M-3      Request for the Installation of Portable Toilet Facilities at all Neighbourhood and Community Parks operated by the City of Greater Sudbury

### **Addendum**

### **Civic Petitions**

### **Question Period and Announcements**

### **Notices of Motion**

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Mayor Bigger, Chair

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Caroline Hallsworth, Executive  
Director, Legislative Services/City  
Clerk

Location:	Tom Davies Square
Commencement:	2:04 PM
Adjournment:	4:50 PM

## Minutes

### Special City Council Minutes of 6/28/17

## His Worship Mayor Brian Bigger, In the Chair

Present	Councillors Signoretti, Vagnini [D 3:28 p.m.], Dutrisac, Kirwan, Lapierre [A 4:23 p.m.], Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger [D 4:30 p.m.]
City Officials	Ed Archer, Chief Administrative Officer; Kevin Fowke, General Manager of Corporate Services; Tony Ceccuti, General Manager of Growth and Infrastructure Services; Caroline Hallsworth, Executive Director, Legislative Services/City Clerk; Catherine Matheson, General Manager of Community Development; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Trevor Bain, Chief of Fire and Paramedic Services, General Manager of Community Safety; Eric Labelle, Acting City Solicitor; Eliza Bennett, Director of Communications and Community Engagement; Ron Foster, Auditor General; Melissa Zanette, Chief of Staff; Ian Wood, Director of Economic Development; Meredith Armstrong, Manager of Tourism and Culture; Brian Harding, Manager of Library and Heritage Resource; Danielle Wicklander, Legislative Compliance Coordinator; Rachel Adriaans, Legislative Compliance Coordinator; Renée Stewart, Clerk's Services Assistant

## Declarations of Pecuniary Interests and the general nature thereof

None declared

### Community Delegations

#### 1 Place des arts Project Update

Report dated June 8, 2017 from the Chief Administrative Officer regarding Place des arts Project Update.

Stéphane Gauthier, Board Chair of La Place des arts and Martin Lajeunesse, Board Treasurer of La Place des arts provided a project update on La Place des arts for information only.

## **Presentations**

### **1      Synergy Centre Project Update**

Report dated June 13, 2017 from the Chief Administrative Officer regarding Synergy Centre Project Update.

Ian Wood, Director of Economic Development; John Caruso, Co-Chair of the Synergy Project Committee; Wendy Watson, Co-Chair of the Synergy Project Committee; Dominic Giroux, President and Vice-Chancellor of Laurentian University, Vice Chair of Universities Canada; Fran Hohol, Senior Director at CBRE Tourism and Leisure and Brian Arnott, Principal at Novita Interpare Ltd. provided an electronic presentation regarding an update on the Synergy Centre Project for decision.

The following resolution was presented:

CC2017-188 Signoretti/Sizer: THAT the City of Greater Sudbury approves the Synergy Project concept as outlined in the consultant's report, Strategic Business Plan for the Greater Sudbury Synergy Centre, dated June 1, 2017, for the development of a multi-purpose conference and performing arts venue with a gross floor area of 60,500 square feet;

AND THAT the City of Greater Sudbury directs staff to work with the Greater Sudbury Synergy Centre Committee to undertake a site evaluation and selection process. Staff shall coordinate this work with the site selection process associated with the Library/Art Gallery project and shall ensure that all relevant options are examined, including the potential for shared site development. The results of this process will be reported back to Council by December 31, 2017;

AND THAT the City of Greater Sudbury directs staff to work with the Greater Sudbury Synergy Centre Committee to secure the services of a consultant to finalize a detailed business plan, operational model, conceptual design and financial plan for the proposed centre. The recommendations arising from this work will be reported to Council by June 30, 2018;

AND THAT the City of Greater Sudbury Council approves a one-time allocation of \$187,500 from the Tax Rate Stabilization Reserve to fund the costs of the above activities.

**CARRIED**

### **Recess**

At 3:34 p.m. Council recessed.

### **Reconvene**

At 3:42 p.m. Council reconvened.

### **2      Art Gallery/Public Library Project Update**

Report dated June 14, 2017 from the General Manager of Community Development regarding Art Gallery/Public Library Project Update.

Brian Harding, Manager of Library and Heritage Resource; Meredith Armstrong, Manager of Tourism and Culture; Michael Belmore, Chair of the Greater Sudbury Public Library Board and Josée Forest-Niesing Chair of the Art Gallery Sudbury provided an electronic presentation

regarding the Art Gallery and Public Library update for decision.

The following resolution was presented:

CC2017-189 Signoretti/Dutrisac: THAT the City of Greater Sudbury approves the Art Gallery of Sudbury/Greater Sudbury Public Library Project concept as described in the Co-Location Facility and Business Plan, Phase 1A Report, dated March, 2017, for the development of a new main library and art gallery facility to be developed in downtown Sudbury;

AND THAT the City of Greater Sudbury Council directs staff to work with the Art Gallery of Sudbury/Greater Sudbury Public Library Working Group to undertake a site evaluation and selection process. Staff shall coordinate this work with the site selection process associated with the Synergy Centre project and shall ensure that all relevant options are examined, including the potential for shared site development. The results of this process will be reported back to City Council by December 31, 2017;

AND THAT the City of Greater Sudbury City Council directs staff to work with the Art Gallery of Sudbury/Greater Sudbury Public Library Working Group to secure Lord Cultural Resources to finalize a detailed business plan, operational model, and financial plan for the proposed centre, with recommendations arising from this work to be reported to Greater Sudbury City Council by June 30, 2018;

AND THAT the City of Greater Sudbury City Council approves a one-time allocation of up to \$100,000 through equal contributions from the Library and Citizen Service Centre Reserve Fund and the Tax Rate Stabilization Reserve to fund the costs of the above activities.

**CARRIED**

#### Change of Chair

At 4:30 p.m., His Worship Mayor Brian Bigger, vacated the chair.

### **Deputy Mayor Landry-Altmann, In the Chair**

#### **Addendum**

No Addendum was presented.

#### **Civic Petitions**

Councillor Cormier submitted a petition on behalf of Councillor Reynolds to the City Clerk which will be forwarded to the General Manager of Growth and Infrastructure Services. The petition is regarding resurfacing Wiltshire Street.

#### **Question Period and Announcements**

No Questions were asked.

#### **Notice of Motion**

### Rules of Procedure

Councillor Sizer presented a Notice of Motion regarding a staff direction for a report outlining the current process for ice blading/scraping and asked that the notice be waived.

#### **WAIVED BY TWO-THIRDS MAJORITY**

The following resolution was presented:

CC2017-190 Sizer/Signoretti: WHEREAS the City of Greater Sudbury performs ice blading/scraping operations when winter road conditions require removal of ice and slush;

AND WHEREAS the ice blading/scraping operations can often result in a large amount of ice shavings, ice chunks and/or slush being deposited in driveway entrances;

AND WHEREAS the City of Greater Sudbury only performs the removal of ice chunks and/or slush in driveway entrances resulting from ice blading/scraping operations under certain circumstances;

AND WHEREAS the removal of these ice shavings, ice chunks or slush from driveway entrances can be very challenging for residents;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to bring a report to the Operations Committee at its September 18th, 2017 meeting outlining the current process for ice blading/scraping operations and removal of ice chunks, slush and/or ice shavings resulting from those operations from driveway entrances, including a business case outlining the cost for the provision of consistent removal of ice blading/scraping debris from driveway entrances, to be included as part of the 2018 budget deliberations.

#### **CARRIED**

### Rules of Procedure

Councillor Lapierre presented a Notice of Motion regarding a business case for Paramedic and Fire Services and asked that the notice be waived.

#### **WAIVED BY TWO-THIRDS MAJORITY**

The following resolution was presented:

CC2017-191 Lapierre/Sizer: WHEREAS the fire station currently located at 4680 Lafontaine Street in Hanmer was originally built in 1958;

AND WHEREAS in 2013-2014, \$164,000 in capital dollars were invested to the outside of that building;

AND WHEREAS the size of the garage in this Fire Hall is of an inappropriate size to accommodate some of the new fire apparatus;

AND WHEREAS the current size and structure of the building cannot be retrofitted to meet the new recommended health and safety guidelines;

AND WHEREAS in November of 2016, the Chief Building Official issued an Order to Remedy an unsafe situation to the second story to the building and in May of 2017, issued another Order to Remedy structural issues to be reviewed by structural engineers;

AND WHEREAS the current location of this Fire Hall is considered legal non-conforming in regards to the zoning for the activity;

AND WHEREAS this Fire Hall responds to an annual average of 31 calls (2015-2016) for service per year;

AND WHEREAS Paramedic Services' call volume for Valley East has increased by 22.1% since 2011, and may require additional Paramedic Services for this area in the near future;

NOW THEREFORE BE IT RESOLVED THAT the Council of City of Greater Sudbury direct staff to develop a business case that will include, Fire Hall location options to maximize response times for Paramedic and Fire services, any and all costs associated with each option, as well as financial options to cover the costs, and include this into the 2018 budget process.

**CARRIED**

#### Rules of Procedure

Councillor Kirwan presented a Notice of Motion regarding portable toilets in all neighbourhood and community parks and asked that the notice be waived.

**WAIVED BY TWO-THIRDS MAJORITY**

The following resolution was presented:

CC2017-192 Kirwan/Sizer:WHEREAS the City of Greater Sudbury is committed to maintain public spaces which provide opportunities for children, families and seniors to enjoy a healthy and active lifestyle;

AND WHEREAS staff has identified 137 neighbourhood and community parks which do not have a portable toilet available for use by visitors;

AND WHEREAS the estimated budget required for the addition of a standard portable toilet at these sites is \$95,000 based on a 5 month season;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury be directed to ensure that all neighbourhood and community parks have at least one standard portable toilet, and that funding for the additional toileting facilities for the 2017 season be attained from the 2017 tax rate stabilization fund.

AND BE IT FURTHER RESOLVED THAT ongoing funding for this additional service be brought forward as a business case during the 2018 budget deliberations.

**DEFEATED**

#### Adjournment

Sizer/Dutrisac: THAT this meeting does now adjourn. Time: 4:50 p.m.

**CARRIED**

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Mayor Bigger, Chair

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Caroline Hallsworth, Executive  
Director, Administrative  
Services/City Clerk

Location:	Tom Davies Square
Commencement:	9:47 AM
Adjournment:	10:39 AM

## Minutes

### Operations Committee Minutes of 7/10/17

#### **Councillor Kirwan, In the Chair**

Present Councillors Vagnini, Dutrisac, Kirwan, Landry-Altmann

City Officials Tony Cecutti, General Manager of Growth and Infrastructure Services; David Shelsted, Director of Roads and Transportations Services; Joe Rocca, Traffic and Asset Management Supervisor; Brigitte Sobush, Manager, Clerk's Services/Deputy City Clerk; Danielle Wicklander, Legislative Compliance Coordinator

#### **Declarations of Pecuniary Interests and the general nature thereof**

None declared

#### **Correspondence for Information Only**

##### C-1 Southview Drive Traffic Calming Update

Report dated June 28, 2017 from the General Manager of Growth and Infrastructure regarding Southview Drive Traffic Calming Update.

For Information Only.

The following resolution was presented:

OP2017-08 Landry-Altmann/Vagnini: THAT the City of Greater Sudbury direct staff to provide a report to the Operations Committee prior to the end of November 2017 regarding the status and update of the traffic calming complete throughout the City, as well as confirmation of the criteria for priority.

**CARRIED**

#### **Managers' Reports**

##### R-1 Parking Restrictions - Hennessey Road, Walden

Report dated June 21, 2017 from the General Manager of Growth and Infrastructure regarding Parking Restrictions - Hennessey Road, Walden.

The following resolution was presented:

OP2017-09 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury prohibits parking on the east side of Hennessey Road from Panache North Shore Road to the South Limit;

AND THAT the necessary By-law be prepared to amend Traffic and Parking By-Law 2010-1 to implement the recommended changes as described in the report entitled "Parking Restrictions – Hennessey Road, Walden" from the General Manager of Growth and Infrastructure Services dated June 21, 2017.

**CARRIED**

R-2 2017 Pedestrian Crossover Program Update

Report dated June 21, 2017 from the General Manager of Growth and Infrastructure regarding 2017 Pedestrian Crossover Program Update.

The following resolution was presented:

OP2017-10 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury implements pedestrian crossover facilities at the locations described in the report entitled "2017 Pedestrian Crossover Program Update", from the General Manager of Growth and Infrastructure, dated June 21, 2017.

AND THAT the City of Greater Sudbury prohibits parking and stopping within 30 metres of the pedestrian crossovers to be installed on Southview Drive at Stephen Street and on Bouchard Street at Marcel Street;

AND THAT the necessary By-law be prepared to amend Traffic and Parking By-Law 2010-1.  
**CARRIED**

**Addendum**

No Addendum was presented.

**Civic Petitions**

No Civic Petitions were submitted.

**Question Period and Announcements**

Parking on Hillcrest

Councillor Vagnini asked if they could address the situation on Hillcrest.

Tony Cecutti, General Manager of Growth and Infrastructure Services, stated that he spoke to the Councillor previously and further that staff are prepared to reevaluate the area given the recent changes and increased interest.

4-Way Stop at Montee Rouleau and St-Laurent

Councillor Dutrisac asked for a follow-up on the Civic Petition that was submitted in regards to a 4-way stop being installed at the intersection of Montee Rouleau and St-Laurent.

David Shelsted, Director of Roads and Transportation Services, stated that they do not have information to give an answer at this time, but they will review the previous measures taken and get updated traffic numbers in order to respond to the most recent petition.



### Solar Speed Signs

Councillor Landry-Altmann asked for an update on the pilot program of solar speed signs on Barrydowne.

Joe Rocca, Traffic and Asset Management Supervisor, stated that they are in the process of compiling data including the enforcement of speed limits from the Greater Sudbury Police Services. It is ongoing and he hopes to provide information soon.

### Randolph Road Short Cut

Councillor Vagnini asked if there is something they can do about people using Randolph Road as a short cut.

David Shelsted, Director of Roads and Transportation Services, stated that they could do an updated traffic study comparing the current information to the information previously collected prior to the traffic signals being installed and report back to the Committee.

### Reconnecting MacKenzie and Leduc Street

Councillor Kirwan asked if the reconnection of MacKenzie and Leduc Street would require a formal motion or if it is a project that is already on the list of future unfunded work.

Tony Ceccutti, General Manager of Growth and Infrastructure Services, stated that the department responded to the petitioners and the overall opinion was based on the traffic flow in the area. Staff are not supporting or recommending that the connection occur for traffic reasons. This does not mean that their opinion may not change in the future should things change in the subdivision. They believe that if the connection occurred it would generate conflict in traffic between MacKenzie and the old Highway 69. They do not believe that the connection is justified based on the short delay for the area residents. If it was connected it would generate a straight line of traffic on a local street in a residential area.

Councillor Kirwan asked if a Notice of Motion needs to be brought forward by the Ward Councillor should the area residents not agree to the decision made by staff in response to a petition.

Tony Cecutti, General Manager of Growth and Infrastructure Services, stated that it would be appropriate for Councillors to bring forward these issues regarding traffic to the Operations Committee. If it is the will of the Committee to have a report brought forward then the Committee could choose to do so.

The following resolution direction was presented:

OP2017-11 Kirwan/Landry-Altmann: THAT the City of Greater Sudbury directs staff to prepare a report regarding the reconnection of MacKenzie Street to Leduc Street prior to the end of the year.

**CARRIED**

### Notices of Motion

No Notices of Motion were presented.

### Adjournment

Landry-Altmann/Dutrisc: THAT this meeting does now ajourn. Time: 10:39 a.m.

**CARRIED**

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Brigitte Sobush, Deputy City Clerk

Location:	Tom Davies Square
Commencement:	10:56 AM
Adjournment:	12:00 PM

## Minutes

### Community Services Committee Minutes of 7/10/17

## Councillor Lapierre, In the Chair

Present	Councillors Dutrisac, Kirwan, Lapierre, Jakubo
City Officials	Catherine Matheson, General Manager of Community Development; Kris Longston, Manager of Community and Strategic Planning; Melissa Riou, Senior Planner; Cindi Briscoe, Manager of Housing Services; Jason Ferrigan, Director of Planning Services; Jeff Pafford, Director of Leisure Services; Tyler Campbell, Director of Social Services; Barbara Dubois, Coordinator of Housing Programs; Brigitte Sobush, Manager, Clerk's Services/Deputy City Clerk; Danielle Wicklander, Legislative Compliance Coordinator

## Declarations of Pecuniary Interests and the general nature thereof

None declared

## Presentations

### Health and Housing Update

Report dated June 28, 2017 from the General Manager of Community Development regarding Health and Housing Update.

Kris Longston, Manager of Community and Strategic Planning and Melissa Riou, Senior Planner provided an electronic presentation regarding the Health and Housing update for decision.

The following resolution was presented:

CS2017-17 Kirwan/Jakubo: THAT the City of Greater Sudbury further investigates and make recommendations regarding Action Items 1 through 5, as outlined in the report entitled "Health and Housing Update" from the General Manager of Community Development, dated June 28, 2017.

## **CARRIED**

### **Correspondence for Information Only**

- C-1      City of Greater Sudbury Housing and Homelessness Plan Update  
Report dated June 21, 2017 from the General Manager of Community Development regarding City of Greater Sudbury Housing and Homelessness Plan Update.  
For Information Only.
- C-2      Update Regarding Housing Legislation Changes  
Report dated June 20, 2017 from the General Manager of Community Development regarding Update Regarding Housing Legislation Changes.  
For Information Only.
- C-3      Ministry of Housing Home for Good Funding Expression of Interest  
Report dated June 21, 2017 from the General Manager of Community Development regarding Ministry of Housing Home for Good Funding Expression of Interest.  
For Information Only.

### **Referred & Deferred Matters**

- R-1      Docking Privileges at Ramsey Lake and Ella Lake For Water Access Only Residents  
Report dated June 21, 2017 from the General Manager of Community Development regarding Docking Privileges at Ramsey Lake and Ella Lake For Water Access Only Residents.  
  
The following resolution was presented:  
  
CS2017-18 Jakubo/Kirwan: THAT the City of Greater Sudbury approves docking privileges for water access only residents at Ramsey Lake and Ella Lake and negotiate required agreements as outlined in the report entitled "Docking Privileges at Ramsey Lake and Ella Lake For Water Access Only Residents", from the General Manager of Community Development, dated June 21, 2017.  
**CARRIED**

### **Managers' Reports**

- R-2      Discretionary Benefits Policy Review  
Report dated June 23, 2017 from the General Manager of Community Development regarding Discretionary Benefits Policy Review.  
  
The following resolution was presented:  
  
CS2017-19 Kirwan/Jakubo: WHEREAS The Province has implemented more stringent financial reporting, the over expenditures for Ontario Work and Ontario Disability Support Program clients will reach a projected deficit of \$350,000 for 2017;  
  
THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury approves option 1 for implementation.

Option One: THAT the City of Greater Sudbury approves an increase in the Social Services Discretionary Benefits Budget in the amount of \$350,000, effective January 1, 2018, to match the current costs set out by the Council approved service standard established in 2014, as outlined in this report entitled "Discretionary Benefits Policy Review" from the General Manager of Community Development, dated June 23, 2017.

Councillor Lapierre presented the following amendment:

CS2017-19A Jakubo/Lapierre: THAT the resolution be amended to include the following wording at the end of the resolution:

"AND THAT staff be directed to report back to the Community Service Committee in early 4th Quarter of 2017, including an updated Discretionary rate chart utilizing social determinants of health as a lens and as approved by the Director of Social Services, and the impacts of these changes on the 2017 budget."

**CARRIED**

The resolution as amended was presented:

CS2017-19 Kirwan/Jakubo: WHEREAS The Province has implemented more stringent financial reporting, the over expenditures for Ontario Work and Ontario Disability Support Program clients will reach a projected deficit of \$350,000 for 2017;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury approves option 1 for implementation.

Option 1: THAT the City of Greater Sudbury approves an increase in the Social Services Discretionary Benefits Budget in the amount of \$350,000, effective January 1, 2018, to match the current costs set out by the Council approved services standard established in 2014, as outlined in this report entitled "Discretionary Benefits Policy Review" from the General Manager of Community Development, dated June 23, 2017.

AND THAT staff be directed to report back to the Community Services Committee in early 4th Quarter of 2017, including an updated Discretionary rate chart utilizing social determinants of health as a lens and as approved by the Director of Social Services, and the impacts of these changes on the 2017 budget.

**CARRIED**

### **Addendum**

No Addendum was presented.

### **Civic Petitions**

No Civic Petitions were submitted.

### **Question Period and Announcements**

### Bell Park Modifications

Councillor Lapierre asked for an update on the Bell Park modifications.

Catherine Matheson, General Manager of Community Development stated that in April of this year they received direction to provide Bell Park with additional lighting along the pathway. The project will be going out for tender shortly and this will include the additional lighting and the new parking lot where St. Joseph Hospital used to be. The addition of the lighting project has caused a slight delay but they are still on schedule for the expected work.

### Notices of Motion

No Notices of Motion were presented.

### Adjournment

Kirwan/Jakubo: THAT this meeting does now adjourn. Time: 12:00 p.m.

**CARRIED**

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Brigitte Sobush, Deputy City Clerk

Location:	Tom Davies Square
Commencement:	1:38 PM
Adjournment:	4:23 PM

## Minutes

### Planning Committee Minutes of 7/10/17

## Councillor Lapierre, In the Chair

Present	Councillors Lapierre, Jakubo, McIntosh
City Officials	Keith Forrester, Manager of Real Estate; Adam Kosnick, Manager, Regulated Services/Deputy City Clerk

## Declarations of Pecuniary Interests and the general nature thereof

None declared

### Closed Session

The following resolution was presented:

PL2017-108 McIntosh/Jakubo: THAT the Planning Committee move into Closed Session to deal with one (1) Proposed or Pending Acquisition or Disposition of Land Matter:

- Lease Agreement - Kari Road, Wahnapiatae

### **CARRIED**

At 1:39 p.m. the Planning Committee moved into Closed Session.

### Recess

At 1:42 p.m. the Planning Committee recessed.

### Reconvene

At 2:00 p.m., the Planning Committee commenced the Open Session in the Council Chamber.

## Councillor McIntosh, In the Chair

Present                      Councillors Lapierre, Jakubo, McIntosh  
                                    Councillor Dutrisac [D 4:06 p.m.]

City Officials              Jason Ferrigan, Director of Planning Services; Robert Webb, Supervisor of Development Engineering; Alex Singbush, Senior Planner; Mauro Manzon, Senior Planner; Adam Kosnick, Manager, Regulated Services/Deputy City Clerk; Danielle Wicklander, Legislative Compliance Coordinator; Renée Stewart, Clerk's Services Assistant

## **Declarations of Pecuniary Interests and the general nature thereof**

None declared

### **Public Hearings**

- 1                      André & Natalie Gauvin - Application for rezoning in order to permit a one-storey row dwelling containing four (4) units, Alexandre Street, Val Therese

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 20, 2017 from the General Manager of Growth and Infrastructure regarding André & Natalie Gauvin - Application for rezoning in order to permit a one-storey row dwelling containing four (4) units, Alexandre Street, Val Therese.

André Gauvin, the applicant was present.

Mauro Manzon, Senior Planner, outlined the report.

Joey Colombe, concerned area resident, stated that he has concerns in regards to the rezoning application. There is a large amount of traffic that comes into the subdivision and having the addition of the multiplex would make this worse. The neighbours do not believe that a multiplex fits in with the area. Increased traffic is his main concern and, the entrance to the property is his second concern as it is very close to a high traffic area.

Mr. Gauvin stated that he does not believe that there will be an increase in traffic within the subdivision as the entrance to the property is already located near a major arterial road. Further he stated that he is constructing his dwelling as one-storey buildings in order to not impede on the neighbours' views. The main demographic he hopes to attract will be seniors and retirees.

Mauro Manzon, Senior Planner, stated that the Roads and Transportation department had no concerns in related to this application during the pre-consultation process.

Ward Councillor Lapierre inquired as to what the radius is for the mailing notices which are sent out to area residents to make them aware that this development will be occurring.



Mauro Manzon, Senior Planner, stated that the mailing radius is 120 metres. He further stated that he does not recall exactly how many letters were sent out.

Ward Councillor Lapierre stated that he has not directly received any calls, emails or letters of concern from any of the area residents.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolution was presented:

PL2017-109 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by André & Natalie Gauvin to amend Zoning By-law 2010-100Z by changing the zoning classification from "RI-5", Low Density Residential One to "R3(S)", Medium Density Residential Special on lands described as PIN 73504-2745, Part 1, Plan 53R-18032 in Lot 6, Concession 2, Township of Hanmer subject to the following conditions:

- a) A maximum of four (4) dwelling units shall be permitted;
- b) The maximum building height shall be one-storey; and,
- c) A minimum privacy yard of 3 metres shall be permitted in the easterly interior side yard.

**YEAS:** Councillors Lapierre, Jakubo and McIntosh.

**CARRIED**

Public comment was received and considered and had no effect on the Planning Committee's decision as the application represents good planning.

2 Maximum Construction North Limited – Application for rezoning to permit the construction of a four unit multiple dwelling, 237 Sixth Avenue, Lively

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 21, 2017 from the General Manager of Growth and Infrastructure regarding Maximum Construction North Limited – Application for rezoning to permit the construction of a four unit multiple dwelling, 237 Sixth Avenue, Lively.

Max Rivard, Maximum Construction North Limited, the applicant was present.

Alex Singbush, Senior Planner, outlined the report.

Alex Singbush, Senior Planner, illustrated the lot line between the proposed development and the church.

Mr. Rivard stated that the lot line is located 70 feet from the post located in the school yard. He further stated that he will have trucks on the property during demolition making sure that the property is free of debris to allow for the construction on the small property.

Glen Miller, concerned area resident, stated that he is the congregation leader of the church situated next to the subject property. He stated that the congregation does not object to the application. However, they have a few concerns, but he is satisfied they are being addressed

by the applicant. He wished to clarify that the lot line is actually situated at the edge of the pavement. He stated that they are concerned about the size of the lot and how the applicant anticipates fitting four (4) units on the property.

Alex Singbush, Senior Planner, stated that the church can contact Building Services should there be an issue with encroachment on their property.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the matter.**

The following resolution was presented:

PL2017-110 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by Maximum Construction North Limited to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PIN 73377-0828, Parcel 23592, Lot 656, Plan M-925, Lot 7, Concession 5, Township of Waters from "C1", Local Commercial to "R3(S)", Medium Density Residential Special subject to the following condition:

1) That the minimum landscaped open space shall be 22%.

**YEAS:** Councillors Lapierre, Jakubo and McIntosh.

**CARRIED**

Public comment was received and considered and had no effect on the Planning Committee's decision as the application represents good planning.

3 Ginette Filion and 1085937 Ontario Inc. - Applications for Official Plan Amendment and Rezoning in order to permit a severance and lot consolidation in the Agricultural Reserve, Seguin Street, Chelmsford.

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following:**

Report dated June 20, 2017 from the General Manager of Growth and Infrastructure regarding Ginette Filion and 1085937 Ontario Inc. - Applications for Official Plan Amendment and Rezoning in order to permit a severance and lot consolidation in the Agricultural Reserve, Seguin Street, Chelmsford.

Dave Dorland, agent for the applicant, and Ginette and Pierre Fillion, the applicants, were present.

Alex Singbush, Senior Planner, outlined the report.

Rules of Procedure

The Committee, by two-thirds majority, allowed Councillor Dutrisac to speak to Public Hearing 3 on the agenda.

**CARRIED BY TWO THIRDS MAJORITY**

Ward Councillor Dutrisac inquired as to what the applicants have consolidated and how many acres of agricultural land are remaining.

Alex Singbush, Senior Planner, illustrated the lands and where the proposed new lot would be

situated. The lands have a total lot area of 78 acres and application proposes to create a two (2) acre lot. Therefore there would be a approximately 74 acres of land remaining in the consolidation.

Ward Councillor Dutrisac asked how many homes are built on these three (3) lots.

Alex Singbush, Senior Planner, stated that the lands are currently vacant. He further illustrated the existing residential dwellings surrounding the lands, which included the home owned by Mrs. Fillion's parents.

Ward Councillor Dutrisac asked about the size of the other residences that have been severed.

Alex Singbush, Senior Planner, stated that for the frontages of the other lots that have been taken out, two (2) of them are approximately 60 metres and the other is approximately 50 metres. These lots were created in the past when the lot creation standards in the Official Plan were different.

Mr. Dorland stated that he had a few questions. Firstly, under the present property configuration, would a building permit be issued to the property on PIN 0766 in the area outlined in blue on the application? Further, for the property to the west, presently owned by Ginette Filion, can a building permit be issued on that property? He stated that he does not understand how the zoning By-law is consistent with the Official Plan Policies and Provincial Policy Statement that permit the disposal of a surplus dwelling. Would the lot creation to dispose of surplus a dwelling (if the house had been constructed) be permitted under the current Official Plan and Provincial Policy Statement with consistent rezoning or down zoning of the remaining lands? Would a boundary realignment be permitted if the dwelling already existed on the agricultural land? Would the construction of one residential dwelling on one of the lots be removing less agricultural land then having two buildings on the two stand alone properties?

Alex Singbush, Senior Planner, stated that the issuance of building permits is done by Building Services, therefore he can not comment if a building permit can be issued. The zoning By-law states that an individual agriculturally zoned property is entitled to a dwelling unit. Therefore, the vacant properties as they exist today would be entitled to a dwelling unit. The existing zoning By-law does not accommodate for the possibility of exceptions to create surplus farm dwellings as listed in the Official Plan and Provincial Policy Statements. The applicant would need to undertake a rezoning application if they are perusing the severance of an existing farm dwelling. This is not the same situation as the current application. This application is a proposal to create a new vacant lot for residential purposes, not to allow the reuse of an existing habitable farm dwelling. If there was an existing house on the property today, there are criteria in the Official Plan that would allow for the creation of a new lot. That situation does not exist in this application. In regards to the question that stated if more than one (1) dwelling is permitted on the lands today would the creation of a lot for one (1) dwelling leave more agricultural land available, the size of the parcels remains the same. The By-law has entitlements that allow agricultural parcels to have dwelling units. This proposal would allow for the creation of one (1) lot for one (1) dwelling where there are rights to have more than one.

Ward Councillor Dutrisac stated that there will be 74 acres of remaining agricultural land remaining after the consolidation of the three (3) lots. What are the applicants' intended use of the remaining 74 acres of land?

Mr. Dorland stated that the Seguin family and this family have lived on this property for 100 years. They will continue to utilize the lands for their agricultural operations.

Ward Councillor Dutrisac stated the lands will continue to be used for sod. She further stated that you can build two (2) residences on each of these lots before they were consolidated. Why is the applicant asking to consolidate the lots when she could have left them separate and could still build two (2) dwellings? Why does the applicant want to build a residence near her parents?

Mrs. Fillion stated that they want to build near her parent's and that they do not want to waste agricultural land.

Mr. Dorland stated that the ownership of the large parcel on which they wish to build a home is owned by a farming corporation. He further stated that the applicant would prefer to do this land exchange to provide them with a small piece of land on which they can get a mortgage for the construction of the residence. They could build on on the large severed portion, however, the family owned corporation would have the financial burden on them. This application is to provide what would be possible if they had applied for a building permit and built the house. The result when the house is built will be consistent with the Provincial Policy Statements and a larger portion of agriculturally zoned land that will be used for agricultural purposes. He stated that there is currently no home there but there could be.

Alex Singbush, Senior Planner, stated that the applicant is proposing that the lands that are left would be zoned to prohibit the construction of a residence. Should someone wish to build a home on this property, they could make an application for rezoning in order to withdraw this condition. He further stated that the lands are entitled to a dwelling on them today.

Jason Ferrigan, Director of Planning Services, stated that the applicant and their agent are suggesting that this is about the construction of homes. Whereas in the Planning report, staff viewed this as a creation of a lot. Mr. Dorland stated that the application is consistent with the Provincial Policy Statement and conforms to the City's Official Plan. He would disagree with Mr. Dorland because the intent of City's Official plan and the Provincial Policy is to protect agricultural land for long term use for agricultural purposes. The City's Official Plan allows for agricultural uses and related uses and prohibits the creation of lots in the agricultural reserve for non-agricultural purposes. Planning staff believe that this application is for the creation of a lot and fragmentation of the agricultural land as opposed to building permits. In regards to the letter received by the Ministry of Agriculture, Food and Rural Affairs (OMAFRA), they rarely receive comments from a provincial ministry. They are reminding the City of the policies outlined in the Provincial Policy Statement that prohibit lot creation. In the enabling policies, there are limited circumstance which allow for City Council to sever lots in the agricultural reserve. They are requesting a copy of City Council's decision and it is within their practice to appeal decision, that adversely affect a matter of provincial interest.

#### Recess

At 3:21 p.m. the Planning Committee recessed.

#### Reconvene

At 3:26 p.m. the Planning Committee reconvened.

Ward Councillor Dutrisac stated that she does not understand fragmentation of the land. We want to protect agricultural land, we have two (2) lots that we could build two (2) homes on. The last time the applicants were here they were asked to consolidate one (1) lot and have

another lot they could build a home on near the mother. What will be the fragmentation of the agricultural land?

Jason Ferrigan, Director of Planning Services, stated that the fragmentation of agricultural land is a term used to describe the severing and creating new lots from agricultural parent parcels.

Ward Councillor Dutrisac stated that she does not believe we are creating a new lot but rather shifting the boundaries. They are simply shifting the two (2) existing lots in order to allow the Fillions to have a property in their name. Further, the family has every intention on continuing the family business of selling sod. It is there livelihood.

Jason Ferrigan, Director of Planning Services, stated that he empathizes with the applicant's situation. However, planning staff's perspective of the application would result in the creation of a new lot in the community's agricultural reserve. The application would result in the creation of a new residential lot which is not consistent with the City's Official Plan or with the Provincial Policy Statement.

Ward Councillor Dutrisac stated that her perspective is to keep agricultural land, which she agrees with. However, her perspective is a shifting of boundaries. She further stated that she has never seen a letter from OMAFRA in her time with the Planning Committee. She asks if they review the City's applications or if were they notified.

Jason Ferrigan, Director of Planning Services, stated that it is unusual to receive a comment from a member of provincial staff other than the ones included in the formal comment process. When they receive applications for Official Plan Amendments, they circulate them to the province and the province has the opportunity to comment on them. This case is unique as it did not come through the formal comment process but rather came from outside of the process. OMAFRA has a rural planning team, based in that area of the province, and their job is to provide advice to municipalities within the province as it relates to agricultural planning matters.

Ward Councillor Dutrisac stated that the province wants to give municipalities more say in these type of situations. She believes in agriculture, but she finds that municipal governments have the power to be flexible and look at these types of situation in a different perspective.

Mr. Dorland stated that he does not understand how two (2) resulting in two (2) creates a new lot. If he has permission to build a house in the area they are seeking permission to rearrange the boundary lines and leave a smaller parcel, it does not create a new lot. It just means they need consideration for a unique situation. It has been stated that if the house was already present on the lot, the resulting configuration on reapplication would be consistent with the Provincial Policy Statement and the City's Official Plan. He would like to suggest an alternative recommendation that includes a condition that would allow the matter to move forward so that this family can build the house they require for their needs. If the Committee wishes to do so, he suggests that acquiring a building permit be added as a condition of the approval so that the application meets the requirements of the Provincial Policy Statement and the City's Official Plan. OMAFRA is not aware of the purpose of this application. He would like the Committee to consider approving the application with the building permit condition.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee**

**resumed in order to discuss and vote on the matter.**

Recess

At 3:45 p.m. the Planning Committee recessed.

Reconvene

At 3:57 p.m. the Planning Committee reconvened.

The following alternate resolutions were presented:

Recommendation regarding Application for Official Plan Amendment:

PL2017-111 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by Ginette Filion and 1085937 Ontario Inc. in order to provide an exception to Section 6.2.2. to permit a lot boundary adjustment resulting in a remainder having a lot area of less than 30 ha in the Agricultural Reserve for the lands described as PINs 73345-0766, 73345-0243, and 73345-0770, Parts 1 & 2, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside.

**YEAS:** Councillors Lapierre, Jakubo and McIntosh.

**CARRIED**

Recommendation regarding Rezoning Application:

PL2017-112 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by 1085937 Ontario Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PINs 73345-0766, 73345-0243, and 73345-0770, Parts 1 & 2, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside from "A", Agricultural to "A(S)", Agricultural Special with a special exception to allow one parcel with a minimum lot area less than 30.0 hectares and a lot frontage of less than 90 and to change the zoning classification of the lands to be consolidated from "A", Agricultural to "A(S)", Agricultural Special with a special exception to permit only agricultural use., subject to the following condition:

1. That prior to the adoption of the amending By-law a building permit for single detached dwelling be issued for the proposed remainder of parcel PIN 73345-0766 to the satisfaction of the chief building official.

**YEAS:** Councillors Lapierre, Jakubo and McIntosh.

**CARRIED**

No public comment, written or oral, was received, there was no effect on the Planning Committee's decision.

**Matters Arising from the Closed Session**

Councillor Lapierre reported that the Committee met in Closed Session to deal with one (1) Proposed or Pending Acquisition or Disposition of Land Matter and the following resolution emanated therefrom:

The following resolution was presented:

PL2017-113 Lapierre/Jakubo: WHEREAS through Resolution CC2017-154, Council directed

staff to extend the City of Greater Sudbury operated Pound for an additional two years at 39 Kari Road, Wahnapiatae.

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury authorize a lease Agreement with Robin and Gail Pauley for the lands and premises municipally known as 39 Kari Road, Wahnapiatae;

AND THAT the appropriate by-law be presented to authorize the execution of the Lease Agreement and renewal term, if applicable;

AND THAT the annual rent be funded from the Security and By-Law Services Operation Budget.

**CARRIED**

### **Adopting, Approving or Receiving Items in the Consent Agenda**

#### Rules of Procedure

Councillor Lapierre asked that item C-1 be pulled and voted on separately.

The following resolution was presented:

PL2017-114 Lapierre/Jakubo: THAT the City of Greater Sudbury approves Consent Agenda C-2 to C-4.

**CARRIED**

The following are the Consent Agenda items:

### **Routine Management Reports**

- C-2      Philippe and Louise Landry - Application to extend draft plan of subdivision approval, Part of PIN 73508 1102, Part of Parcel 698 S.E.S., in Lot 12, Concession 3, Township of Capreol, Cote Boulevard, Hanmer (Nature's Haven II Subdivision)

Report dated June 20, 2017 from the General Manager of Growth and Infrastructure regarding Philippe and Louise Landry - Application to extend draft plan of subdivision approval, Part of PIN 73508 1102, Part of Parcel 698 S.E.S., in Lot 12, Concession 3, Township of Capreol, Cote Boulevard, Hanmer (Nature's Haven II Subdivision).

PL2017-115 Lapierre/Jakubo: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on lands described as Part of PIN 73508 1102, Part of Parcel 698 S.E.S., in Lot 12, Concession 3, Township of Capreol, City of Greater Sudbury, File 780 7/08006 as follows:

a) By deleting Condition #10 and replacing it with the following:

"That this draft approval shall lapse on September 30, 2020."

b) By replacing the references to the "General Manager of Infrastructure Services" with "General Manager of Growth and Infrastructure" in Conditions # 9 and 11.

c) By deleting Condition #12.

d) By replacing the reference to "Growth and Development Department" with "Planning

Services Division” and deleting the reference to Condition # “2” in Condition #32.

e) By adding the following as Condition #33:

“Final approval for registration may be issued in phases to the satisfaction of the Director of Planning Services, provided that:

i) Phasing is proposed in an orderly progression, in consideration of such matters as the timing of road improvements, infrastructure and other essential services; and

ii) All agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered.”

f) By adding the following as Condition #34:

“That the owner shall have completed all major outstanding infrastructure deficiencies that are critical to the overall function of the subdivision in previous phases of the plan that have been registered, or have made arrangements for their completion, prior to registering a new phase of the plan, to the satisfaction of the General Manager of Growth and Infrastructure.”

**CARRIED**

C-3 Unopened Lane East of Aubrey Street, Coniston - Lane Closure and Declaration of Surplus Land

Report dated June 21, 2017 from the General Manager of Corporate Services regarding Unopened Lane East of Aubrey Street, Coniston - Lane Closure and Declaration of Surplus Land.

PL2017-116 Jakubo/Lapierre: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs, the unopened lane east of Aubrey Street, Coniston, legally described as PIN 73560-1085(LT), Plan M-147, Township of Neelon, City of Greater Sudbury, and offer the lane for sale to the abutting property owners pursuant to the procedures governing the sale of limited marketability surplus land as outlined in the Property By-law 2008-174, all in accordance with a report from the Director of Assets and Fleet Services, dated June 20, 2017.

**CARRIED**

C-4 Deeming By-law for Lots 1, 2 and 3 Plan 4S, 5 MacLachlan Street, Sudbury

Report dated June 20, 2017 from the General Manager of Growth and Infrastructure regarding Deeming By-law for Lots 1, 2 and 3 Plan 4S, 5 MacLachlan Street, Sudbury.

PL2017-117 Lapierre/Jakubo: That the City of Greater Sudbury approves designating Lots 1, 2 and 3, Plan 4S as being deemed not to be part of a registered plan for the purposes of Section 50(3) of the Planning Act, and;

That Staff be directed to prepare a by-law for Council to enact deeming Lots 1, 2 and 3 of Plan 4S not to be part of a plan of subdivision for the purposes of Section 50(3) of the Planning Act.

**CARRIED**

Item C-1 was dealt with separately.



Northern Home Builders – Proposed change to an amending zoning by-law and conditions of draft plan of subdivision, Brabant Street, Azilda

Report dated June 20, 2017 from the General Manager of Growth and Infrastructure regarding Northern Home Builders – Proposed change to an amending zoning by-law and conditions of draft plan of subdivision, Brabant Street, Azilda.

The following resolution was presented:

Resolution regarding Rezoning Application and Conditions of Draft Plan Approval:

PL2017-118 Lapierre/Jakubo: WHEREAS the City of Greater Sudbury Planning Committee adopted Resolution PL2013-220 on December 9, 2013 approving a rezoning application by Northern Home Builders to change the zoning classification from "FD", Future Development to "R1-5", Low Density Residential One, "R2-2", Low Density Residential Two, "R3-1(S)", Medium Density Residential Special, and "FD(S)", Future Development Special in order to permit the development of 39 detached dwellings, 26 semi-detached dwellings, and one multi-family block that permits a retirement home as an additional use on those lands described as PIN 73347-1572 & part of PIN 73347 1620, Lot 6, Concession 1, Township of Rayside, subject to certain conditions;

AND WHEREAS Council for the City of Greater Sudbury on December 10, 2013 adopted Resolution CC2016-375;

AND WHEREAS the conditions of approval have not yet been satisfied;

AND WHEREAS the owner has subsequently advised Planning Services that they are now seeking approval to relocate the proposed park blocks;

THEREFORE, BE IT RESOLVED that items 2 ii) and iii) of PL2013-220 from the Planning Committee Meeting of December 9, 2013 and ratified by City Council Resolution CC2013-375 on December 10, 2013 shall be replaced and superseded with the following:

2.ii) That Lots 40 to 52 and Block 1 be zoned "R2-2", Low Density Residential Two;

iii) That Lots 15 and 16 and the Street A cul-de-sac be zoned "P", Park.

AND THAT in accordance with Subsection 34(17) of the Planning Act no further notice is required to be provided for changes to the proposed by-law, as provided for in this resolution.

That the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for plan of subdivision on those lands known as PIN 73347-1572 & part of PIN 73347-1620, Lot 6, Concession 1, Township of Rayside, File 780-5/12003, upon the payment of the processing fee of \$1,565.00 as follows:

a) By deleting in Condition # 2 the word "from" and replacing it with "form".

b) By deleting in Condition # 32 reference to "Lot 40 and Block 1" and replacing it with "Lots 15 and 16 and the Street A cul-de-sac".

c) By adding Conditions # 35 and 36 as follows:

"35. That Block 40 be relotted into 3 semi-detached lots to the satisfaction of the Director of Planning Services."

"36. That the cul-de-sac on Street "A" be removed and lots 13 and 14 be reconfigured to front

onto the street to the north to the satisfaction of the Director of Planning Services.

**CARRIED**

### **Referred and Deferred Matters**

R-1      Dalron Construction Ltd. - Extension to draft plan of subdivision approval, Greenwood Subdivision, Sudbury

Report dated June 7, 2017 from the General Manager of Growth and Infrastructure regarding Dalron Construction Ltd. - Extension to draft plan of subdivision approval, Greenwood Subdivision, Sudbury.

The following resolution was presented:

PL2017-119 Jakubo/Lapierre: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on those lands known as PIN 73578-0515, Part 1, Plan 53R-18272, Part of Lots 11 & 12, Concession 3, Township of Neelon, File # 780-6/07002, upon payment of Council's processing fee of \$2,161.00 as follows:

a) By deleting Condition #10 and replacing it with the following:

"10. That this draft approval shall lapse on November 28, 2019."

b) By deleting in Condition 18 the words, "and the Department of Fisheries and Oceans".

c) By adding a new Condition #32 as follows:

"32. Final approval for registration may be issued in phases to the satisfaction of the Director of Planning, provided that:

i) Phasing is proposed in an orderly progression, in consideration of such matters as the timing of road improvements, infrastructure and other essential services; and;

ii) All agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered."

d) By adding a new Condition #33 as follows:

"33. That the owner shall have completed all major outstanding infrastructure deficiencies that are critical to the overall function of the subdivision in previous phases of the plan that have been registered, or have made arrangements for their completion, prior to registering a new phase of the plan, to the satisfaction of the General Manager of Infrastructure Services."

**CARRIED**

### **Addendum**

No Addendum was presented.

### **Civic Petitions**

No Civic Petitions were submitted.

### **Question Period and Announcements**

No Questions were asked.

### **Notices of Motion**

No Notices of Motion were presented.

### **Adjournment**

Jakubo/Lapierre: THAT this meeting does now adjourn. Time: 4:23 p.m.

**CARRIED**

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Adam Kosnick, Deputy City Clerk

Location:	Tom Davies Square
Commencement:	1:35 PM
Adjournment:	2:15 PM

## Minutes

### Finance and Administration Committee Minutes of 7/11/17

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#### Councillor Jakubo, In the Chair

Present	Councillors Signoretti, Vagnini [A 1:44 p.m.], Montpellier, Dutrisac [A 1:55 p.m.], Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altman, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Tony Cecutti, General Manager of Growth and Infrastructure Services; Ed Stankiewicz, Executive Director of Assets, Finance and Fleet; Caroline Hallsworth, Executive Director, Legislative Services/City Clerk; Trevor Bain, Chief of Fire and Paramedic Services, General Manager of Community Safety; Eric Labelle, City Solicitor; Luisa Valle, Director of Children and Citizen Services; Eliza Bennett, Director of Communications and Community Engagement; Melissa Zanette, Chief of Staff; Danielle Wicklander, Legislative Compliance Coordinator; Lisa Locken, Clerk's Service Assistant

#### Declarations of Pecuniary Interests and the general nature thereof

None declared

#### Correspondence for Information Only

C-1	<u>2017 Annual Repayment Limit</u> Report dated June 20, 2017 from the General Manager of Corporate Services regarding 2017 Annual Repayment Limit. For Information Only
C-2	<u>Transit &amp; Fleet Centre Update</u> Report dated June 21, 2017 from the General Manager of Corporate Services regarding Transit & Fleet Centre Update. For Information Only

C-3      Development Charges - Treasurer's Annual Statement

Report dated June 20, 2017 from the General Manager of Corporate Services regarding Development Charges - Treasurer's Annual Statement.

For Information Only

**Managers' Reports**

R-1      Roads and Water/Wastewater Capital Program Mid Year Financial Summary

Report dated June 28, 2017 from the General Manager of Growth and Infrastructure regarding Roads and Water/Wastewater Capital Program Mid Year Financial Summary.

Resolution 1:

The following resolution was presented:

FA2017-19 Sizer/Bigger: THAT the City of Greater Sudbury approves retrofits to the Old Transit Garage and the Old Transit Administration Building to accommodate permanent storage requirements and temporary administration facilities at an estimated cost of \$650,000 to be funded from identified existing capital funds as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017.

**CARRIED**

Resolution 2:

The following resolution was presented:

FA2017-20 Bigger/Sizer: THAT the City of Greater Sudbury approves tendering the sewer upgrades for the Jacob Street section of Lively at an estimated cost of \$4.0M with funds of \$3.05M identified in the existing capital budget and \$950,000 from the deferral of the Walden Wastewater Treatment Plant detailed design to 2019 as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

Resolution 3:

The following resolution was presented:

FA2017-21 Sizer/Bigger: THAT the City of Greater Sudbury approves additional spending of \$1.0M for watermain lining and \$1.0M for sewer main lining with funding to come from the Capital Financing Reserve Fund – Water and Wastewater respectively as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

Resolution 4:

The following resolution was presented:

FA2017-22 Bigger/Sizer: THAT the City of Greater Sudbury approves upgrades to the Green Avenue Storm Conveyance at an estimated cost of \$2.5M with funding to come from existing

capital budgets as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017.

Councillor Landry-Altmann presented the following amendment:

FA2017-22A Landry-Altmann/Cormier: And that the Main Motion for R-1, Resolution #4 be amended as follows:

That the phrase “from existing capital budgets as described in the report” be deleted and replaced by the phrase “from the 2018 Roads Capital Budget.”

**CARRIED**

The resolution as amended was presented:

FA2017-22 Bigger/Sizer THAT the City of Greater Sudbury approves upgrades to the Green Avenue Storm Conveyance at an estimated cost of \$2.5M with funding to come from the 2018 Roads Capital Budget as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

Resolution 5:

The following resolution was presented:

FA2017-23 Bigger/Sizer: THAT the City of Greater Sudbury approves increasing the scope of the Nickel Lift Station Upgrades and forcemain project to include upsizing of the watermain on Kelly Lake Road at an estimated cost of \$1.0M and that the funding be provided equally through identified existing capital funds and the deferral of \$500,000 in Well Building Repairs fund projects as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017.

**CARRIED**

### **Addendum**

No Addendum was presented.

### **Civic Petitions**

No Civic Petitions were submitted.

### **Question Period and Announcements**

No Questions were asked.

### **Notices of Motion**

No Notices of Motion were presented.

### **Adjournment**

Bigger/Sizer: THAT this meeting does now adjourn. Time: 2:15 p.m.

**CARRIED**

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Caroline Hallsworth, Executive  
Director, Legislative Services/City  
Clerk

Location:	Tom Davies Square
Commencement:	3:05 PM
Adjournment:	6:40 PM

## Minutes

### City Council Minutes of 7/11/17

## Deputy Mayor Sizer, In the Chair

Present	Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger
City Officials	Ed Archer, Chief Administrative Officer; Caroline Hallsworth, Executive Director, Legislative Services/City Clerk; Eric Labelle, Acting City Solicitor; Kristen Newman, Deputy City Solicitor/Deputy City Clerk; Tony Cecutti, General Manager Growth and Infrastructure; David Shelsted, Director Roads and Transportation Services; Stephen Watt, External Counsel

## Declarations of Pecuniary Interests and the general nature thereof

None declared

Closed Session	The following resolution was presented:
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CC2017-193 Lapierre/Cormier: THAT the City of Greater Sudbury move to Closed Session to deal with one (1) Solicitor-Client Privilege and Litigation regarding an Ontario Municipal Board matter in accordance with the Municipal Act 2001, s.239(2)(e)(f).

**CARRIED**

Council moved into closed session at 3:06 p.m.

Recess	At 3:50 p.m. Council recessed.
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Reconvene	At 4:07 p.m., Council commenced the Open Session in the Council Chamber
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## His Worship Mayor Brian Bigger, In the Chair



Present Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre [D: 6:21 p.m.], Jakubo, Sizer, McIntosh, Cormier, Landry-Altmann, Mayor Bigger

City Officials

Ed Archer, Chief Administrative Officer; Tony Ceccuti, General Manager of Growth and Infrastructure Services; Caroline Hallsworth, Executive Director, Legislative Services/City Clerk; Ed Stankiewicz, Executive Director of Finance, Assets and Fleet; Trevor Bain, Chief of Fire and Paramedic Services, General Manager of Community Safety; Eric Labelle, City Solicitor; Eliza Bennett, Director of Communications and Community Engagement; Ron Foster, Auditor General; Melissa Zanette, Chief of Staff; Rob Blackwell, Manager of Community Initiatives and Performance Support; Jason Ferrigan, Director of Planning Services; Danielle Wicklander, Legislative Compliance Coordinator; Lisa Locken, Clerk's Services Assistant

## **Declarations of Pecuniary Interests and the general nature thereof**

None declared

### **Matters Arising from the Closed Session**

Deputy Mayor Sizer, as Chair of the Closed Session, reported that Council met in Closed Session to deal with one (1) Solicitor-Client Privilege and Litigation regarding an Ontario Municipal Board matter in accordance with the Municipal Act, 2001, s.239(2)(e)(f). Direction was given to staff with respect to this matter.

### **Matters Arising from Community Services Committee**

#### **June 19, 2017**

Councillor Lapierre, as Chair of the Community Services Committee, reported on the matters arising from the Community Services Committee meeting of June 19, 2017.

The following resolution was presented:

CC2017-194 Signoretti/Lapierre: THAT the City of Greater Sudbury approves Community Services Committee resolutions CS2017-13 to CS2017-16 inclusive from the meeting of June 19, 2017.

**CARRIED**

The following are the Community Services Committee resolutions:

#### **Local Vision for Community Hub Model**

CS2017-13 Kirwan/Dutrisac: WHEREAS the Province has released the Provincial Framework and Action Plan that was developed by the Special Advisory Group on Community Hubs in August of 2015;

AND WHEREAS Community Hubs are intended to reduce barriers for citizens to access resources by offering single location services in the areas where citizens need it most;

THEREFORE BE IT RESOLVED THAT a strategy on Community Hubs be developed and recommendations on their strategic locations be brought forward with financial implications within the first quarter of 2018 to the Community Services Committee as outlined in the report entitled "Local Vision for Community Hub Model" from the General Manager of Community Development dated May 29, 2017.

**CARRIED**

**City of Greater Sudbury Social Housing Portfolio Revitalization Plan**

CS2017-14 Dutrisac/Kirwan: THAT the City of Greater Sudbury approves the development of a Portfolio Revitalization and Capital Financing Plan and supports the funding application submitted to the Ministry of Housing for the Innovation, Evidence and Capacity Building Fund to fund up to \$100,000 of the cost of the revitalization plan;

AND THAT the costs of the revitalization plan in excess of Ministry funding be funded up to \$200,000 from the Social Housing Capital Reserve Fund as outlined in the report entitled "City of Greater Sudbury Social Housing Portfolio Revitalization Plan" from the General Manager of Community Development dated May 31, 2017.

**CARRIED**

**City of Greater Sudbury Pools Infrastructure and Recreation Capital Update**

CS2017-15 Kirwan/Dutrisac: THAT the City of Greater Sudbury endorses the Therapeutic/Leisure pool project as a priority as well as recreation capital funding for aged recreation facilities (i.e. arenas) for any announcements related to recreation infrastructure funding as outlined in the report entitled "City of Greater Sudbury Pools Infrastructure and Recreation Capital Update" from the General Manager of Community Development dated June 6, 2017.

**CARRIED**

**Notice of Motion as presented by Councillor Lapierre**

CS2017-16 Signoretti/Jakubo: WHEREAS the report date May 31st, 2017 presented to the Community Services Committee on June 19th 2017 called "Framework for Partnership Opportunities for Indoor Turf and Multi Purpose Facilities Interim Report" indicates that arena efficiencies should be sought for our current arena infrastructure;

AND WHEREAS Centennial Arena in Hanmer was built in 1972, and the Raymond Plourde Arena in Val Caron was built in 1974;

AND WHEREAS both arenas require an estimated \$3,000,000.00 dollars in renovations within the next 10 years according to building condition assessments, and both have an unknown cost of updates to ensure that each individual building is fully AODA compliant and to ensure proper operations of both;

AND WHEREAS there is evidence based information that indicates building twin pad arena facilities have capital and operational cost efficiencies for municipalities;

NOW THEREFORE BE IT RESOLVED that the City of Greater Sudbury Council directs staff to prepare a business case to replace various arenas and/or ice pads, with the build of a multipad/multi-purpose arena facility in Valley East, indicating the cost of the build,

recommended location, efficiencies to be had, financial options for the build, and any/or all other information to assist Council with its deliberations, to be included in the 2018 budget process.

**CARRIED**

**July 10, 2017**

Councillor Lapierre, as Chair of the Community Services Committee, reported on the matters arising from the Community Services Committee meeting of July 10, 2017.

The following resolution was presented:

CC2017-195 Lapierre/Signoretti: THAT the City of Greater Sudbury approves Community Services Committee resolutions CS2017-17 to CS2017-19 inclusive from the meeting of June 19, 2017.

**CARRIED**

The following are the Community Services Committee resolutions:

**Health and Housing Update**

CS2017-17 Kirwan/Jakubo: THAT the City of Greater Sudbury further investigates and make recommendations regarding Action Items 1 through 5, as outlined in the report entitled "Health and Housing Update" from the General Manager of Community Development, dated June 28, 2017.

**CARRIED**

**Docking Privileges at Ramsey Lake and Ella Lake for Water Access Only Residents**

CS2017-18 Jakubo/Kirwan: THAT the City of Greater Sudbury approves docking privileges for water access only residents at Ramsey Lake and Ella Lake and negotiate required agreements as outlined in the report entitled "Docking Privileges at Ramsey Lake and Ella Lake For Water Access Only Residents", from the General Manager of Community Development, dated June 21, 2017.

**CARRIED**

**Discretionary Benefits Policy Review**

CS2017-19 Kirwan/Jakubo: WHEREAS The Province has implemented more stringent financial reporting, the over expenditures for Ontario Work and Ontario Disability Support Program clients will reach a projected deficit of \$350,000 for 2017;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury approves option 1 for implementation.

Option One: THAT the City of Greater Sudbury approves an increase in the Social Services Discretionary Benefits Budget in the amount of \$350,000, effective January 1, 2018, to match the current costs set out by the Council approved service standard established in 2014, as outlined in this report entitled "Discretionary Benefits Policy Review" from the General Manager of Community Development, dated June 23, 2017.

AND THAT staff be directed to report back to the Community Services Committee in early 4th Quarter of 2017, including an updated Discretionary rate chart utilizing social determinants of health as a lens and as approved by the Director of Social Services, and the impacts of these changes on the 2017 budget.

**CARRIED**

## **Matters Arising from Operations Committee**

### **June 19, 2017**

Councillor Kirwan, as Chair of the Operations Committee, reported on the matters arising from the Operations Committee meeting of June 19, 2017.

The following resolution was presented:

CC2017-196 Signoretti/Lapierre: THAT the City of Greater Sudbury approves Operations Committee resolution OP2017-07 inclusive from the meeting of June 19, 2017.

**CARRIED**

The following is the Operations Committee resolution:

### **Acceptance of Waste Generated from Outside City Boundaries**

OP2017-07 Vagnini/Dutrisac: THAT the City of Greater Sudbury permits campers/cottage owners located outside city boundaries to utilize City of Greater Sudbury waste disposal services on a full cost recovery system as outlined in the report entitled "Acceptance of Waste Generated from Outside City Boundaries" from the General Manager of Growth and Infrastructure, dated May 24, 2017.

**CARRIED**

### **July 10, 2017**

Councillor Kirwan, as Chair of the Operations Committee, reported on the matters arising from the Operations Committee meeting of July 10, 2017.

The following resolution was presented:

CC2017-197 Signoretti/Lapierre: THAT the City of Greater Sudbury approves Operations Committee resolutions OP2017-08 to OP2017-11 inclusive from the meeting of July 10, 2017.

**CARRIED**

The following are the Operations Committee resolutions:

### **Southview Drive Traffic Calming Update**

OP2017-08 Landry-Altmann/Vagnini: THAT the City of Greater Sudbury direct staff to provide a report to the Operations Committee prior to the end of November 2017 regarding the status and update of the traffic calming complete throughout the City, as well as confirmation of criteria for priority.

**CARRIED**

### **Parking Restrictions – Hennessey Road, Walden**

OP2017-09 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury prohibits parking on the east side of Hennessey Road from Panache North Shore Road to the South Limit;

AND THAT the necessary By-law be prepared to amend Traffic and Parking By-Law 2010-1 to implement the recommended changes as described in the report entitled "Parking Restrictions – Hennessey Road, Walden" from the General Manager of Growth and Infrastructure Services dated June 21, 2017.

**CARRIED**

### **2017 Pedestrian Crossover Program Update**

OP2017-10 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury implements pedestrian crossover facilities at the locations described in the report entitled "2017 Pedestrian Crossover Program Update", from the General Manager of Growth and Infrastructure, dated June 21, 2017.

AND THAT the City of Greater Sudbury prohibits parking and stopping within 30 metres of the pedestrian crossovers to be installed on Southview Drive at Stephen Street and on Bouchard Street at Marcel Street;

AND THAT the necessary By-law be prepared to amend Traffic and Parking By-Law 2010-1.

**CARRIED**

### **Mackenzie Street and Leduc Street**

OP2017-11 Kirwan/Landry-Altmann: THAT the City of Greater Sudbury directs staff to prepare a report regarding the reconnection of MacKenzie Street to Leduc Street prior to the end of the year.

**CARRIED**

## **Matters Arising from Finance and Administration Committee**

### **June 20, 2017**

Councillor Jakubo, as Chair of the Finance and Administration Committee, reported on the matters arising from the Finance and Administration Committee meeting of June 20, 2017.

No resolutions emanated from this meeting.

### **July 11, 2017**

Councillor Jakubo, as Chair of the Finance and Administration Committee, reported on the matters arising from the Finance and Administration Committee meeting of July 11, 2017.

The following resolution was presented:

CC2017-198 Lapierre/McIntosh: THAT the City of Greater Sudbury approves Finance and Administration Committee resolutions FA2017-19 to FA2017-23 inclusive from the meeting of July 11, 2017.

**CARRIED**

The following are the Finance and Administration Committee resolutions:

### **Retrofits to the Old Transit Garage and the Old Transit Administration Building**

FA2017-19 Sizer/Bigger: THAT the City of Greater Sudbury approves retrofits to the Old Transit Garage and the Old Transit Administration Building to accommodate permanent storage requirements and temporary administration facilities at an estimated cost of \$650,000 to be funded from identified existing capital funds as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017.

**CARRIED**

### **Sewer Upgrades for the Jacob Street section of Lively**

FA2017-20 Bigger/Sizer: THAT the City of Greater Sudbury approves tendering the sewer

upgrades for the Jacob Street section of Lively at an estimated cost of \$4.0M with funds of \$3.05M identified in the existing capital budget and \$950,000 from the deferral of the Walden Wastewater Treatment Plant detailed design to 2019 as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

#### **Watermain Lining and Sewer Main Lining**

FA2017-21 Sizer/Bigger: THAT the City of Greater Sudbury approves additional spending of \$1.0M for watermain lining and \$1.0M for sewer main lining with funding to come from the Capital Financing Reserve Fund – Water and Wastewater respectively as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

#### **Upgrades to the Green Avenue Storm Conveyance**

FA2017-22 Bigger/Sizer THAT the City of Greater Sudbury approves upgrades to the Green Avenue Storm Conveyance at an estimated cost of \$2.5M with funding to come from the 2018 Roads Capital Budget as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017;

**CARRIED**

#### **Nickel Lift Station Upgrades**

FA2017-23 Bigger/Sizer: THAT the City of Greater Sudbury approves increasing the scope of the Nickel Lift Station Upgrades and forcemain project to include upsizing of the watermain on Kelly Lake Road at an estimated cost of \$1.0M and that the funding be provided equally through identified existing capital funds and the deferral of \$500,000 in Well Building Repairs fund projects as described in the report from the General Manager of Growth and Infrastructure entitled Roads and Water/Wastewater Capital Program Mid Year Financial Summary dated June 28, 2017.

**CARRIED**

### **Matters Arising from Audit Committee**

#### **June 20, 2017**

Councillor McIntosh, as Chair of the Audit Committee, reported on the matters arising from the Audit Committee meeting of June 20, 2017.

The following resolution was presented:

CC2017-199 McIntosh/Lapierre: THAT the City of Greater Sudbury approves Audit Committee resolutions AC2017-03 to AC2017-05 inclusive from the meeting of June 20, 2017.

**CARRIED**

The following are the Audit Committee resolutions:

#### **2016 Annual Findings Report**

AC2017-03 Comier/Kirwan: THAT the City of Greater Sudbury accepts the Consolidated Financial Statements for the City of Greater Sudbury and the City of Greater Sudbury Trust

Funds, for the year ended December 31, 2016 as presented.

**CARRIED**

**Value for Money Audit of the Paramedic Services**

AC2017-04 McIntosh/Jakubo: WHEREAS the Auditor General's Office identified significant operational efficiencies that may outweigh the costs for relocating the Paramedic Services Division to the City Core in the Value for Money Audit of the Operations of Paramedic Services,

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to prepare a 2018 business case to determine if the benefits exceed the costs for relocating the Division to the City Core including the eligibility of these relocation costs for 50% cost sharing with MOHLTC.

**CARRIED**

**Value for Money Audit of the Fire Services**

AC2017-05 McIntosh/Jakubo: WHEREAS the Auditor General's Office identified opportunities to improve value or money and the mitigation of significant risks within the Value for Money Audit of the Operations of Fire Services,

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff prepare 2018 business cases for:

- a) a fire station location study to effectively plan for the replacement of stations that are approaching the end of their useful service lives;
- b) the replacement of front-line equipment that has reached or is about to reach the end of its useful service life where budgets are insufficient to maintain existing service levels;
- c) an additional Fire Prevention Office and Public Safety Officer to ensure compliance with the FPPA;
- d) two additional training officers to ensure all firefighters are trained and able to participate in a meaningful way that best serves the needs and circumstances of the community.

**CARRIED**

**Matters Arising from Emergency Services Committee**

**June 21, 2017**

Councillor Lapierre, as Chair of the Emergency Services Committee, reported on the matters arising from the Emergency Services Committee meeting of June 21, 2017.

The following resolution was presented:

CC2017-200 Lapierre/McIntosh: THAT the City of Greater Sudbury approves Emergency Service Committee resolution ES2017-02 from the meeting of June 21, 2017.

**CARRIED**

The following is the Emergency Services Committee resolution:

**Fire Services Dispatch and Enhancements**

ES2017-02 Kirwan/Vagnini: WHEREAS the Greater Sudbury Police Service is the City's

current fire service dispatch provider;

AND WHEREAS the City wishes to enhance dispatch services to include mobile display terminals and mobile for public safety dispatch solutions;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury approves the continued single sourcing of dispatch services to the Greater Sudbury Police Services Board as outlined in the report entitled "Fire Services Dispatch and Enhancements" from the Chief of Fire and Paramedic Services, General Manager of Community Safety dated June 6, 2017;

AND THAT the General Manager of Community Safety is delegated the authority to execute a dispatch services agreement, any amendments thereto and any agreements relating to the purchase of dispatch services subject to Council's approved budgets.

AND THAT the necessary by-laws be prepared.

**CARRIED**

### **Matters Arising From the Planning Committee**

#### **June 26, 2017**

Councillor McIntosh, as Chair of the Planning Committee, reported on the matters arising from the Planning Committee meeting of June 26, 2017.

#### **Rules of Procedure**

Councillor Landry- Altmann asked that resolution PL2017-101 and PL2017-102 be pulled and voted on separately.

The following resolution was presented:

CC2017-201 Lapierre/McIntosh THAT the City of Greater Sudbury approves Planning Committee resolutions PL2017-98 to PL2017-100 and PL2017-104 to PL2017-107 inclusive from the meeting of June 26, 2017.

**CARRIED**

The following are the Planning Committee Resolutions:

#### **Marc & Carole Groulx - Application for a temporary use by-law in order to permit a mobile home as a garden suite in an RU, Rural zone, 755 Suez Drive, Hanmer**

PL2017-98 Landry-Altmann/Sizer: THAT the City of Greater Sudbury approves the application by Marc & Carole Groulx to amend Zoning By law 2010-100Z with respect to lands described as PIN 73508-1017, Parcel 7381 S.E.S., in Lot 9, Concession 3, Township of Capreol in order to permit a garden suite in accordance with Section 39 of the Planning Act for a temporary period of ten (10) years.

**CARRIED**

#### **Francis & Darlene Pickford – Application for rezoning in order to permit a multiple dwelling containing four residential dwelling units, 2398 Lasalle Boulevard, Sudbury**

PL2017-99 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves the application by Francis and Darlene Pickford to amend By law 2010-100Z being the Zoning By-law for the City of Greater Sudbury to change the zoning classification from "R2-2", Low Density Residential Two to "R2(S)", Low Density Residential Two Special on those lands described as PIN 73564-0012, Parcel 49517 SES, Lot 69, Plan M 255, Parts 1 & 3, Plan 53R-13171, Lot 9,



Concession 6, Township of Neelon, subject to the following conditions:

1. That prior to the enactment of an amending zoning by-law the owner shall submit a building permit application to the satisfaction of the Chief Building Official for the two existing residential dwelling units that were constructed without a permit; and,
2. That the amending zoning by-law contain the following site-specific provisions:
  - a. That in addition to the uses permitted in an "R2", Low Density Residential Zone a multiple dwelling containing a maximum of four residential dwelling units shall also be permitted;
  - b. That a minimum of one parking space per dwelling unit shall be required for a multiple dwelling and all required parking spaces be provided in the rear yard; and,
  - c. That the required parking space located within the existing detached garage shall have a minimum length as shown on the building permit plans that are to be submitted to the satisfaction of the Chief Building Official.

**CARRIED**

**T.J. Herault – Application for rezoning in order to facilitate development of two multiple dwellings with each building containing four residential dwelling units, 1197 Howey Drive, Sudbury**

PL2017-100 Landry-Altmann/Sizer: THAT the City of Greater Sudbury approves the application by T.J. Herault to amend By-law 2010-100Z being the Zoning By-law for the City of Greater Sudbury to change the zoning classification from "R2-2", Low Density Residential Two to "R3", Medium Density Residential on those lands described as PIN 73581-0463, Parcel 15379, Parts 1 & 2, Plan 53R-17291, Lot 2, Concession 3, Township of McKim subject to the following:

- 1) That prior to the enactment of the amending by-law, the owner shall provide Planning Services with a registered survey of the portion of the subject lands on which the two multiple dwellings are to be located and zoned "R3", Medium Density Residential, allowing the by-law to be prepared.

**CARRIED**

**2083235 Ontario Inc. - Application to amend draft plan of condominium approval, 1478, 1484 & 1490 Main Street, Val Caron**

PL2017-104 Landry-Altmann/Sizer: THAT the conditions of draft approval of plan of condominium for PIN 73502-0276, Part 3, Plan SR-1359 in Lot 6, Concession 6, Township of Blezard, File 741-7/13005, be amended as follows:

- a) By deleting Condition #5 and replacing it with the following:

"That this draft approval shall lapse on July 14, 2020, unless an extension is granted by Council pursuant to Section 51(33) of the Planning Act."

**CARRIED**

**KKP Investments Inc. - Request for extension of conditional approval of rezoning application File 751-7/15-1, 400 Highway 69 North, Val Caron**

PL2017-105 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves the application by KKP Investments Inc. to extend the conditional approval of rezoning application File # 751 7/15-1 on lands described as PIN 73497-0147, Parcel 111905 SES, Part 1, Plan

53R-10897, Lot 4, Concession 1, Township of Blezard for a period of eighteen (18) months to November 26, 2018.

**CARRIED**

**Street Renaming – Woodland Street to Glen Avenue**

PL2017-106 Landry/Altmann/Sizer: THAT the City of Greater Sudbury approves the renaming of Woodland Street as shown on Plan M-129 to Glen Avenue as outlined in the report entitled Street Renaming - Woodland Street to Glen Avenue, from the General Manager of Growth and Infrastructure, dated June 6, 2017;

AND THAT the necessary By-law be prepared.

**CARRIED**

**Solar Provider Canada Origination Health LP - Ground Mount Solar Project - FIT 3.0**

PL2017-107 Sizer/Landry-Altmann: WHEREAS Solar Provider Canada Origination Health LP (the "Supplier") previously requested that the Council of the City of Greater Sudbury ("Council") indicate by resolution Council's support for the construction and operation of a ground mount solar photovoltaic facility (the "Project") on lands defined as PCL 609 SEC SES; W ½ LT 12 CON 6 BLEZARD (PIN 735000125) (the "Lands"), and Council did provide such support in a prior resolution;

AND WHEREAS the Supplier has requested that Council indicate, by a resolution dated no earlier than June 10, 2015 (the "New Resolution"), Council's continued support for the construction and operation of the Project on the Lands;

AND WHEREAS, where a New Resolution is received in respect of a Project, the Supplier will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in the Supplier being offered Notice to Proceed in accordance with the terms of the Supplier's FIT Contract;

AND WHEREAS this resolution's sole purpose is to enable the Supplier to achieve Notice to Proceed under its FIT Contract and may not be used for the purpose of any other form of municipal approval in relation to the FIT Contract or Project or for any other purpose.

NOW THEREFORE BE IT RESOLVED THAT Council of the City of Greater Sudbury supports the construction and operation of the Project on the Lands.

**CARRIED**

Resolutions PL2017-101 and PL2017-102 were dealt with separately:

**Boivin Holdings Inc. - Application for official plan amendment and rezoning to permit additional uses, 352 Mountain Street, Sudbury**

Resolution regarding Application for Official Plan Amendment:

PL2017-101 Sizer/Landry-Altmann: THAT the City of Greater Sudbury approves the application by Boivin Holdings Inc. to amend the Official Plan for the City of Greater Sudbury in order to change the designation of a portion of the subject lands from Parks & Open Space and Living Area 1 to General Industrial for the lands described as Part of PIN 02732-1401 & 02123 1403, Parcel 24736 & 1544, Parts 1 – 6, Plan 53R 14920, Part of Part 2, Plan SR-1960, Lot 4, Concession 4, Township of McKim.

Resolution regarding Rezoning Application:

PL2017-102 Landry-Altmann/Sizer: THAT the City of Greater Sudbury approves the application by Boivin Holdings Inc. to amend By-law 2010 100Z being the City of Greater Sudbury Zoning By-law by changing the zoning classification of lands described as Part of PIN 02732-1401 & 02123-1403, Parcel 24736 & 1544, Parts 1 – 6, Plan 53R-14920, Part of Part 2, Plan SR-1960, Lot 4, Concession 4, Township of McKim from “M1(25)”, Mixed Light Industrial/Service Commercial Special and “OSP”, Open Space Private to a revised “M1(25)”, Mixed Light Industrial/Service Commercial Special subject to the following conditions:

1. That in addition to the uses permitted in the M1(25) zone, the following shall be permitted:
  - i) Light Industrial Uses limited to: designing and/or producing apparel and finished textile products other than the production of synthetic fibres, the fabrication or assembly, storage and distribution of finished metal products, lumber products, light machinery, computer software, electronic products or components, finished plastic-ware or similar articles and warehousing or storing of goods or materials indoors; and
  - ii) Service Trade Uses limited to: a service shop, a custom print or copy shop, business premises for a printer, plumber, electrician, tinsmith, cabinet maker, upholsterer, office cleaning services, and locksmith; and
  - iii) Home Improvement Centre.
2. That the owner provide the Development Approvals Section with a registered survey plan outlining the lands to be rezoned to enable the preparation of an amending Zoning By-law.
3. That prior to the enactment of the amending by-law a sanitary sewer test maintenance chamber shall be installed on the existing sanitary service to the satisfaction of the General Manager of Growth & Infrastructure.
4. That prior to the enactment of the amending by-law the shipping container shall be removed to the satisfaction of the Director of Planning Services.

#### Motion for Referral

With the concurrence of Council, Councillor Landry-Altmann moved that the foregoing items (PL2017-101 and PL2017-102) be referred to the Planning Committee for further consultation with the applicant.

#### July 10, 2017

Councillor McIntosh, as Chair of the Planning Committee, reported on the matters arising from the Planning Committee meeting of July 10, 2017.

CC2017-202 McIntosh/Lapierre: THAT the City of Greater Sudbury approves Planning Committee resolutions PL2017-109 to PL2017-113 and PL2017-115 to PL2017-119 inclusive from the meeting of July 10, 2017.

#### **André & Natalie Gauvin - Application for rezoning in order to permit a one-storey row dwelling containing four (4) units, Alexandre Street, Val Therese**

PL2017-109 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by Andre & Natalie Gauvin to amend Zoning By-law 2010-1 OOOZ by changing the zoning classification from "RI-5", Low Density Residential One to "R3(S)", Medium Density Residential Special on lands described as PIN 73504-2745, Part 1, Plan 53R-18032 in Lot 6, Concession 2, Township of Hanmer subject to the following conditions:

- a) A maximum of four (4) dwelling units shall be permitted;
- b) The maximum building height shall be one-storey; and,
- c) A minimum privacy yard of 3 metres shall be permitted in the easterly interior side yard.

**CARRIED**

**Maximum Construction North Limited – Application for rezoning to permit the construction of a four unit multiple dwelling, 237 Sixth Avenue, Lively**

PL2017-110 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by Maximum Construction North Limited to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PIN73377-0828, Parcel 23592, Lot 656, Plan M-925, Lot 7, Concession 5, Township of Waters from "C 1 ", Local Commercial to "R3(S)", Medium Density Residential Special subject to the following condition:

- 1) That the minimum landscaped open space shall be 22%.

**CARRIED**

**Ginette Filion and 1085937 Ontario Inc. - Applications for Official Plan Amendment and Rezoning in order to permit a severance and lot consolidation in the Agricultural Reserve, Seguin Street, Chelmsford**

PL2017-111 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by Ginette Filion and 1085937 Ontario Inc. in order to provide an exception to Section 6.2.2. to permit a lot boundary adjustment resulting in a remainder having a lot area of less than 30 ha in the Agricultural Reserve for the lands described as PINs 73345-0766, 73345-0243, and 73345-0770, Parts 1 & 2, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside.

**CARRIED**

PL2017-112 Jakubo/Lapierre: THAT the City of Greater Sudbury approves the application by 1085937 Ontario Inc. to amend Zoning By-law 2010-1002 by changing the zoning classification of lands described as PINs 73345-0766, 73345-0243, and 73345-0770, Parts 1 & 2, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside from "A", Agricultural to "A(S)", Agricultural Special with a special exception to allow one parcel with a minimum lot area less than 30.0 hectares and a lot frontage of less than 90 and to change the zoning classification of the lands to be consolidated from "A", Agricultural to "A(S)", Agricultural Special with a special exception to permit only agricultural use, subject to the following condition:

- 1. That prior to the adoption of the amending By-law a building permit for single detached dwelling be issued for the proposed remainder or parcel PIN 73345-0766 to the satisfaction of the chief building official.

**CARRIED**

**Lease Agreement for the lands and premises known as 39 Kari Road, Wahnapiatae**

PL2017-113 Lapierre/Jakubo: WHEREAS through Resolution CC2017-154, Council directed staff to extend the City of Greater Sudbury operated Pound for an additional two years at 39 Kari Road, Wahnapiatae.

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury authorize a lease Agreement with Robin and Gail Pauley for the lands and premises municipally known as 39 Kari Road, Wahnapiatae;

AND THAT the appropriate by-law be presented to authorize the execution of the Lease Agreement and renewal term, if applicable;

AND THAT the annual rent be funded from the Security and By-Law Services Operation Budget.

**CARRIED**

**Philippe and Louise Landry - Application to extend draft plan of subdivision approval, Part of PIN 73508 1102, Part of Parcel 698 S.E.S., in Lot 12, Concession 3, Township of Capreol, Cote Boulevard, Hanmer (Nature's Haven II Subdivision)**

PL2017-115 Lapierre/Jakubo: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on lands described as Part of PIN 73508 1102, Part of Parcel 698 S.E.S., in Lot 12, Concession 3, Township of Capreol, City of Greater Sudbury, File 780 7/08006 as follows:

a) By deleting Condition #10 and replacing it with the following: "That this draft approval shall lapse on September 30, 2020."

b) By replacing the references to the "General Manager of Infrastructure Services" with "General Manager of Growth and Infrastructure" in Conditions# 9 and 11.

c) By deleting Condition #12.

d) By replacing the reference to "Growth and Development Department" with "Planning Services Division" and deleting the reference to Condition # "2" in Condition #32.

e) By adding the following as Condition #33:

"Final approval for registration may be issued in phases to the satisfaction of the Director of Planning Services, provided that:

i) Phasing is proposed in an orderly progression, in consideration of such matters as the timing of road improvements, infrastructure and other essential services; and

ii) All agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered ."

f) By adding the following as Condition #34:

"That the owner shall have completed all major outstanding infrastructure deficiencies that are critical to the overall function of the subdivision in previous phases of the plan that have been registered, or have made arrangements for their completion, prior to registering a new phase of the plan, to the satisfaction of the General Manager of Growth and Infrastructure."

**CARRIED**

**Unopened Lane East of Aubrey Street, Coniston - Lane Closure and Declaration of Surplus Land**

PL2017-116 Jakubo/Lapierre: THAT the City of Greater Sudbury close by by-law and declare surplus to the City's needs, the unopened lane east of Aubrey Street, Coniston, legally described as PIN 73560-1085(LT), Plan M-147, Township of Neelon, City of Greater Sudbury, and offer the lane for sale to the abutting property owners pursuant to the procedures governing the sale of limited marketability surplus land as outlined in the Property By-law

2008-17 4, all in accordance with a report from the Director of Assets and Fleet Services, dated June 20, 2017.

**CARRIED**

**Deeming By-law for Lots 1, 2 and 3 Plan 4S, 5 MacLachlan Street, Sudbury**

PL2017-117 Lapierre/Jakubo: That the City of Greater Sudbury approves designating Lots 1, 2 and 3, Plan 4S as being deemed not to be part of a registered plan for the purposes of Section 50(3) of the Planning Act, and;

That Staff be directed to prepare a by-law for Council to enact deeming Lots 1, 2 and 3 of Plan 4S not to be part of a plan of subdivision for the purposes of Section 50(3) of the Planning Act.

**CARRIED**

**Northern Home Builders – Proposed change to an amending zoning by-law and conditions of draft plan of subdivision, Brabant Street, Azilda)**

Resolution regarding Rezoning Application and Conditions of Draft Plan Approval:

PL2017-118 Lapierre/Jakubo: WHEREAS the City of Greater Sudbury Planning Committee adopted Resolution PL2013-220 on December 9, 2013 approving a rezoning application by Northern Home Builders to change the zoning classification from "FD", Future Development to "R1-5", Low Density Residential One, "R2-2", Low Density Residential Two, "R3-1 (S)", Medium Density Residential Special, and "FD(S)", Future Development Special in order to permit the development of 39 detached dwellings, 26 semi-detached dwellings, and one multi-family block that permits a retirement home as an additional use on those lands described as PIN 73347-1572 & part of PIN 73347 1620, Lot 6, Concession 1, Township of Rayside, subject to certain conditions;

AND WHEREAS Council for the City of Greater Sudbury on December 10, 2013 adopted Resolution CC2016-375;

AND WHEREAS the conditions of approval have not yet been satisfied;

AND WHEREAS the owner has subsequently advised Planning Services that they are now seeking approval to relocate the proposed park blocks;

THEREFORE, BE IT RESOLVED that items 2 ii) and iii) of PL2013-220 from the Planning Committee Meeting of December 9, 2013 and ratified by City Council Resolution CC2013-375 on December 10, 2013 shall be replaced and superseded with the following:

2.ii) That Lots 40 to 52 and Block 1 be zoned "R2-2", Low Density Residential Two;

iii) That Lots 15 and 16 and the Street A cul-de-sac be zoned "P", Park.

AND THAT in accordance with Subsection 34(17) of the Planning Act no further notice is required to be provided for changes to the proposed by-law, as provided for in this resolution.

That the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for plan of subdivision on those lands known as PIN 73347-1572 & part of PIN 73347-1620, Lot 6, Concession 1, Township of Rayside, File 780-5/12003, upon the payment of the processing fee of \$1,565.00 as follows:

a) By deleting in Condition# 2 the word "from" and replacing it with "form".

b) By deleting in Condition # 32 reference to "Lot 40 and Block 1" and replacing it with "Lots

15 and 16 and the Street A cul-de-sac".

c) By adding Conditions# 35 and 36 as follows:

"35. That Block 40 be relotted into 3 semi-detached lots to the satisfaction of the Director of Planning Services."

"36. That the cul-de-sac on Street "A" be removed and lots 13 and 14 be reconfigured to front onto the street to the north to the satisfaction of the Director of Planning Services.

**CARRIED**

**Dalron Construction Ltd. – Extension to draft plan of subdivision approval, Greenwood Subdivision, Sudbury**

PL2017-119 Jakubo/Lapierre: THAT the City of Greater Sudbury's delegated official be directed to amend the conditions of draft approval for the draft plan of subdivision on those lands known as PIN 73578-0515, Part 1, Plan 53R-18272, Part of Lots 11 & 12, Concession 3, Township of Neelon, File# 780-6/07002, upon payment of Council's processing fee of \$2,161 .00 as follows:

a) By deleting Condition #10 and replacing it with the following:

"10. That this draft approval shall lapse on November 28, 2019."

b) By deleting in Condition 18 the words, "and the Department of Fisheries and Oceans".

c) By adding a new Condition #32 as follows:

"32.Final approval for registration may be issued in phases to the satisfaction of the Director of Planning, provided that:

i) Phasing is proposed in an orderly progression, in consideration of such matters as the timing of road improvements, infrastructure and other essential services; and;

ii) All agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration; furthermore, the required clearances may relate to lands not located within the phase sought to be registered."

d) By adding a new Condition #33 as follows:

"33. That the owner shall have completed all major outstanding infrastructure deficiencies that are critical to the overall function of the subdivision in previous phases of the plan that have been registered, or have made arrangements for their completion, prior to registering a new phase of the plan, to the satisfaction of the General Manager of Infrastructure Services."

**CARRIED**

**Adopting, Approving or Receiving Items in the Consent Agenda**

The following resolution was presented:

CC2017-203 McIntosh/Signoretti: THAT the City of Greater Sudbury approves Consent Agenda Items C-1 to C-16 inclusive.

**CARRIED**

The following are the Consent Agenda Items:

## **Minutes**

C-1      Planning Committee Minutes of May 29, 2017

CC2017-204 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the Planning Committee meeting minutes of May 29, 2017.

**CARRIED**

C-2      City Council Minutes of May 30, 2017

CC2017-205 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the City Council meeting minutes of May 30, 2017.

**CARRIED**

C-3      Special City Council Minutes of May 30, 2017

CC2017-206 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the Special City Council meeting minutes of May 30, 2017.

**CARRIED**

C-4      Planning Committee Minutes of June 12, 2017

CC2017-207 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the Planning Committee meeting minutes of June 12, 2017.

**CARRIED**

C-5      Special City Council Minutes of June 13, 2017

CC2017-208 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the Special City Council meeting minutes of June 13, 2017.

**CARRIED**

C-6      City Council Minutes of June 13, 2017

CC2017-209 McIntosh/Signoretti: THAT the City of Greater Sudbury adopts the City Council meeting minutes of June 13, 2017.

**CARRIED**

C-7      Operations Committee Minutes of June 19, 2017

CC2017-210 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury adopts Operations Committee meeting minutes June 19, 2017.

**CARRIED**

C-8      Community Services Committee Minutes of June 19, 2017

CC2017-211 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury adopts the Community Services Committee meeting of June 19, 2017.

**CARRIED**



C-9      Finance and Administration Committee Minutes of June 20, 2017

CC2017-212 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury adopts the Finance and Administration Committee meeting minutes of June 20, 2017.

**CARRIED**

C-10      Audit Committee Minutes of June 20, 2017

CC2017-213 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury adopts the Audit Committee meeting minutes of June 20, 2017.

**CARRIED**

C-11      Emergency Services Committee Minutes of June 21, 2017

CC2017-214 Dutrisac/Landry-Altmann: THAT the City of Greater Sudbury adopts the Emergency Services meeting minutes of June 21, 2017.

**CARRIED**

### **Tenders and Requests for Proposals**

C-12      Award of Contract for Group Benefits

Report dated June 27, 2017 from the General Manager of Corporate Services regarding Award of Contract for Group Benefits.

CC2017-215 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury approves the award of the Contract to Great-West Life Assurance Company (Great-West Life) in response to Request for Proposal (RFP CPS17-20) for the provision of Group Benefits to Employees as recommended in the report entitled "Award of Contract for Group Benefits" dated June 27, 2017;

AND THAT the City of Greater Sudbury approves the extension of the Contract for benefits consulting services with Mercer (Canada) Limited to December 31, 2018.

**CARRIED**

C-13      Emergency Power Generator Replacement

Report dated June 26, 2017 from the General Manager of Corporate Services regarding Emergency Power Generator Replacement.

CC2017-216 Landry-Altmann/Dutrisac: That the City of Greater Sudbury authorizes the General Manager of Corporate Services to enter into an agreement with Magnum Constructors Inc. for Contract CPS17-8 being a tender for the Tom Davies Square Emergency Power Generator Replacement as described in the report entitled "Emergency Power Generator Replacement", from the General Manager of Corporate Services, dated June 26, 2017.

**CARRIED**

### **Routine Management Reports**

C-14      Healthy Community Initiative Fund Applications

Report dated June 21, 2017 from the General Manager of Community Development regarding Healthy Community Initiative Fund Applications.

CC2017-217 McIntosh/Jakubo: THAT the City of Greater Sudbury approves the Healthy Community Initiative Fund requests, as outlined in the report "Healthy Community Initiative Fund Applications", from the General Manager of Community Development, dated June 21, 2017;

AND THAT any necessary by-laws be prepared.

**CARRIED**

C-15      Tax Adjustments Under Sections 357 and 358 of the Municipal Act

Report dated May 31, 2017 from the General Manager of Corporate Services regarding Tax Adjustments Under Sections 357 and 358 of the Municipal Act.

CC2017-218 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury strikes the amount of \$6,378.80 from the tax roll as outlined in the report entitled "Tax Adjustments Under Sections 357 and 358 of the Municipal Act" from the General Manager of Corporate Services dated May 31, 2017.

**CARRIED**

C-16      2018 Schedule of Meeting Dates - Council and Committees

Report dated June 7, 2017 from the General Manager of Corporate Services regarding 2018 Schedule of Meeting Dates - Council and Committees.

CC2017-219 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury approves the 2018 schedule of meeting dates for City Council and Committees as outlined in the report entitled "2018 Schedule of Meeting Dates - Council and Committees" from the General Manager of Corporate Services dated June 7, 2017.

**CARRIED**

**Correspondence for Information Only**

C-17      Subwatershed Study Progress

Report dated June 21, 2017 from the General Manager of Growth and Infrastructure regarding Subwatershed Study Progress.

For Information Only.

**Referred & Deferred Matters**

R-1      Healthy Community Initiative (HCI) Fund Policy Update

Report dated June 21, 2017 from the General Manager of Community Development regarding Healthy Community Initiative (HCI) Fund Policy Update.

The following resolutions were presented:

**Resolution 1:**

CC2017-220 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury directs staff to prepare an amendment to By-law 2016-18 to establish a reserve fund, and authorizes the transfer of 2% of the annual Healthy Community Initiative (HCI) Fund allocation to the established reserve fund for the purpose of leveraging other sources of funding for capital project requests as approved by the City, as outlined in the report entitled "Healthy Community Initiative (HCI) Fund Policy Update" from the General Manager of Community Development, dated June 21, 2017.

**CARRIED**

**Resolution 2:**

CC2017-221 Landry-Altmann/Dutrisac: THAT the City of Greater Sudbury directs staff to prepare a replacement of Schedule "A" to By-law 2016-18 as proposed in the report entitled "Healthy Community Initiative (HCI) Fund Policy Update" from the General Manager of Community Development, dated June 21, 2017;

AND THAT any necessary by-laws be prepared.

**CARRIED**

**Managers' Reports**

R-2      Elgin Greenway - Phase 1

Report dated June 22, 2017 from the General Manager of Growth and Infrastructure regarding Elgin Greenway - Phase 1.

The following resolutions were presented:

**Resolution 1:**

CC2017-222 Cormier/Jakubo THAT the City of Greater Sudbury approves the scope, budget and financial plan (with funding to be considered as part of the 2018 Budget) for Phase 1 of the Elgin Greenway Project, as outlined in the report entitled "Elgin Greenway - Phase 1" from the General Manager of Growth and Infrastructure, dated June 22, 2017.

**CARRIED**

**Resolution 2:**

CC2017-223 Jakubo/Cormier: THAT the City of Greater Sudbury directs staff to submit an application to the Greater Sudbury Development Corporation for \$100,000 in funding for Phase 1 of the Elgin Greenway Project as outlined in the report entitled "Elgin Greenway - Phase 1" from the General Manager of Growth and Infrastructure, dated June 22, 2017.

**CARRIED**

**Resolution 3:**

CC2017-224 Cormier/Jakubo: THAT the City of Greater Sudbury directs staff to submit application(s) to the Federal Government for at least \$467,000 in funding for Phase 1 of the Elgin Greenway Project as outlined in the report entitled "Elgin Greenway - Phase 1" from the General Manager of Growth and Infrastructure, dated June 22, 2017.

**CARRIED**

**Resolution 4:**

CC2017-225 Cormier/Jakubo: THAT the City of Greater Sudbury directs staff to submit application(s) to the Provincial Government for at least \$467,000 in funding for Phase 1 of the Elgin Greenway Project as outlined in the report entitled "Elgin Greenway - Phase 1" from the General Manager of Growth and Infrastructure, dated June 22, 2017.

**CARRIED**

**Resolution 5:**

CC2017-226 Cormier/Jakubo: THAT the City of Greater Sudbury directs staff to prepare a business case for consideration as part of the 2018 Budget to fund Phase 1 of the project, as outlined in the report entitled "Elgin Greenway - Phase 1" from the General Manager of Growth and Infrastructure, dated June 22, 2017.

**CARRIED**

R-3 Appointment of Advisor to the Audit Committee

Report dated June 28, 2017 from the Auditor General regarding Appointment of Advisor to the Audit Committee.

The following resolution was presented:

CC2017-227 Jakubo/Cormier: THAT the City of Greater Sudbury appoint Jorma Larton as the Advisor to the Audit Committee as described in the report entitled "Appointment of Advisor to the Audit Committee", from the Auditor General, June 21, 2017;

AND THAT the necessary By-Law be prepared.

**CARRIED**

R-4 Greater Sudbury Public Library Board - Resignations

Report dated June 23, 2017 from the General Manager of Corporate Services regarding Greater Sudbury Public Library Board - Resignations.

The following resolution was presented:

CC2017-228 Cormier/Jakubo: THAT the City of Greater Sudbury approves Option 1 as outlined in the report entitled "Greater Sudbury Public Library Board - Resignations", from the General Manager of Corporate Services, dated June 23, 2017.

**Option#1:**

Reduce the size of the Greater Sudbury Public Library Board to six (6) members - two (2) Councillors and four (4) citizen members. **CARRIED**

**By-Laws**

The following resolution was presented:

CC2017-229 Jakubo/Cormier: THAT the City of Greater Sudbury read and pass By-law 2017-112 to and including By-law 2017-133.

**CARRIED**

The following are the By-Laws:

- 2017-112 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Special Meeting of June 26th, 2017
- 2017-113 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of June 27th, 2017
- 2017-114 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Special Meeting of June 28th, 2017
- 2017-115 A By-law of the City of Greater Sudbury to Authorize Various Tax Extension Agreements (This by-law authorizes the Treasurer to sign tax extension agreements, where appropriate, for properties on which tax arrears certificates have been registered.)  
  
Report dated June 15, 2017 from the General Manager of Corporate Services regarding 2017 Tax Extension Agreements.
- 2017-116 A By-law of the City of Greater Sudbury to Confirm the Proceedings of Council at its Meeting of July 11th, 2017
- 2017-117 A By-law of the City of Greater Sudbury to Authorize the Payment of Grants from the Healthy Community Initiative Fund, Wards 4 and 12 City Council Resolution #CC2017-153 (This by-law authorizes grants funded through the Healthy Community Initiative Fund for Wards 4 and 12.)
- 2017-118 A By-law of the City of Greater Sudbury to Declare Certain Parcels of Land to be Part of the City Road System (This by-law is presented to Council from time to time. It provides for all the small “bits and pieces” of roadway that have been purchased or otherwise acquired by the City for road purposes to be formally declared as roads.)
- 2017-119 A By-law of the City of Greater Sudbury to Authorize the Sale of Vacant Land on Birch Crescent in Capreol Described as PIN 73507-1577(LT), Township of Capreol, City of Greater Sudbury to Stewart Hall Planning Committee Resolution #PL2017-84
- 2017-120 A By-law of the City of Greater Sudbury to amend By-law 2017-24 being a By-Law of the City of Greater Sudbury to Establish Miscellaneous User Fees for Certain Services Provided by the City of Greater Sudbury Community Services Resolutions #CS2017-06 and CS2017-12 (This by-law amends the User Fee By-law to implement fees approved by Council related to advertising rates for the Bell Park electronic sign board and booking rates at Community Halls.)
- 2017-121 A By-law of the City of Greater Sudbury to Authorize an Agreement with 1381 Paris Street Inc. in accordance with the Rental Housing Component of the Investment in Affordable Housing for Ontario 2014 Extension (IAH-E) Programs of the Ministry of Municipal Affairs and Housing City Council Resolution #CC2017-88

- 2017-122 A By-law of the City of Greater Sudbury to Authorize a Grant to La Place des Arts Finance and Administration Committee Resolution #2016-43-A11
- 2017-123 A By-law of the City of Greater Sudbury to Change the Name of Woodland Street in Sudbury to Glen Avenue Planning Committee Resolution #PL2017-106
- 2017-124Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Recommendation #PL2015-47 (This by-law rezones the subject lands to "R2-2(30)", Low Density Residential Two Special in order to recognize and allow for the existing two single-detached dwellings, warehouse and automotive use in the form of an automotive glass replacement shop as permitted uses - Gilles Boyer, 140, 142 & 146 Eyre Street, Sudbury.)
- 2017-125Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2017-71 (This by-law rezones the subject property from "I", Institutional to "C2(110)", General Commercial Special in order to permit a service trade, indoor agricultural use, commercial recreation centre and office uses - City of Greater Sudbury, 5 Westview Crescent, Lively.)
- 2017-126Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2017-72 (This by-law rezones the subject property to "R3.D60", Medium Density Residential in order to convert a former church into a multiple dwelling - Andre Desmarais, 154 Church Street, Garson.)
- 2017-127Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2017-82 (This by-law rezones the subject property to "M1(44)", Mixed Light Industrial/Service Commercial Special in order to permit a limited range of light industrial/service commercial uses in a former public works depot - City of Greater Sudbury, 1921 Skead Road, Garson.)
- 2017-128Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2017-91 (This by-law rezones the subject properties to "C2(111)", General Commercial Special and "I(44)", Institutional Special in order to permit the expansion of a light manufacturing use located in the Town Centre of Dowling, provide relief for 0 m of lot frontage, eliminate the split zoning which results from the acquisition of surplus City land, and recognize non-complying setbacks for an existing fire hall that result from the proposed lot addition - City of Greater Sudbury and HLS Hard-Line Solutions Inc., 53, 61, 65 & 79 Main Street, Dowling.)

- 2017-129Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Resolution #PL2017-98 (This by-law does not rezone the subject property. Pursuant to Section 39 of the Planning Act, Council has approved a temporary use by-law in order to permit a mobile home to be used as a garden suite accessory to an existing single detached dwelling - Marc & Carole Groulx, 755 Suez Drive, Hanmer.)
- 2017-130Z A By-law of the City of Greater Sudbury to Amend By-law 2010-100Z being the Comprehensive Zoning By-law for the City of Greater Sudbury Planning Committee Agenda of July 10, 2017 (This by-law rezones the subject property from "FD", Future Development to "R1-5", Low Density Residential One, to "R2-2", Low Density Residential Two, "P", Park, "OSC", Open Space Conservation, "FD(4)", Future Development Special, and "H45R3-1(28)", Medium Density Residential Special to permit the development of 39 lots for detached dwellings, 13 lots for semi-detached dwellings and one multi-family block that permits a retirement home as an additional use subject to a condition that limits the use of the multiple family block until such time as a Traffic Impact Study had been completed and an agreement to implement its recommendations - Northern Home Builders, Brabant Street, Azilda.)
- 2017-131 A By-law of the City of Greater Sudbury to Amend By-law 2010-1 being a By-law to Regulate Traffic and Parking on Roads in the City of Greater Sudbury Operations Committee Resolution #OP2017-05, City Council Resolution #CC-2017-160 and Operation Committee Agenda of July 10, 2017 (This by-law amends the Traffic & Parking By-law to implement changes approved by Council related to cycling facilities and to parking restrictions on Moonrock Avenue, Sudbury and Henessy Road, Walden.)
- 2017-132 A By-law of the City of Greater Sudbury to Authorize the Sale of 61 Main Street in Dowling described as Part of PIN 73375-0112 (LT) being Part 2 on Plan 53R-20693 and Part of PIN 73375-0123 (LT) being Part 3 on Plan 53R-20693 to Hard-Line Real Estate Inc. together with an Easement in the Nature of a Right of Way (This by-law repeals and replaces By-law 2017-25 to correct the description of the property.)
- 2017-133 A By-law of the City of Greater Sudbury to Amend By-law 2017-2 being a By-law of the City of Greater Sudbury Respecting the Appointment of Officials of the City (This by-law updates certain appointments to reflect staff changes.)

## **Motions**

### **M-1 Request for Business Case for Funding for Maison McCulloch Hospice**

The following resolution was presented:

CC2017-230 Vagnini/Kirwan: WHEREAS the Board of Directors of Maison McCulloch Hospice have submitted a capital funding request to the City of Greater Sudbury in the sum of \$450,000 over three years to help cover capital cost expenditures to undertake the expansion of its 10-bed community residential hospice in Sudbury;

AND WHEREAS the Hospice expansion is expected to create an additional 19 new health care jobs in the community, and will add 3 more adult residential hospice beds, 6 new short-stay respite beds, 1 new pediatric transition-education multi-use suite with living area, 1

on-site community ambulatory pain & symptom management care clinic and an extension to the barrier-free Walk of Life boardwalk on the shores of Bethel Lake;

AND WHEREAS the expansion project meets the strategic directions of the City of Greater Sudbury to grow the economy, and strengthen the high quality of life we already know and love, including creating programs and services designed to improve the health and well-being of our youth, families and seniors;

AND WHEREAS the capital funding requirements for the construction of the expansion is estimated at \$8.1 million, which includes a community campaign of \$5.1 million;

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs staff to prepare a business case for Maison McCulloch Hospice's funding request, to be presented during the 2018 budget deliberations.

**CARRIED**

M-2 **Four Laning of Municipal Road 35**

The following resolution was presented:

CC2017-231 Dutrisac/Montpellier: WHEREAS at its July 12th, 2016 meeting, City Council passed the following resolution: "CC2016-262 Bigger/Montpellier/Dutrisac:

WHEREAS Municipal Road 35 and Lorne Street are important gateways to the community of Greater Sudbury, and the four-laning of MR 35 and the rejuvenation of Lorne Street are important infrastructure projects to Greater Sudbury;

AND WHEREAS MR 35 is an arterial road that connects the communities of Azilda, Chelmsford, Dowling, Levack, and Onaping to the downtown and widening MR 35 was recommended in the Sudbury Regional Transportation Study prepared in March 1992, reaffirmed in the 2005 Transportation Study and the draft 2015 Transportation Study for Greater Sudbury;

AND WHEREAS MR 35 is a major economic transportation corridor linking the mines and mill in the communities of Levack and Onaping to the smelters, representing one of the five main connections to the Provincial Highway system;

AND WHEREAS Lorne Street is an arterial road that connects the communities of Whitefish, Naughton, Lively, and Copper Cliff to the downtown and the street is another of the five main connections to the Provincial Highway system, representing another key commercial and industrial transportation route;

AND WHEREAS both of these projects would stimulate the economy and create jobs for Greater Sudburians;

AND WHEREAS The City of Greater Sudbury Council recognize both of these projects as infrastructure priorities and advocate to senior levels of government for financial support to assist with both the four-laning of MR-35 and the rejuvenation of Lorne Street;

THEREFORE BE IT RESOLVED THAT The General Manager of Growth and Infrastructure Services develop and submit project funding requests for these two projects to senior levels of government;"

AND WHEREAS the 2017 budget identified the cost of the MR 35 project at \$38,686,446 and set out a financing plan in the 2018 outlook which included proposed financing from the senior



levels of government;

AND WHEREAS the MR 35 Environmental Study Report- Class Environmental Assessment expires in June of 2019 and time is therefore of the essence to complete the four-laning of MR 35;

AND WHEREAS funding from the senior levels of government has not yet materialized;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs staff to include the entire cost of fourlaning MR 35 in the 2018 budget and that the project be funded through debt financing over 25 years.

AND BE IT FURTHER RESOLVED that the City of Greater Sudbury directs that the four-laning of MR 35 commence during the 2018 construction season.

#### Rules of Procedure

Councillor Vagnini requested a simultaneous written recorded vote.

**YEAS:**Councillors Signoretti, Vagnini, Montpellier, Dutrisac, Kirwan, Lapierre, Jakubo, Sizer, Cormier, Landry-Altmann, Mayor Bigger

**NAYS:**Councillor McIntosh

**CARRIED**

#### Addendum

The following resolution was presented:

CC2017-232 Cormier/Vagnini: THAT the City of Greater Sudbury deals with the items on the Addendum to the Agenda at this time.

**CARRIED BY TWO-THIRDS MAJORITY**

#### **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None declared

#### **ROUTINE MANAGEMENT REPORTS**

Report dated July 6, 2017 from the General Manager of Growth and Infrastructure regarding Nickel District Conservation Authority Grant.

The following resolution was presented:

CC2017-233 Cormier/Vagnini: THAT the City of Greater Sudbury pay to the Nickel District Conservation Authority the sum of \$242,000 by way of grant, as a contribution of 50% of the costs of the rehabilitation of the Junction Creek Box Culvert;

AND THAT the appropriate By-law be presented.

**CARRIED**

#### **BY-LAW**

2017-134 A By-law of the City of Greater Sudbury to Authorize a Grant to the Nickel District Conservation Authority.

(This by-law authorizes a grant to the Nickel District Conservation Authority for one-half the

cost of the Junction Creek Box Culvert Rehabilitation.)

**The following resolution was presented:**

CC2017-234 Lapierre/Signoretti: THAT the City of Greater Sudbury read and pass By-law 2017-134.

Conservation Authority.

**CARRIED**

**Civic Petitions**

Councillor Lapierre submitted a petition to the City Clerk which will be forwarded to the General Manager of Growth and Infrastructure Services. The petition is regarding a sidewalk request for St Anne Catholic Elementary School.

Councillor Lapierre submitted a petition to the City Clerk which will be forwarded to the General Manager of Community Development. The petition is regarding a building for the Valley East Foodbank.

Councillor Vagnini submitted a petition to the City Clerk which will be forwarded to the General Manager of Community Development. The petition is regarding upgrading the Electrical at Centennial Park, Whitefish.

**Question Period and Announcements**

**Kingsway Project**

Councillor Kirwan asked if there will be meetings held this summer regarding the Kingsway project.

Mr. Archer responded that they meet with partners as appropriate.

**Notices of Motion**

Councillor McIntosh presented a Notice of Motion in regards to a Business Case for the 2018 budget regarding road surface maintenance, which will be presented at the next City Council meeting.

**Adjournment**

Cormier/Vagnini: THAT this meeting does now adjourn. Time: 6:40 p.m.

**CARRIED**

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Mayor Brian Bigger, Chair

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Caroline Hallsworth, Executive  
Director, Legislative Services/City  
Clerk

## Request for Decision

### Administrative Corrections to the Minutes of October 17, 2016 Planning Committee Meeting

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Tuesday, Jul 11, 2017
Type:	Routine Management Reports

#### Resolution

THAT the City of Greater Sudbury adopts the administrative corrections to page 18 of the Planning Committee minutes of the October 17, 2016 meeting, as outlined in the report dated July 11, 2017 from the General Manager of Corporate Services.

#### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to an operational matter.

#### Report Summary

This report provides an administrative amendment to the minutes of the October 17, 2016 Planning Committee meeting.

#### Financial Implications

This report has no financial implications

#### Signed By

##### **Report Prepared By**

Renée Stewart  
Clerk Services Assistant  
*Digitally Signed Jul 11, 17*

##### **Manager Review**

Adam Kosnick  
Manager Regulated Services/Deputy  
City Clerk  
*Digitally Signed Jul 11, 17*

##### **Division Review**

Eric Labelle  
City Solicitor/City Clerk  
*Digitally Signed Aug 1, 17*

##### **Recommended by the Department**

Kevin Fowke  
General Manager of Corporate  
Services  
*Digitally Signed Aug 4, 17*

##### **Financial Implications**

Apryl Lukezic  
Co-ordinator of Budgets  
*Digitally Signed Aug 2, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

## Background

The Planning Committee meeting minutes of October 17, 2016 were adopted by City Council on November 22, 2016.

When the Planning Committee minutes were prepared the voting results for Public Hearing 6 were inputted incorrectly.

### **The incorrect minutes show as follows:**

Recommendation regarding Rezoning Application:

PL2016-170 Lapierre/Sizer: THAT the City of Greater Sudbury denies the application by 1085937 Ontario Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PINs 73345-0766 and 73345-0243, Part 1, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside from "A", Agricultural to "A(S)", Agricultural Special with a special exception to allow a parcel that does not meet the 30.0 hectare minimum lot area and 90 metre minimum lot frontage required for lots in the Agricultural Zone.

**YEA:** Councillor Jakubo, Lapierre, Sizer, McIntosh

**NAY:** Councillor Sizer

### **The revised minutes will reflect the correct information as follows:**

Recommendation regarding Rezoning Application:

PL2016-170 Lapierre/Sizer: THAT the City of Greater Sudbury denies the application by 1085937 Ontario Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PINs 73345-0766 and 73345-0243, Part 1, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside from "A", Agricultural to "A(S)", Agricultural Special with a special exception to allow a parcel that does not meet the 30.0 hectare minimum lot area and 90 metre minimum lot frontage required for lots in the Agricultural Zone.

**YEA:** Councillor Jakubo, Lapierre, McIntosh

**NAY:** Councillor Sizer

The revised page 18 is attached which corrects the administrative error.

At 9:40 p.m. the Planning Committee reconvened.

Dave Dorland stated that the application will be to consolidate the lots.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed discussing and voting on the application.**

Recommendation regarding Application for Official Plan Amendment:

PL2016-169 Sizer/Lapierre: THAT the City of Greater Sudbury denies the application by 1085937 Ontario Inc. in order to provide an exception to Section 6.2.2. to permit a lot boundary adjustment resulting in a remainder having a lot area of less than 30 hectare in the Agricultural Reserve for the lands described as PINs 73345-0766 and 73345-0243, Part 1, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside.

**YEA:** Councillor Jakubo, Lapierre, Sizer, McIntosh

**CARRIED**

Recommendation regarding Rezoning Application:

PL2016-170 Lapierre/Sizer: THAT the City of Greater Sudbury denies the application by 1085937 Ontario Inc. to amend Zoning By-law 2010-100Z by changing the zoning classification of lands described as PINs 73345-0766 and 73345-0243, Part 1, Plan 53R-19093, and remainder of Parcel 234 SWS, Lot 4, Concession 5, Township of Rayside from "A", Agricultural to "A(S)", Agricultural Special with a special exception to allow a parcel that does not meet the 30.0 hectare minimum lot area and 90 metre minimum lot frontage required for lots in the Agricultural Zone.

**YEA:** Councillor Jakubo, Lapierre, McIntosh

**NAY:** Councillor Sizer

**CARRIED**

As no public comment, written or oral, has been received, there was no effect on the Planning Committee's decision.

Members of the Planning Committee refused this application for the following reasons:

- a. It is not consistent with the Public Policy Statement with respect to lot creation in prime agricultural land.
- b. It does not represent good land use planning and is not in the overall public interest.
- c. An amendment to the Official Plan to permit the creation of a lot with an area of only 0.73 hectare is not appropriate within the Agricultural Reserve

The following motion was presented by Councillor Jakubo:

PL2016-171 Jakubo/Lapierre: THAT the City of Greater Sudbury directs staff to waive the application fee should the applicant submit a new application that includes PIN 73345-0770 and PIN 73345-0766, and PIN 73345-0243.

**YEA:** Councilor Jakubo, Lapierre, McIntosh

## Request for Decision

### City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Wednesday, Jul 26, 2017
Type:	Routine Management Reports

#### Resolution

THAT the City of Greater Sudbury adopts the 2017-2021 Multi-Year Accessibility Plan as presented in the report from the General Manager of Corporate Services dated July 26, 2017;

AND that the Members of the Accessibility Advisory Panel be thanked for their contributions to the Plan.

#### Relationship to the Strategic Plan / Health Impact Assessment

The City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan aligns with the Quality of Life and Place Strategic Priority B (d) of the 2015-2018 City of Greater Sudbury Corporate Strategic Plan which identifies the development of an accessibility strategy and abilities centre with community hubs as a priority of Council.

#### Report Summary

This report outlines the City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan.

#### Financial Implications

There are no financial implications associated with this report as accessibility projects are funded from the Accessibility Reserve as and when approved by Council. There is currently an annual contribution to this reserve in the amount of \$50,000. Minor accessibility upgrades are funded through departments existing operating and/or capital budgets.

#### Signed By

**Report Prepared By**

Danielle Wicklander  
Legislative Compliance Coordinator  
*Digitally Signed Jul 26, 17*

**Division Review**

Eric Labelle  
City Solicitor/City Clerk  
*Digitally Signed Aug 1, 17*

**Recommended by the Department**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

**Financial Implications**

Liisa Brule  
Coordinator of Budgets  
*Digitally Signed Aug 3, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 3, 17*

## Background

Attached is the City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan for adoption and approval by City Council. This Plan updates the 2012-2017 Multi-Year Plan adopted by Council on October 30, 2012

(<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=505&itemid=6428&lang=en>).

The 2017-2021 Multi-Year Accessibility Plan was developed under the provincial legislative framework of the Integrated Accessibility Standards under the [Accessibility for Ontarians with Disabilities Act, 2005](#).

In accordance with Part 1, subsection 4 (1), (2) of the General Requirements in the Integrated Accessibility Standards Regulations, municipalities are required to:

- (a) establish, implement, maintain and documents a multi-year accessibility plan, which outlines the organization's strategies to prevent and remove barriers to meet its requirements under this Regulation;
- (b) post the accessibility plan on their website, if any, and provide the plan in an accessible format upon request; and
- (c) review and update the accessibility plan at least once every five years.

This Plan highlights the key achievements of the City of Greater Sudbury in the identification, removal and prevention of barriers over the past five years (2012-2017) and identifies five key themes and opportunities for future improvements to the accessibility of the City of Greater Sudbury's municipal programs, services and facilities.

The City of Greater Sudbury 2017-2021 Multi-Year Accessibility Plan will provide focus and assist in guiding the organization as we work together to make our City more accessible and achieving the goal of making the Province of Ontario fully accessible by 2025.

The Members of the City of Greater Sudbury Accessibility Advisory Panel were instrumental in the development of this Plan and are thanked for their contributions.

As per the legislative requirements, the attached 2017-2021 Multi-Year Accessibility Plan will be posted to the City of Greater Sudbury's website.

# City of Greater Sudbury 2017-2021

## Multi-Year Accessibility Plan

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### Introduction

The City of Greater Sudbury is a community of communities that respects the dignity and rights of persons with disabilities and endeavors to facilitate inclusive access to municipal programs, services and facilities.

This plan highlights the key achievements of the City of Greater Sudbury in the identification, removal and prevention of barriers and will provide focus and assistance in guiding the organization in its commitment to “*ensuring an inclusive and accessible community for all residents*”, as outlined in the City of Greater Sudbury’s 2015 – 2018 Corporate Strategic Plan.

The City of Greater Sudbury recognizes that while much work has been done to enhance access to municipal programs, services and facilities, there is more work ahead.

### A Look at the City of Greater Sudbury

Centrally located in Northeastern Ontario, the City of Greater Sudbury is composed of a rich mix of urban, suburban, rural and wilderness environments.

The City of Greater Sudbury is 3,267 square kilometers in area, making it the geographically largest municipality in Ontario and the second largest in Canada with a low population density relative to our size. The municipality provides a broad range of services across a geography that is many times larger than most Southern Ontario municipalities. This presents unique challenges, some of which impact on accessibility, particularly when it comes to movement and transportation as well as community based access to services.

### City of Greater Sudbury’s Commitment to Accessibility

The City of Greater Sudbury has affirmed its commitment to providing its citizens with an inclusive and accessible community through its passage and adoption of strategies and policies that promote these values.

Of note is the recent commitment made by Council in the 2015-2018 City of Greater Sudbury Corporate Strategic Plan which identifies the development of an accessibility strategy and abilities centre with community hubs as a Quality of Life and Place priority.



## Governing Legislative and Policy Framework

The Province of Ontario is responsible for determining the legislative framework and standards for accessibility for organizations across the province. Under the provincial legislative framework, municipalities, including the City of Greater Sudbury, are responsible for accessibility as it relates to municipal programs, services and facilities. Specifically, accessibility within the City of Greater Sudbury is mandated and governed by a number of pieces of provincial legislation and regulations, including the following:

- [The Ontarians with Disabilities Act, 2001](#)
- [The Ontario Human Rights Code, 1990](#)
- [The Accessibility for Ontarians with Disabilities Act, 2005](#)
- [Regulation 191/11– The Integrated Accessibility Standards Regulations](#)
  - Part I – General Requirements
  - Part II – Information and Communications Standards
  - Part III – Employment Standards
  - Part IV – Transportation Standards
  - Part IV.1 – Design of Public Spaces Standards (Accessibility Standards for the Building Environment)
  - Part IV.2 – Customer Service Standards

Of particular importance is Part I, subsection 4 (1), (2) of the General Requirements in the Integrated Accessibility Standards Regulations, which requires municipalities to:

- (a) establish, implement, maintain and document a multi-year accessibility plan, which outlines the organization’s strategy to prevent and remove barriers to meet its requirements under this Regulation;*
- (b) post the accessibility plan on their website, if any, and provide the plan in an accessible format upon request; and*
- (c) review and update the accessibility plan at least once every five years.*

## **Achievements in the Prevention and Removal of Barriers (2012-2017)**

To date, the City of Greater Sudbury has met or exceeded the statutory requirements and compliance deadlines as mandated by provincial accessibility legislation.

In the previous [Multi-Year Accessibility Plan \(2012-2017\)](#), three key priorities were identified: Legislative Compliance, Access to Recreation and Community Mobility. In order to achieve these priorities and improve the accessibility of municipal programs, services and facilities, a number of projects were undertaken by various operating departments. Some of these projects and initiatives include, but are not limited to, the following:

**Bell Park Waterfront Accessibility Project:** The Accessibility Advisory Panel was instrumental in the development of this transformational project. This project included the creation of a new accessible washroom and change-room, accessibility upgrades to existing washrooms, improved waterfront and beach access and the purchase of two beach wheelchairs at the Main Beach of Bell Park, which were made available to public in the summer of 2016. These enhancements to the accessibility of the waterfront not only increased access for all residents, but also played a role in the Blue Flag certification of the Bell Park Main Beach.

(<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=785&itemid=8937&lang=en> )

**Accessible Playgrounds:** Inclusive play has been and remains a key focus of the City of Greater Sudbury. Over the past five years, a number of playgrounds were the recipients of Enabling Accessibility Fund Grants for accessibility improvements to play structures, field houses, splash pads and outdoor rinks such as:

- Kin Park Accessible Playground
- Ridgecrest Accessible Outdoor Rink
- Ridgecrest Accessible Playground
- Ridgecrest Accessible Splash Pad
- Robinson Playground Accessible Field House
- Theresa Playground Accessible Playground

**Recreational Building Condition Assessments:** From 2012-2016, building condition assessments were conducted for all City of Greater Sudbury arenas, pools and field houses. These third-party assessments included information and guidance on how the City of Greater Sudbury can enhance the accessibility of these facilities.

**City of Greater Sudbury Website:** With the re-launch of the City of Greater Sudbury website, all newly added content was created to be fully compliant with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA. Prior to the launch of the website, approximately 100 City staff responsible for the creation of website content received formal accessibility training. In the creation of the new website, design colours that provide optimal contrast were utilized and a font size button was added to allow citizens to browse the website with larger fonts. Numerous technological/design improvements were made to enable users with screen readers and other adaptive assistive technologies to browse the website easier and TTY contact information was included on every page of the website in a prominent location.

**Social Services:** A number of improvements have been made to Ontario Works offices in order to remove physical barriers to access for persons with disabilities, some of which include; a wheelchair accessible interview room, the designation of the office as a scent free environment, a larger interview room, modifications to the waiting room and home and hospital visits for clients who cannot come in to the office. With regards to addressing information and communication barriers, alternative methods of communication are now utilized for clients when requested or required. Additionally, all communication materials have been standardized to make use of simple language and contrasting and accessible font styles and sizes and all new Ontario Works staff receive accessibility training, which includes communication techniques.

**Municipal and School Board Elections:** The 2014 Municipal and School Board Election was planned with accessibility in mind. During the selection of voting locations, accessibility evaluations and audits were performed by City of Greater Sudbury Election Team staff on all potential locations and as a result of this new practice, all 2014 voting locations were fully accessible. Additionally, a large emphasis was placed on the creation of an accessible communications strategy for both voters and candidates. Election materials were created using simple language and high contrasting colours. Information regarding the election was made available in a number of communication formats. As part of a pilot project, internet voting was utilized for the first time during the advance voting period in an effort to improve accessibility by enabling voters to cast ballots from home using their own adaptive technology as appropriate. The City of Greater Sudbury's Accessibility Advisory Panel took part in a pre-election mock internet vote to evaluate the accessibility of the technology and provided positive feedback with respect to the usability and accessibility of internet voting.

**Accessible City Council and Committee Meetings:** At Tom Davies Square, a number of modifications were made to two committee rooms to enhance the accessibility of the spaces. Adjustable desks were installed to allow for the accommodation of persons with mobility aids and functionality for amplification systems was added to the rooms. Live-streaming of Council and Committee meetings was also implemented to allow for remote viewing.

## **Planned Strategies and Actions for the Identification, Removal and Prevention of Barriers (2017-2021)**

### **Accessibility Priorities**

In the creation of this plan, the City of Greater Sudbury Accessibility Advisory Panel was consulted and provided feedback regarding the progress made on the three key priorities identified in the 2012-2017 Multi-Year Accessibility Plan: Legislative Compliance, Community Mobility and Access to Recreation. Over the course of the term of the current Accessibility Advisory Panel and in the development of new Multi-Year Plan these themes continued to emerge and Panel members identified two new themes; Education and Awareness and Meeting and Event Accessibility.

At the recommendation of the Accessibility Advisory Panel, the key priorities of Legislative Compliance, Community Mobility and Access to Recreation were carried over from the previous plan and two new priorities of Education and Awareness and Community and Event Accessibility were added to form the basis of the 2017-2021 Multi-Year Accessibility Plan.

These priorities include strategic recommendations from the Panel that will help guide the City of Greater Sudbury as it continues to plan for future accessibility initiatives, which are outlined below:

**Legislative Compliance:** Legislative compliance not only includes compliance with the *Accessibility for Ontarians with Disabilities Act* and its associated regulations, but also ensuring compliance with accessibility provisions of other acts.

The City of Greater Sudbury continues to make use of the *Accessibility for Ontarians with Disabilities Act, Integrated Accessibility Standards Implementation Plan* that was established in 2013 as part of the Annual Accessibility Plan. This plan outlines the legislative requirements of the *Integrated Accessibility Standards Regulations* and assigns numerous tasks and actions to appropriate departments and staff across the organization that are to be completed in order to achieve compliance and meet legislated deadlines. Regular updates are made to the plan as new standards are introduced and compliance is achieved.

**Community Mobility:** The City of Greater Sudbury continues to work towards making our City fully accessible to all residents, whether it is through enhancements to the public transit service or the installation and maintenance of sidewalks. The City of Greater Sudbury recognizes that regardless of how accessible a municipal facility or program may be, without a barrier free means of accessing these opportunities, citizens, including persons with disabilities, may not be able to fully participate in and take advantage of all our community has to offer. In addition to identifying community mobility as a priority of the 2017-2021 Multi-Year Plan, the Accessibility Advisory Panel provided the following recommendations:

- Ensuring access to sidewalks through the installation of curb cuts, placement of sidewalks in highly travelled areas (especially those in close proximity to a bus stop/shelter) and regular sidewalk maintenance.
- Enhancing pedestrian safety through the use of adequate lighting (specifically at bus stops/shelters), by providing more visual cues and information to pedestrians through the use of signage, through the continued installation of accessible crosswalks with audio, visual and tactile cues and in high traffic locations, and by ensuring colour contrasts are present in crossovers and on stairs located inside and outside municipal facilities and buildings.
- The continued creation of accessible parking spots, ensuring that there are a sufficient number of accessible parking spots wide enough to accommodate larger accessible vehicles (i.e. van with a descending ramp).

**Access to Recreation:** The City of Greater Sudbury is fortunate to be a community that has a recreational opportunity available in every season. Access to inclusive recreational opportunities plays an important role in ensuring that all citizens are able to participate in and enjoy everything that our community has to offer. The Accessibility Advisory Panel identified key considerations for the enhancement of both existing and new municipal recreational opportunities. These enhancements focus on both the access to and safety of accessible elements and spaces including; improved way-finding signage, visual cues and colour contrasts, ensuring proper maintenance of accessible elements and ensuring access to accessible parking at recreational facilities and buildings. The Panel also strongly encouraged the development of a tool to monitor, audit and evaluate the accessibility of municipal recreational facilities and spaces. As a result of the improvements made to the Main Beach at Bell Park through the Bell Park Waterfront Accessibility Project, the Panel recommended that Bell Park be used as a standard for all future accessibility enhancements made to public beaches.

**Education and Awareness:** The City of Greater Sudbury is committed to promoting a culture of accessibility awareness and understanding within its organization. In order to achieve this goal, the Accessibility Advisory Panel emphasized the need to provide employees with continued and job-specific training and educational opportunities as they relate to working and communicating with members of the accessibility community. The Panel highlighted the importance of working with community partners to ensure that information regarding the accessibility of municipal programs, services and facilities is communicated widely and through multiple channels and that the information provided include who to contact at the City with respect to accessibility supports, questions and concerns.

**Meeting and Event Accessibility:** Ensuring that citizens are able to participate in all facets of community life requires that events and meetings not only be held in accessible and barrier free spaces, but that the persons responsible for organizing them give consideration to accessibility needs and requirements during the planning phase. The Accessibility Advisory Panel stressed the importance of ensuring that City staff that are responsible for holding public events, meetings, etc. have knowledge and understanding of the types of accessibility supports that may be required by those attending. Adding to this, the Panel noted that information regarding the type of supports available and how to request them should be effectively communicated to the public prior to the meeting or event.

Moreover, these five priorities and recommendations as identified by the members of the City of Greater Sudbury Accessibility Advisory Panel form the basis of the 2017-2021 Multi-Year Strategic Accessibility Plan. These priorities and strategies will serve to guide accessibility planning for the City of Greater Sudbury over the next five years and will assist City Departments and Divisions in the development of projects and initiatives to enhance the accessibility of municipal programs, services and facilities.

### **Departmental Plans, Projects and Initiatives**

In consultation with City of Greater Sudbury Departments and Divisions during the creation of this plan, it was found that work to achieve these priorities over the next five years is already underway.

Some of the projects and initiatives planned to enhance the accessibility of municipal programs, services and facilities throughout the City of Greater Sudbury include, but are not limited to, the following:

**Pedestrian Access:** Over the past year a number of accessible pedestrian crossovers have been installed at various locations throughout the City of Greater Sudbury and plans are in place to install an additional 21 new pedestrian crossovers. These

crossovers not only improve the overall safety of pedestrians, but also include key accessibility features. These features include colour and tactile contrast warning strips at the curb to alert pedestrians with a visual disability that they are about to step onto the road and flashing lights, audio cues and signage to notify both pedestrians and motorists that a person is entering the crossover/traversing the roadway.

**Accessible City Planning:** The Downtown Sudbury Master Plan and Action Strategy give thought and consideration to how downtown *"must be strongly connected to the rest of the City and accessible to all. It should be easy to get around in"*. Two ongoing projects identified in the Downtown Master Plan in 2017, Project 37 – the Tom Davies Square Courtyard Upgrade and Project 40 – the Brady Green Stairs have been designed to be compliant with accessibility legislation. In 2015, a detailed design was completed for the Capreol Downtown Waterfront Community Improvement Plan, which is intended to provide accessible recreation for future and current residents. This Plan, as well as all City initiated Community Improvement Plan related projects, is also designed to be compliant with accessibility legislation. Adding to this, the City of Greater Sudbury's Official Plan, Phase 1 of its Five Year Review recommends densification, sidewalk access and curb cuts, accessible parking, and other accessible elements be incorporated into the plan update, including additional references to accessibility in Urban Design (Section 14.0), Heritage Structures, Districts and Cultural Landscapes (Section 13.2) and Designing Parks (Section 7.3).

**Accessible Meetings and Meeting Spaces:** The City of Greater Sudbury recognizes the importance of providing equal and accessible opportunities for members of the public to attend or view meetings of Council and Committee. Openness, Accountability and Transparency are ideals and values that the City of Greater Sudbury holds in high regard. In order to increase public participation and engagement with civic life all meetings of Council and Committee are live-streamed enabling home viewers to use their own technology solutions to increase accessibility. Additionally, City of Greater Sudbury staff will continue to investigate closed captioning of live-streamed Council and Committee meetings. Work is also being done to upgrade existing adaptive sound amplification systems and alternative adaptive communication technologies are being explored for those citizens who wish to attend meetings and events held at Tom Davies Square. Renovations to the Tom Davies Square Foyer and Courtyard will also improve access to City Hall.

**Affordable and Accessible Housing:** Greater Sudbury Housing is planning the construction of two new affordable housing rental units. The first will be a 65 unit specific to seniors with five accessible units and the second will be a 12 unit, fully accessible building for individuals with acquired brain injuries. Federal and Provincial Social Infrastructure Funding (SIF) has been allocated to the Ontario Renovates

Program which assists low-income households in improving accessibility within their home and 87 City of Greater Sudbury households will be selected to participate in this program in 2017. Throughout the next five years, Housing Services will be conducting a social housing revitalization to ensure that the social housing stock matches the accessibility needs of the community.

(<https://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=1203&lang=en> ).

**City of Greater Sudbury Website:** All existing web content on the City of Greater Sudbury website is being re-written to comply with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA, which will be complete by May 2018. This includes proper use of headings, alt text on graphics and multimedia, and linking and use of tables. Plans are being made for regular and continued accessibility training for communications staff, including staff across the organization with who edit the website. An accessibility guide is being created to help staff who edit the website ensure that they are following web content accessibility best practices. Online PDF's are also being made accessible and other public web applications are being upgraded over the next five years to meet accessibility requirements.

**Accessible Recreational Opportunities:** As identified by the Accessibility Advisory Panel and in previous Annual and Multi-Year Plans, access to recreation and inclusive play opportunities continue to play a role in the development of an equitable and healthy community. Accessibility upgrades and enhancements are planned over the next five years for a number of municipal playgrounds and facilities.

**Municipal and School Board Elections:** *The Municipal Elections Act, 1996* contains a number of provisions related to accessibility which the municipality must adhere to, including the development of pre and post Election Accessibility Plans that address the identification, removal and prevention of barriers affecting voters and candidates with disabilities. These plans must be prepared before voting day and within 90 days after voting day and be made available to the public. In addition to the legislated requirements, City of Greater Sudbury Election staff are planning a number of strategies to enhance the overall accessibility of the 2018 Municipal and School Board Election, some of which include, but are not limited to, the following:

- Utilization of internet voting as the sole method of vote for the 2018 Municipal and School Board Election.
- Evaluation of all Electronic Voting Locations to ensure that the location is fully accessible and provides barrier free access to voters, candidates and workers.



- Production of election materials using simple, easy to understand language with high contrasting colours and the availability of information regarding the election in a number of communication formats.
- Utilization of alternative methods to communicate and receive information from voters and candidates, such as the use of the VoterView Candidate's Portal, and allowing for the electronic filing of candidate documents.

**Conventional and Specialized Transit Service:** Plans are currently underway to evaluate and make recommendations to adjust all public transit services provided by the City of Greater Sudbury, specifically in an effort to improve the City's ability to meet community needs, including those of the accessibility community (<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1129&itemid=13378&lang=en> ). As part of this evaluation and review, the Accessibility Advisory Panel will be consulted on a regular basis to provide recommendations and feedback. City of Greater Sudbury Transit will continue to ensure full and timely compliance with all legislative requirements including Regulations. As per the requirements of the legislation, annual Transit public input sessions will be held and Annual Transit Accessibility Plans will be developed and made available to the public.

**Development of Accessibility Monitoring, Auditing and Evaluation Tools:** In order to work towards achieving a fully accessible City, mechanisms are needed to evaluate achievements in accessibility and identify areas for improvement.

The City of Greater Sudbury has developed an Accessibility Consultation Survey that will be rolled out to the public in the fall of 2017. The purpose of this survey is two-fold.

First, it will provide persons with disabilities and accessibility stakeholders and community partners with an opportunity to share their experiences regarding the accessibility of municipal programs, services and facilities. Specifically, they will be able to rank their accessibility experience of each individual City Department under the following accessibility themes; attitudes, policies and procedures, information, communication, and technology, and facilities and public spaces.

The second function of the survey relates to how persons with disabilities and accessibility stakeholders are currently receiving information about accessible municipal programs, services and facilities and how they would like to receive this information in the future. The results of this portion of the survey will help to guide the efforts of the City of Greater Sudbury to improve and increase communications regarding the accessibility of municipal programs, services and facilities.

Throughout the next five years, an Accessibility Consultation Survey will be released to the public on an annual basis. It will serve as an auditing tool for ongoing public consultation regarding the accessibility of municipal programs, services and facilities, ensuring that the accessibility community can continue to play an active role in helping to identify, prevent, and remove barriers for those with disabilities.

## **Conclusion**

This plan, which identifies five key themes and opportunities for improving accessibility, will provide focus and assist in guiding the organization as we work together to ensure that all citizens can participate in our community's great northern lifestyle. Ensuring compliance with the AODA standards is fundamental to working towards the goal of achieving a fully accessible Ontario by 2025.

The City of Greater Sudbury would like to express its gratitude to the members of the City of Greater Sudbury's Accessibility Advisory Panel for their commitment to enhancing the accessibility of our municipal programs, services and facilities and addressing the identification, prevention, and removal of barriers to persons with disabilities. Thank you for your invaluable time, comments, suggestions, and dedication.

For more information regarding accessible municipal programs, services and facilities, please visit the City of Greater Sudbury's website (<https://www.greatersudbury.ca/city-hall/accessibility/>) or contact the Legislative Compliance Coordinator for comments, questions, or concerns relating to accessibility.

## For Information Only

### 2016 Employee Survey

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Monday, Jul 31, 2017
Type:	Correspondence for Information Only

#### Resolution

For Information Only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report relates to "Responsive, Fiscally Prudent, Open Governance" in Council's Strategic Plan. The Employee Survey is also a specific measure listed in the "Performance Metrics" section of the plan.

#### Report Summary

The City conducted its most recent employee survey late in 2016. Action planning has taken place at the divisional and organizational level, and a number of action items are being implemented to follow up on results of the survey. The next employee survey will be conducted in 2018.

#### Financial Implications

There are no financial implications for this report.

#### Signed By

**Report Prepared By**

Eliza Bennett  
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Community Engagement  
*Digitally Signed Jul 31, 17*

**Financial Implications**

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Co-ordinator of Budgets  
*Digitally Signed Aug 2, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 2, 17*

# 2016 Employee Survey Follow-Up

## Purpose

The purpose of this report is to provide an overview of the results of the 2016 Employee Survey and actions being taken in response to the survey results.

## Background

The City of Greater Sudbury conducts biannual employee surveys to identify areas of opportunity in each area and in the organization as a whole. Council identified as part of their Strategic Plan *Greater Together* the employee survey as an important tool to demonstrate an ongoing commitment to employee engagement and the quality of work life.

The most recent employee survey was conducted in late 2016. Since 2008, the City has worked with Metrics@Work, a consultant with expertise in organizational measurement and employee engagement. This ensures the anonymity of survey results as the City never sees any individual response but instead receives aggregate reports from Metrics@Work.

Action planning has taken place over the last five months at the local, divisional, and organizational level. This report provides a summary of the action planning process and the resultant action items for Council's information.

## Analysis

### The 2016 Survey Showed Increasing Participation Rates

The 2016 employee survey saw a response rate of approximately 56%, compared to slightly less than 43% in 2014. This 13 percentage point increase can likely be attributed to a number of factors, including an active team of survey champions across the organization as well as high levels of engagement from areas with previously low participation rates.

## **Team Worker Cohesion Scored Highest While Employee Involvement (Organizational) Scored Lowest**

The highest ranked driver at the City of Greater Sudbury for 2016 was “Co-worker Cohesion”; close to 70% of participants rated this measure in the high to very high range. Conversely, the lowest ranked driver for 2016 was “Employee Involvement (Organizational)”: 14% of respondents rated this measure in the high to very high range, compared to 33% in the low to very low range.

On average, the City of Greater Sudbury scored slightly lower than other municipalities in the Metrics@Work database; however, there were a number of drivers where the City scored higher than the municipal database, including performance management, safety hazard reporting, and involvement in decision-making at the team level.

## **Respondents Identified Things Most in Need of Change**

The 2016 survey asked respondents to choose the drivers they felt were “Most in need of change” in their job, in their team, in their division, and at the organizational level.

- Item most in need of change at the job level: “Enough Time”. Items most in need of change at the team level: “Communication about Changes”, “Resources and Supplies”, and “Involvement in Decision-Making.” These three drivers were selected as the three things most in need of change at the team level.
- Item most in need of change at the division level: “Divisional Communications”. This item relates to employee satisfaction with divisional communication practices. Approximately 32% of respondents identified this as the one thing most in need of change about their division.
- Items most in need of change at the organizational level: “Benefits Satisfaction” and “Executive Leadership Trust” were identified as the two drivers most in need of change at the organizational level.

## **Action Planning Occurred at the Divisional and Organizational Levels**

A coordinated approach to action planning process was implemented to follow up the results of the 2016 survey, both at the divisional and the organizational level. Each section and division was responsible for leading an action planning process with their teams. Consistency in reporting outcomes was achieved by way of an action plan template completed by each division, with their agreed upon action items.

### **Action Plans Are In Place for All Areas**

Divisions have established action plans in response to local survey results. The outcomes identified by each area respond to their specific results. They range in scope from suggestion boxes, individual development plans for team members, communication tools and initiatives, and more.

### **Two Areas of Organizational Focus Were Selected for Follow-Up**

The choices were made based on review of the survey results, comparison with previous years, and analysis of organizational priorities. They were also areas that we felt we had the most capacity to influence at the organizational level. While other drivers are also important to address, we ultimately decided to focus on the item ranked lowest of all - Organizational Employee Involvement, as well as a driver deemed critical to our success as a customer service driven organization - Citizen Service Culture.

### **A Cross-Departmental Task Force Provided Recommendations on Action Items**

A cross-departmental task force made up of Unionized, non-Union, frontline, and outside workers met to discuss the results of the 2016 employee survey, conduct broad consultation within their areas, and ultimately identify recommended action items for the Executive Leadership Team to consider. As a result of that work, five action items will be implemented to follow up on the survey at the organizational level. The five action items are:

- Develop a “wallet card” that outlines tips for delivering effective customer service. This tool will be aligned with ongoing work around continuous improvement initiatives in customer service.
- Increase communication and visibility of good customer service practices by developing and rolling out a multimedia campaign related to education and promotion of municipal services.
- Develop standards and standard tools for supervisor communication with teams and staff to support enhanced communication practices across the organization.
- Explore options related to all-staff electronic communications. This initiative is being led by Information Technology.

- Create and support an ongoing cross-departmental working group. The working group's first area of focus will be to provide input and recommendations to enhance customer service initiatives.

### **Action Items Support Specific Priority Goals for the Organization**

The action items identified for organizational follow-up support previously established organizational goals:

- Consistent and supported communication practices;
- Recognition of good work by employees, in particular as it relates to customer service;
- Build trust and confidence with the community: increased awareness about who does what within the organization for both employees and residents;
- Increased capacity for information sharing and participation from different levels of the organization.

### **Conclusion / Next Steps**

Organizational action items are being led by members of the Survey Working Group (Communications and Community Engagement, and Human Resources and Organizational Development). They will be implemented over the next 6 to 12 months.

The next biannual employee survey will be conducted in 2018, in line with the organization's practice and with the expectations outlined in Council's Strategic Plan.

## For Information Only

### Notices Regarding Automatic Rent Reductions

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Wednesday, Jun 28, 2017
Type:	Correspondence for Information Only

### Resolution

For Information Only

### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

### Report Summary

Each year municipalities in Ontario are obligated to send notices to owners and tenants of properties in the multi-residential tax class. The notices pertain to such properties that have experienced a year over year property tax reduction of 2.49% or more. The notices refer to the tax reduction as well as an eligible rent reduction for the next calendar year. This authority is found in the Residential Tenancies Act, 2006 and the Tenant Protection Act, 1998.

### Financial Implications

There are no financial implications associated with this report.

#### Signed By

##### **Report Prepared By**

Tony Derro  
Manager of Taxation  
*Digitally Signed Jun 28, 17*

##### **Division Review**

Ed Stankiewicz  
Executive Director of Finance, Assets and Fleet  
*Digitally Signed Jul 21, 17*

##### **Recommended by the Department**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

##### **Financial Implications**

Ed Stankiewicz  
Executive Director of Finance, Assets and Fleet  
*Digitally Signed Jun 28, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*



## **PURPOSE:**

This report deals with automatic rent reductions under Provincial Legislation.

## **BACKGROUND:**

In accordance with the Residential Tenancies Act, 2006, rents are automatically reduced when property taxes experience a year over year decrease of 2.49% or more. Landlords are required to reduce rents via a formula established in Ontario Regulation 516/06.

Since municipalities are responsible for the municipal tax roll each year, the Province of Ontario mandates municipalities to calculate the applicable reductions and send rent reduction notices to both landlords and tenants after the final tax billing.

Although most lawful residential rents are subject to this legislation, municipalities are only required to send notices to buildings containing seven (7) or more units.

Rent reduction notices are first sent to landlords in early fall and then to tenants prior to December 31<sup>st</sup>.

Landlords or tenants disputing the rent reduction amounts must apply to the Landlord and Tenant Board for a resolution.

The City of Greater Sudbury has complied with this legislation since its inception and has no other obligation other than the sending of notices.

As a result of the Ontario Fair Housing Plan announced by the Ministry of Finance in April of this year, many properties in the multi residential tax class in the City of Greater Sudbury have reductions in property taxes greater than 2.49% for 2017. This will result in a larger volume of notices than normal being mailed to the respective parties and Finance staff will continue to meet its statutory requirements in this regard.

For the information of Council, sample notices to landlords and tenants are appended to this report.

# Notice of Rent Reduction Municipal Taxes Reduced

# Avis de réduction de loyer Réduction des impôts municipaux

<b>To/Destinataire:</b>  <div style="text-align: center;">/ OR / OCCUPANT</div>	<b>From /Expéditeur:</b>  <b>City of Greater Sudbury</b>  <b>Ville du Grand Sudbury</b>
<b>Address of Residential Complex</b> <b>Adresse de l'ensemble d'habitation</b>	

<b>Rent Reduction</b>	<b>On December 31, 2015, the rent for your rental unit is reduced by</b>	<div style="border-bottom: 1px solid black; display: inline-block; width: 100px; text-align: center;">0.83</div> <b>%.</b>
<b>Réduction deloyer</b>	<b>Le 31 décembre 2015, le loyer de votre logement locatif estréduit de</b>	<div style="border-bottom: 1px solid black; display: inline-block; width: 100px; text-align: center;">0.83</div> <b>%.</b>

This rent reduction is allowed under section 131 of the Residential Tenancies Act because the municipal property taxes for the residential complex have decreased.

Tenants do not need permission from the landlord or the Landlord and Tenant Board (the Board) to reduce the rent by this amount. However, tenants and landlords should discuss the calculation of the dollar amount of the rent reduction before the rent is reduced.

## Important Information

- The City of Greater Sudbury is not responsible for deciding whether the amount of the rent reduction set out above is correct or whether the rent has been reduced by the correct amount.
- If the landlord or tenant believes the percentage rent reduction set out above is not correct, they can file an application with the Board for an order to vary the amount of the rent reduction. They must apply on or before the later of :
  - the 90th day after the notice of rent reduction is issued;
  - March 31, 2016.
- If the rent the tenant pays is not reduced in accordance with this notice, the tenant can apply to the Board for an order requiring the landlord to pay them a rebate. The tenant must apply by December 30, 2016.
- If the tenant has already received a Notice of Rent Increase effective after December 31, 2015, it may or may not take into account the rent reduction set out above. The tenant and the landlord should discuss what the tenant is required to pay on the effective date of the Notice of Rent Increase.
- This notice does not apply to tenants whose tenancy agreements began after December 31, 2015.

For information about how the rent reduction set out in this notice affects the rent for a rental unit, or about applying to vary the amount of the rent reduction, please call the Board at 1-888-332-3234. For information about how the percentage rent reduction was calculated, please call the City of Greater Sudbury at 3-1-1.

Cette réduction de loyer est permise par l'article 131 de la Loi sur la location à usage d'habitation parce que les impôts fonciers municipaux liés à l'ensemble d'habitation ont diminué.

Les locataires n'ont pas à obtenir la permission du locateur ou de la Commission de la location immobilière (la Commission) pour réduire leur loyer de ce pourcentage. Cependant, les locataires et les locateurs devraient discuter du calcul du montant en dollars de la réduction avant que la réduction prenne effet.

## Renseignements importants

- La Ville du Grand Sudbury ne décide pas si le montant de la réduction de loyer indiquée ci-dessus est exact ou si le loyer a été réduit du montant exact.
- Si le locateur ou le locataire croit que le pourcentage de la réduction indiqué ci-dessus est inexact, il peut déposer devant la Commission une demande visant obtenir une ordonnance modifiant le montant de la réduction de loyer. La demande doit être présentée au plus tard à l'une des deux dates suivantes, la date retenue étant la date la plus éloignée :
  - Le 90e jour suivant la date à laquelle l'avis de réduction de loyer a été émis;
  - Le 31 mars 2016.
- Si le loyer que le locataire paie n'est pas réduit conformément au présent avis, le locataire peut présenter une demande à la Commission en vue d'obtenir un ordonnance exigeant que le locateur lui verse une remise. Le locataire doit présenter cette demande au plus tard le 30 décembre 2016.
- Si le locataire a déjà reçu un avis d'augmentation de loyer mentionnant une date d'effet postérieure au 31 décembre 2015, il se peut que l'avis ne tienne pas compte de la réduction de loyer indiquée ci-dessus. Le locataire et le locateur doivent s'entendre sur le montant que le locataire doit payer à la date d'effet de l'avis d'augmentation de loyer.
- Cet avis ne s'applique pas aux locataires dont la convention de location a pris effet après le 31 décembre 2015.

Pour obtenir des renseignements concernant les répercussions de la réduction de loyer indiquée dans le présent avis sur le loyer d'un logement locatif ou concernant la façon de déposer une demande de modification du montant de la réduction de loyer, veuillez téléphoner à la Commission au 1-888-332-3234. Pour obtenir des renseignements sur la formule de calcul de la réduction de loyer, veuillez téléphoner au Service d'impôt de la Ville du Grand Sudbury, au 3-1-1

# Notice of Rent Reduction Municipal Taxes Reduced

# Avis de réduction de loyer Réduction des impôts municipaux

<b>To/Destinataire:</b>	<b>From /Expéditeur:</b>  <b>City of Greater Sudbury</b>  <b>Ville du Grand Sudbury</b>
<b>Address of Residential Complex</b> <b>Adresse de l'ensemble d'habitation</b>	

<b>Rent Reduction</b>	<b>On December 31, 2015, the rent for each rental unit in the residential complex identified above is reduced by</b>	<b>0.83 %.</b>
<b>Réduction deloyer</b>	<b>Le 31 décembre, 2015, le loyer de chaque logement locatif compris dans l'ensemble d'habitation mentionné ci-dessus est rduit de</b>	<b>0.83 %.</b>

This rent reduction is allowed under section 131 of the Residential Tenancies Act because the municipal property taxes for the residential complex have decreased.

Tenants do not need permission from the landlord or the Landlord and Tenant Board (the Board) to reduce the rent by this amount. However, tenants and landlords should discuss the calculation of the dollar amount of the rent reduction before the rent is reduced.

## Important Information

- The City of Greater Sudbury is not responsible for deciding whether the amount of the rent reduction set out above is correct or whether the rent has been reduced by the correct amount.
- If the landlord or tenant believes the percentage rent reduction set out above is not correct, they can file an application with the Board for an order to vary the amount of the rent reduction. They must apply on or before the later of:
  - the 90th day after the notice of rent reduction is issued;
  - March 31, 2016.
- If the rent the tenant pays is not reduced in accordance with this notice, the tenant can apply to the Board for an order requiring the landlord to pay them a rebate. The tenant must apply by December 30, 2016.
- If the tenant has already received a Notice of Rent Increase effective after December 31, 2015, it may or may not take into account the rent reduction set out above. The tenant and the landlord should discuss what the tenant is required to pay on the effective date of the Notice of Rent Increase.
- This notice does not apply to tenants whose tenancy agreements began after December 31, 2015.
- For information about how the rent reduction set out in this notice affects the rent for a rental unit, or about applying to vary the amount of the rent reduction, please call the Board at 1-888-332-3234. For information about how the percentage rent reduction was calculated, please call the City of Greater Sudbury at 3-1-1.

Cette réduction de loyer est permise par l'article 131 de la Loi sur la location à usage d'habitation parce que les impôts fonciers municipaux liés à l'ensemble d'habitation ont diminué.

Les locataires n'ont pas à obtenir la permission du locateur ou de la Commission de la location immobilière (la Commission) pour réduire leur loyer de ce pourcentage. Cependant, les locataires et les locateurs devraient discuter du calcul du montant en dollars de la réduction avant que la réduction prenne effet.

## Renseignements importants

- La Ville du Grand Sudbury ne décide pas si le montant de la réduction de loyer indiquée ci-dessus est exact ou si le loyer a été réduit du montant exact.
- Si le locateur ou le locataire croit que le pourcentage de la réduction indiqué ci-dessus est inexact, il peut déposer devant la Commission une demande visant à obtenir une ordonnance modifiant le montant de la réduction de loyer. La demande doit être présentée au plus tard à l'une des deux dates suivantes, la date retenue étant la date la plus éloignée
  - Le 90e jour suivant la date à laquelle l'avis de réduction de loyer a été émis;
  - Le 31 mars 2016
- Si le loyer que le locataire paie n'est pas réduit conformément au présent avis, le locataire peut présenter une demande à la Commission en vue d'obtenir une ordonnance exigeant que le locateur lui verse une remise. Le locataire doit présenter cette demande au plus tard le 30 décembre 2016
- Si le locataire a déjà reçu un avis d'augmentation de loyer mentionnant une date d'effet postérieure au 31 décembre 2015, il se peut que l'avis ne tienne pas compte de la réduction de loyer indiquée ci-dessus. Le locataire et le locateur doivent s'entendre sur le montant que le locataire doit payer à la date d'effet de l'avis d'augmentation de loyer.
- Cet avis ne s'applique pas aux locataires dont la convention de location a pris effet après le 31 décembre 2015.
- Pour obtenir des renseignements concernant les répercussions de la réduction de loyer indiquée dans le présent avis sur le loyer d'un logement locatif ou concernant la façon de déposer une demande de modification du montant de la réduction de loyer, veuillez téléphoner à la Commission au 1-888-332-3234. Pour obtenir des renseignements sur la formule de calcul de la réduction de loyer, veuillez téléphoner au Service d'impôt de la Ville du Grand Sudbury, au 3-1-1.

## For Information Only

### Public Sale for Tax Arrears Under the Municipal Act - September 27, 2017

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Tuesday, Jun 27, 2017
Type:	Correspondence for Information Only

#### Resolution

For Information Only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

#### Report Summary

This report deals with a public tax sale for properties in tax arrears under the authority of Part XI of the Municipal Act of Ontario. On Wednesday, September 27, 2017 the City of Greater Sudbury will offer approximately twenty (20) properties for sale in accordance with the rules and procedures governing a public tax sale.

#### Financial Implications

There are no financial implications associated with this report.

#### Signed By

##### **Report Prepared By**

Tony Derro  
Manager of Taxation  
*Digitally Signed Jun 27, 17*

##### **Division Review**

Ed Stankiewicz  
Executive Director of Finance, Assets and Fleet  
*Digitally Signed Jul 21, 17*

##### **Recommended by the Department**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

##### **Financial Implications**

Ed Stankiewicz  
Executive Director of Finance, Assets and Fleet  
*Digitally Signed Jul 21, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

## Executive Summary

Part XI of the Municipal Act provides the authority for a municipality to collect property tax arrears through tax registration and public sale. On Wednesday, September 27, 2017, the City of Greater Sudbury will conduct a public tax sale in accordance with this legislation. Approximately twenty (20) properties will be offered for sale. Tenders will be accepted until 3:00 pm on the day of the sale and tenders will be opened at 3:30 pm.

## Background

On September 27, 2017, the City of Greater Sudbury will conduct a public sale for properties with tax arrears, under the authority of the Municipal Act. The Finance Division will be coordinating the public sale in accordance with the Rules and Procedures as outlined in Provincial Legislation.

Approximately twenty (20) properties will be offered for sale on September 27, 2017 and full payment in certified funds by the current property owner will be accepted up until 3:00 pm, after which tenders will be opened at 3:30 pm the same day and a successful bidder declared.

The following outlines the procedures undertaken with respect to the collection of tax arrears:

- Regularly throughout each year, arrears notices are sent to the assessed owners of all properties on which realty taxes remain unpaid.
- Under the authority of the Municipal Act, for those properties which are three (3) years in arrears, a notice of upcoming legal action is sent to the owner.
- If payment is not received or if satisfactory repayment arrangements are not made, a tax arrears certificate representing a lien against the property is registered on title in accordance with the Municipal Act. Notices are sent by registered mail to the assessed owner and all parties having an interest in the property. An administration charge representing costs of collection is levied on the property.
- The property owner has one (1) year from the date of registration to pay the taxes and administration fee in full or enter into a tax extension agreement with the municipality.
- A final notice is sent by registered mail to the assessed owner and all interested parties 280 days after the lien is registered.
- If taxes still remain unpaid after the redemption period (one year), the Municipal Act authorizes the Treasurer of the municipality to offer the property for public sale. For all of the properties proceeding to tax sale, the one year redemption period has expired.
- A notice is sent to the assessed owner by registered mail advising of pending tax sale action.
- All affected properties are advertised for sale in accordance with procedures outlined in the Municipal Act.

## For Information Only

### Update on Implementation Plan for Council's Strategic Plan

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Friday, Aug 04, 2017
Type:	Correspondence for Information Only

#### Resolution

For information only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to the action items listed under the four key pillars in Council's 2015-2018 Strategic Plan and related Implement Plan: Growth and Economic Development; Responsive, Fiscally Prudent, Open Governance; Quality of Life and Place; and Sustainable Infrastructure.

#### Report Summary

This report provides an update on the progress of each action item outlined in the implementation plan for the Corporate Strategic Plan 2015-2018.

#### Financial Implications

This report does not have any financial implications.

#### Signed By

##### **Report Prepared By**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

##### **Recommended by the Department**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

##### **Financial Implications**

Apryl Lukezic  
Co-ordinator of Budgets  
*Digitally Signed Aug 4, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

## BACKGROUND

On July 12, 2016, City Council was presented with an implementation plan for the Corporate Strategic Plan 2015-2018. The Strategic Plan describes key action items staff would take to implement the priorities of Council. The Implementation Plan provides the details on how the plan will be executed, including administrative leads, timelines, milestones and progress indicators. Staff committed to provide updates on the progress of the implementation plan to Council. An update was provided to Council on the action items at its meeting of December 13, 2016.

Appendix A outlines the actions items set out in the Corporate Strategic Plan with an update on each item's progress as of June 2016, November 2016 and most recently July 2017. The status of each action item is listed in the last column of the appendix as "complete", "in progress", "on hold", or "not started".

Overall the planned milestones for each of the action items are being achieved on time. Over the last eight months, a number of action items have been completed and the vast majority are in progress. Some projects have been delayed and some of the factors influencing that include capacity constraints, funding schedules, and further follow up and ongoing work that is required.

Growth and Economic

		Lead	% Completed as of June 2016	% Completed as of November 2016	% Completed as of July 2017	Start/End Date	Revised Start/End Date	Status
Priority	A. Implement the Downtown Master Plan and development of downtowns, and increase densification by conversion from commercial to residential.							
Actions	a. Rethink the boundaries of downtown, and begin to realize the Nodes and Corridors Strategy, ensuring the Downtown is better connected to revitalized Town Centres, other strategic commercial and core areas by allowing for mixed uses, connecting citizens across Greater Sudbury, while providing excellent public transit.							
	1. Confirm the boundaries of the downtown through the Downtown Community Improvement Plan update.		Director of Planning Services	50%	100%	100%	Nov/15 - Sept/16	Complete
	2. Create an approach to a city-wide Nodes and Corridors Strategy.		Director of Planning Services	10%	100%	100%	Mar /16 - Sept /16	Complete
	3. Develop a Town Centre Community Improvement Plan for the community of Chelmsford.		Director of Planning Services	0%	10%	40%	Jan17/ - Mar/18	In Progress
	4. Undertake a Corridor Design Study and Plan for LaSalle Boulevard between Notre Dame Avenue and Falconbridge Road.		Director of Planning Services	0%	10%	20%	Jan/17 - Mar/18	In Progress
	b. Complete the Elgin Greenway Project Detailed Design.		Director of Planning Services	75%	80%	100%	Jan/13 - Sept/16	Complete
				40%	65%	100%	Jan/16 - Dec/16	Complete
	c. Complete the Brady Green Stair Detailed Design.		Director of Engineering Services					
Actions	d. Redesign and modify the Tom Davies Square courtyard & terrace consistent with the vision contained in the Downtown Master Plan and considering public input obtained during the process.		Director of Asset Services	5%	5%	20%	Oct/16 - Oct/18	In Progress
	B. Implement or assist in implementing economic development related plans approved by Council, with the necessary resources to support them, or continue planning to include the execution of:							
Priority	a. From the Ground Up #gs2025 plan of attracting and creating new jobs in the community.							
Actions	1. Establish an annual work plan for implementation with approval of GSDC Board. Provide an annual report to Council beginning in January 2017.		Director of Economic Development	20%	75%	100%	Nov/15 - Dec/18	Complete
	2. Develop a business case to enhance the Emergency Training Academy at the L.E. Lalonde Centre to create a Regional Training Academy.		Chief of Fire and Paramedic Services	10%	10%	75%	Nov/13 - Dec/17	In Progress
	b. The Greater Sudbury Cultural Plan.							
	1. Establish a Cultural Action Committee (CAC) and continue the implementation of the Cultural Action Plan with regular review.		Director of Economic Development	20%	40%	100%	Ongoing	Complete
	c. Community Improvement Plans.							
	1. Update the Downtown Community Improvement Plan.		Director of Planning Services	50%	100%	100%	Nov/15 - Sept/16	Complete
	2. Update the Brownfield Strategy and Community Improvement Plan.		Director of Planning Services	0%	10%	10%	Jan/17 - Mar/18	In Progress
Priority	C. Provide a welcoming environment that is conducive to investment and reduction of red tape, by removing barriers and attracting new business.							
Actions	a. Create more open dialogue with the building community, facilitating the building process.							
	1. Bring the Gearing Up for Growth Advisory Panel Report forward for Council consideration.		Directors of Building/ Planning Services	100%	100%	100%	Sept/15 - June/16	Complete
	2. Review and strengthen the effectiveness of the Development Liaison Advisory Committee.		Directors of Building/ Planning Services	90%	90%	90%	Aug/15 - Dec/16	In Progress
	3. Establish regular meetings with the Greater Sudbury Chamber of Commerce, Sudbury Homebuilders, Northeast Ontario Construction Association, Sudbury Real Estate Board and legal profession to discuss issues and opportunities for improvement.		Directors of Building/ Planning Services	20%	50%	50%	Ongoing	In Progress
	4. Propose revisions to the City's Development Cost Sharing Policy.		Director of Planning Services	80%	100%	100%	Sept/15 - Aug/16	Complete
	b. Perform a review of service delivery.							
	1. Review all statutory Planning Act processes and create new policies, procedures and guidelines.		Director of Planning Services	0%	10%	50%	Jan/17 - Dec/18	In Progress
	2. Develop and implement Phase 1 of the Land Management and Property Tracking System (Building and Planning Services).		Director of Building Services	20%	20%	22%	Jun/16 - Jun/19	In Progress
	3. Create and implement an expanded continuous customer service training and customer feedback system.		Director of Building Services	50%	50%	55%	Mar/14 - Mar/17	In Progress
	c. Create one point of contact for those wanting to invest.							
	1. Design and implement a new "Development Application Review Team" for all new major planning and development applications.		Director of Planning Services	50%	100%	100%	Jan/16 - Nov/16	Complete
	d. Attracting industrial or manufacturing facilities, a medical park.							
	1. Establish an annual work plan for the implementation of "From the Ground Up" Strategic Plan with the approval of the GSDC Board and provide an annual report to Council beginning in January 2017.		Director of Economic Development	25%	75%	100%	Nov/15 - Dec/18	Complete
	2. Introduce a review of the Business Licensing System in 2017. Will include the creation of a working group, broad community consultation and strategies to create a business friendly licensing environment.		Manager of Security and By-Law	0%	0%	5%	Jan/17 Dec /17	In Progress
	3. Repeal store hours by-law.		City Clerk	100%	100%	100%	15-Dec	Complete
	4. Complete and evaluate trial program for Fire Code Plans review in cooperation with Building Services.		Deputy Fire Chief/ Chief Fire Prevention Officer	25%	50%	75%	Oct/13 - Dec/17	In Progress
	5. Review Parking Enforcement and Control systems.		Manager of Security and By-Law	50%	50%	100%	Oct/15 - Dec/16	Complete
Priority	D. Invest in large projects to stimulate growth and increase conferences, sports and events tourism, and celebrate cultural diversity. Some examples could include a self-sustaining multi-use centre, a motorsports park, an arts centre, conference centre, etc., depending on the will of Council.							
Actions	a. Hold a special meeting of Council to showcase all projects over \$1 million in capital requests from the City of Greater Sudbury, allowing for staff to review and provide recommendations and funding mechanisms.		CAO/Director of Economic Development	100%	100%	100%	Nov/15 - May/16	Complete
				10%	60%	100%	May/16 - Dec/16	Complete
	b. Establish and implement action plans to advance identified priority projects (Event Centre, Main Library/Art Gallery of Sudbury, Place des Arts, Synergy Centre)		CAO					
	c. Seek and promote sport tourism opportunities (i.e. Provincial and National Events such as Canada Games)		Director of Economic Development	30%	30%	60%	Mar/16 - Dec/18	In Progress
Priority	E. Build on our existing reputation to become the global centre for mining research, environmental restoration and innovation.							
	a. Commercialize regreening efforts with a specialized team to promote and sell the Greater Sudbury protocol.		Director of Economic Development	65%	85%	100%	Jan/16 - Sept/16	Complete



Growth and Economic

	1. Sponsor and support the Sudbury Protocol Conference.	Director of Economic Development	100%	100%	100%	Mar/16 - May/16		Complete
	2. Outline strategy including niche investment and/or trade opportunities.	Director of Economic Development	20%	75%	75%	Jan/16 - Jan/17	Jan/16 - Jan/18	In Progress
	b. Implement attraction strategy identified through annual Economic Development work plan.	Director of Economic Development	40%	50%	50%	Jan/16 - Dec/18		In Progress
Priority	F. Contribute to an economically stronger northern Ontario.							
Actions	a. Host a strategic session on the Northern Growth Plan in Greater Sudbury.							
	1. Identify an opportunity to leverage an already planned pan-northern event to be held in Sudbury by June 2017. Determine focus and timing of session and establish partnerships to stage event.	Director of Economic Development	5%	5%	5%	Mar/16 - Jun/17		Not Started
	b. Continue commitment to active role in pan-northern organizations such as Ontario's North Economic Development Corporation (ONEDC), Tourism Northern Ontario (TNO), Northern Large Urban Mayors (NOLUM).	Director of Economic Development	75%	75%	75%	Ongoing		In Progress

Quality of Life and Place

		Lead	% Completed as of June 2016	% Completed as of November 2016	% Completed as of July 2017	Start/End Date	Revised Start/End Date	Status
Priority	A. Create programs and services designed to improve the health and well-being of youth, families and seniors.							
Actions	a. Develop an affordable housing strategy, targeted to seniors and those with low incomes, including policy review, removal of barriers and consideration of incentives.							
	1. Review/update CGS Affordable Housing Strategy. Co-ordinate update with CGS Official Plan review and CGS 10 Year Housing and Homelessness Plan. Incorporate aspects of Provincial Long Term Affordable Housing Strategy II to maximize access to provincial initiatives.	Manager of Housing Services/Director of Social Services	0%	50%	100%	Oct/16 - Jan/18		Complete
	2. Participate in senior government housing initiatives/programs (i.e. Investment in Affordable Housing- Extension (IAH-E) to develop seniors’ affordable housing and provide funding for low-income households making their housing more affordable.	Manager of Housing Services	0%	25%	50%	Dec/15 - Mar/20		In Progress
	3. Improve long-term viability and energy efficiency of existing social housing portfolio utilizing new senior government initiatives.	Manager of Housing Services	0%	40%	50%	Sept/16 - Mar/20		In Progress
	4. Propose amendments to the Official Plan and Zoning By-law to permit second suites.	Director of Planning Services	80%	100%	100%	Mar/16 - Jun/16		Complete
	5. Develop a surplus municipal property affordable housing strategy.	Director of Planning Services	0%	10%	50%	Jan /17 - Dec/18		In Progress
	6. Partner with CMHC to explore innovative affordable housing options for Greater Sudbury.	Director of Planning Services	10%	10%	50%	Mar/16 - Ongoing		In Progress
	b. Create changes to the Early Development and School Readiness (EDSR) program within budget guidelines, with access to additional family supports through Best Start Hub services.	Manager of Children’s Services	100%	100%	100%	Dec/15 - Jun/16		Complete
	c. Complete a child care subsidy policy review based on provincial best practices and citizen-centred services.	Manager of Children’s Services	10%	10%	40%	Jan/16 - Sept/17		In Progress
	d. Investigate and determine the feasibility of redeveloping the remaining “B” and “C” level beds at Pioneer Manor.	Director of North East Centre of Excellence for Seniors’ Health	10%	10%	95%	Feb/15 - Dec/19		In Progress
	e. Conduct a capacity study with the Centre for Rural and North Health Research addressing the needs of older adults accessing health services.	Director or North East Centre of Excellence for Seniors’ Health	85%	85%	100%	Mar/15 - Dec/16		Complete
	f. Create transportation programs that would assist low-income individuals.	Director of Social Services	10%	20%	30%	Mar/16 - Dec/17		In Progress
	g. Explore the expansion of healthy initiatives such as the Feel Free to Feel Fit Swim Program in partnership with Leisure Services.	Directors of Social Services/Leisure Services	0%	10%	20%	Sept/16 - Dec/17		In Progress
	h. Apply for the Local Poverty Reduction Fund (Phase 2 and future phases) for possible Provincial funding for homelessness programs	Director of Social Services	0%	100%	100%	Jun/16 - Jun/17		Complete
	i. Investigate the viability of (and a business model for) Community Hubs.	Director of Social Services	5%	5%	50%	Apr/16 - Dec/17		In Progress
	j. Continue to implement the Healthy Kids Community Challenge promoting the health of children 1- 12.							
	1. Undertake Healthy Kids Public Education campaign utilizing marketing, social media and direct education to help parents to get their children active and eating well.	Managers of Communications/ Children’s Services	20%	20%	40%	Dec/15 - Mar/18		In Progress
	2. Provide support for grassroots groups to organize Active Play events in their neighbourhoods through the “Activate Your Neighbourhood” program.	Manager of Children’s Services	20%	20%	40%	Feb/16 - Mar/18		In Progress
	k. Develop an Active Neighbourhood Plan for the Donovan.	Director of Planning Services	0%	50%	100%	Jun/16 - Jun/17		Complete
	l. Pursue options and develop a business case to establish a MUSAR and HAZMat Team in Greater Sudbury to mitigate risk to the community.	Chief of Fire and Paramedic Services	10%	20%	20%	Feb/16 - Dec/17		In Progress
	m. Continue to support Community Paramedicine delivery including care transitions and health promotions.	Deputy Chief of Paramedic Services	60%	60%	80%	Sept/14 - Mar/17	Sept/14 - Nov/17	In Progress
	n. Implement a Pulse Point program which is a community engagement platform to improve CPR for sudden cardiac arrest in public locations across the community.	Chief of Fire and Paramedic Services	20%	20%	75%	Jan/16 - Mar/17	Jan/16 - Dec/17	In Progress
	o. Develop a Community Evacuation Plan	Assistant Deputy Chief of Emergency Management and Professional Standards	25%	90%	90%	Feb/16 - Dec/16	Feb/16 - Sept/17	In Progress
	p. Develop a business continuity plan for Emergency Services.	Chief of Fire and Paramedic Services	10%	30%	50%	Mar/16 - Dec/16	Mar/16 - Apr/18	In Progress
	q. Review the current Animal Control service delivery model and implement a new model.	Executive Director of Administrative Services	33%	90%	100%	Jan/14 - Nov/16		Complete
Priority	B. Maintain great public spaces and facilities to provide opportunities for everyone to enjoy.							
Actions	a. Focus on, and invest in, arts, culture and entertainment, and support our multicultural communities.							
	1. Establish and implement action plans to advance identified priority projects (Event Centre, Main Library/Art Gallery of Sudbury, Place des Arts, Synergy Centre).	Director of Economic Development	10%	50%	75%	Nov/15 - Dec/16	Nov/15 - June/18	In Progress
	2. Increase and stabilize annual municipal funding for Art Gallery of Sudbury.	Director of Economic Development	100%	100%	100%	Jul/15 - Jan/16		Complete
	3. Maintain inflationary protection for Arts and Culture Grants programs.	Director of Economic Development	50%	50%	75%	Jan/15 - Dec/18		In Progress
	4. Implement Phase 3 of the Bridge of Nations by adding 6 more flags to the 82 existing flags on the bridge.	Director of Leisure Services	90%	100%	100%	May/16 - July/16		Complete

Quality of Life and Place

b. Create a more vibrant downtown.								
	1. Support the Downtown BIA’s Expressing Vibrancy project and consider resulting implementation strategies .	Director of Economic Development	30%	50%	75%	Jan/16 - Dec/16	Jan/16 - June/18	In Progress
c. Provide programs and policies to ensure that citizens can enjoy all four seasons – e.g. winter road maintenance.								
	1. Review the level of service for winter maintenance of sidewalks	Director of Roads and Transportation	75%	90%	95%	Nov/15 - Sept/16	Nov/15-Nov/17	In Progress
	2. Identify options for the establishment of a winter carnival/skating path extension.	Director of Leisure Services	0%	20%	100%	June/16 - Dec/16		Complete
	3. Enhance Adanac Ski Hil by replacing existing Adanac ski lift with a quad lift and exploring options for an all-season terrain park.	Director of Leisure Services	20%	25%	40%	Sept/14 - Dec/18		In Progress
	4. Implement a new leisure program registration system (to replace CLASS system).	Director of Leisure Services	40%	40%	40%	Nov/15 - Dec/17		In Progress
d. Develop an accessibility strategy and abilities centre, with community hubs.								
	1. Work with the Accessibility Advisory Panel to update the City of Greater Sudbury Multi-Year Accessibility Plan for the period 2017-2021.	Deputy City Clerk / Legislative Compliance Co-Ordinators	0%	0%	50%	Dec/16 - Sept/17		In Progress
	2. Incorporate AODA requirements in all new municipal projects and in the renewal of municipal facilities.	Director of Asset Services	Ongoing	Ongoing	Ongoing	Ongoing		In Progress
	3. Undertake accessibility retrofits to the Bell Park main beach including improvements to the washrooms and the pathway to the main beach.	Director of Leisure Services	30%	100%	100%	May/16 - Sept/16		Complete
e. Identify facilities required for communities, pools, splash pads, arenas, and more.								
	1. Install new splash pads in underserved areas including the Morel Family Park (former Adamsdale Playground) and DJ Hancock Memorial Park (former Lockerby Playground).	Director of Leisure Services	10%	98%	100%	May/16 - Oct/16		Complete
	2. Work with Onaping Falls Recreation group to identify matching funding for a splash pad at the Onaping Falls Community Centre.	Director of Leisure Services	5%	10%	40%	March/16 - June/18		In Progress
	3. Update the 2010 arena renewal strategy and report back to Council with updated usage data and options to replace aging single pad arenas, as appropriate, with twin pad facilities.	Director of Leisure Services	40%	40%	75%	Apr/16 - Nov/16	April/16 - Dec/17	In Progress
	f. Enhance safety and security at CGS facilities.	Manager of Security and By-Law	Ongoing	Ongoing	Ongoing	Nov/14 - Dec/18		In Progress
Priority	C. Promote a quality of life that attracts and retains youth and professionals, and encourages seniors to relocate to our community, taking into consideration all of Greater Sudbury.							
Actions	a. Develop a communication strategy to promote quality of life.							
		Manager of Corporate Communications & French Language Services / Manager of Children’s Services	20%	30%	40%	Mar/16 - Mar/18		In Progress
	1. Develop and implement communication strategies associated with the Healthy Kids Community Challenge.	Manager of Corporate Communications & French Language Services / Manager of Children’s Services	15%	80%	100%	Jan/16 - Mar/17		Complete
	2. Develop and implement a new leisure and recreation communication strategy.							
b. Consistency with #gs2025, From the Ground Up Strategic Plan.								
	1. Market Greater Sudbury as the Capital of Northern Ontario and a key destination for those looking to move to the region. Build on the value of the “Resourceful City” brand.	Director of Economic Development	ongoing	ongoing	Ongoing	May/16 - Dec/18		In Progress
	2. Leverage assets and programs of Sudbury Tourism to increase Greater Sudbury’s appeal for residential attraction.	Director of Economic Development	ongoing	ongoing	Ongoing	May/16 - Dec/18		In Progress
	3. Celebrate and communicate our city’s successes.	Director of Economic Development	ongoing	ongoing	Ongoing	May/16 - Dec/18		In Progress
c. Develop arts, culture, heritage, language and tourism in our multicultural city, where many languages are spoken.								
	1. Work with partners to create a ‘one-stop’ referral centre for newcomer services.	Director of Economic Development	30%	30%	30%	Nov/15 - Dec/17		In Progress
	2. Grow the Municipal Heritage Register by four properties per year.	Director of Planning Services	0%	50%	75%	May/16 - Dec/18		In Progress
	3. Build a GIS based interactive map of cultural heritage resources to tell the stories of Greater Sudbury beginning in 2016 and growing every year to 2018.	Director of Planning Services	0%	10%	75%	May/16 - Dec/18		In Progress
Priority	D. Focus on clean, green living and the environment, invest in our future and celebrate how far we’ve come.							
Actions	a. Promote health and active living opportunities through the Open Space Master Plan to maintain an active lifestyle, including moving forward with Community Improvement Plans, investing in bike paths and trails, and continuing to invest in our parks and other community spaces.							
	1. Redevelop the former St. Joseph’s parking lot providing linkages to the Bell Park walkway and providing 100 parking spaces as well as regreening elements.	Director of Leisure Services	5%	30%	50%	Mar/16 - Dec/17		In Progress

Quality of Life and Place

b. Develop a comprehensive Conservation and Demand Management Plan to promote energy conservation in municipal facilities.	Director of Asset Services	95%	95%	95%	Dec/15 - Jun/17	Dec/15 - Dec/17	In Progress
c. Install rooftop solar panels at Gerry McCrory Countryside Sports Complex and Pioneer Manor.	Director of Asset Services	30%	100%	100%	Sept/14 - Aug/16		Complete
d. Promote sustainable waste management practices in an effort to reduce waste by implementing a two bag limit on garbage collection.	Director of Environmental Service	5%	100%	100%	Mar/16 - Oct/16		Complete
e. Develop a Lake Water Quality Strategic Plan.	Director of Planning Services	0%	0%	5%	Sept/16 - Sept/17		In Progress
f. Develop plans for nine sub-watersheds.	Directors of Roads and Transportation/ Planning Services	0%	20%	50%	Jun/16 - Mar/19		In Progress
g. Organize and deliver the annual Children’s Water Festival.	Director of Planning Services	0%	100%	100%	Sept/16 - Ongoing		Complete
h. Draft a consolidated noise by-law.	Executive Director of Administrative Services	33%	50%	100%	Oct/15 - Dec/16		Complete

Governance

		Lead	% Completed as of June 2016	% Completed as of November 2016	% Completed as of July 2017	Start/End Date	Revised Start/End Date	Status
Priority	A. Focus on openness, transparency and accountability in everything we do.							
Actions	a. Develop and implement a plan for Open Data.							
	1. Implement the Open Data Policy including initial release of 20 datasets followed by the release of at least one new dataset per month. Host open data events and awareness campaigns.	Manager of Software and Business Applications	100%	100%	100%	Apr/15 - Ongoing		Complete
	b. Increase transparency in communications through a number of means.							
	1. Enhance public access to Council and Committee meetings and decisions by Livestreaming Council and Committee meetings, advancing public release of agendas and posting resolutions and by-laws the day after meetings.	Deputy City Clerk/ IT Management Group	100%	100%	100%	Ongoing		Complete
	2. Develop and implement an Open Communication Policy, including a media relations protocol.	Manager of Corporate Communications & French Language Services	75%	75%	75%	Oct/15 - Sept/16	Oct/15 - Feb./18	On Hold
	c. Increase usability of public interfaces.							
	1. Plan and implement enhancements to the City’s website, with a focus on user-friendliness, relevance, and accessibility.	Manager of Corporate Communications & French Language Services	5%	10%	100%	May/16 - June/17		Complete
	2. Improve signage systems within Tom Davies Square for ease of customer access	Manager of Corporate Communications & French Language Services	0%	0%	Not started - on hold due to construction	Jan/17 - Jun/18		On Hold
	d. Appoint the Ombudsman as the Closed Meeting Investigator.	City Clerk	100%	100%	100%	14-Dec		Complete
	e. Review options for a policy addressing lobbyists.	City Clerk	33%	33%	33%	Aug/15 - Jan/17	Aug/15 - Dec/17	In Progress
	f. Update the formal policy regarding the use of municipal resources during an election.	City Clerk	100%	100%	100%	16-Jan		Complete
	g. Continue with process of election modernization moving along the continuum of use of electronic resources.	City Clerk	10%	10%	10%	Nov/14 - Dec/18		In Progress
	h. Promote electoral participation through a dynamic interactive, citizen-focused communication and engagement strategy.	Manager of Corporate Communications & French Language Services/Deputy City Clerk	0%	0%	0%	Jun/17 - Nov/18		Not Started
	i. Launch interactive web-based information on infrastructure projects and work for greater accountability, enhanced community engagement and improved communication with residents.	Director of Engineering Services/Manager of Corporate Communications & French Language Services	0%	100%	100%	June/15 - June /16		Complete
	j. Implement the formal adoption of Open Government Model in accordance with Resolution CC2015-68.	City Clerk /All Directors	100%	100%	100%	15-Mar		Complete
	k. Develop a new records retention by-law.	Deputy City Clerk	100%	100%	100%	Apr/15 - Dec/15		Complete
			20%	50%	50%	Jun/16 - Dec/16	Jun/16 - Dec/17	In Progress
	l. Develop and Implement a policy for routine disclosure of CGS documents and information.	Deputy City Clerk						
	m. Provide access to key corporate employment related policies, documents, and resources internally (e.g. job descriptions, recruitment and employment policies, employee travel and expenses and contracts, terms and conditions of employment for Senior Management Team members).	Director of Human Resources and Organizational Development	40%	60%	60%	Jan/16 - Dec/17		In Progress
	n. Increase measures of accountability for occupational health and safety.	Director of Human Resources and Organizational Development	25%	75%	85%	Jan/16 - Dec/16	Jan/16 - Feb/18	In Progress
	o. Develop and embed an Employee Code of Conduct.	Director of Human Resources and Organizational Development	75%	75%	75%	Apr/16 - Apr/17	Apr/16 - Jan/18	In Progress
	p. Develop a complaint resolution process and hotline for complaints of wrong-doing (including whistle-blower protection for complainants).	CAO	100%	100%	100%	Jun/15 - Jun/16		Complete
	q. Present options regarding Ward Boundary Reviews to Council in accordance with the Ward Boundary Review Policy (2008).	City Clerk	100%	100%	100%	15-Dec		Complete
Priority	B. Improve communications within city hall and between the City and the community at large, by taking steps to get to know the needs of the entire community, including the silent majority, and by meeting them.							
Actions	a. Create an integrated communications plan.							
	1. Review and renew the Strategic Communication Plan “City with a Voice” with a focus on strong employee and citizen engagement.	Manager of Corporate Communications & French Language Services	0%	10%	30% - timeline Q4 2017 to Council	Jul/16 - Dec/16	Jul/16 - Dec./17	In Progress
	b. Refocus on customer service using technology, including our 311 system and community engagement interfaces.							
	1. Complete business case for automated water meter reading allowing City to interact with customers based on analysis of real time consumption data.	Director of Water/Wastewater Services	5%	50%	50%	Apr/16 - Sept/17		In Progress
	2. Launch a pilot project for online citizen engagement	Manager of Corporate Communications & French Language Services	0%	0%	0%	Aug/16 - April/18		Not Started
	c. Take steps to understand the communication needs of the community by surveying residents.	Manager of Corporate Communications & French Language Services	5%	25%	50%	Apr/16 - Oct/18		In Progress
	d. Conduct an employee engagement survey in 2016 and in 2018.	Manager of Corporate Communications & French Language Services	5%	30%	50%	Apr/16 - Oct/18		In Progress
	e. Co-ordinate and deliver the Women in Government initiative.	Deputy City Clerk	33%	75%	100%	Mar/16 - Dec/16		Complete
	f. Build planning knowledge in the community through bi-annual Planning 101 and 102 sessions open to the public, Councillors and staff.	Director of Planning Services	10%	20%	20%	Jan/17 - ongoing		In Progress
	g. Develop and execute a communication plan to encourage residents to participate in all solid waste programs, including home visits.	Director of Environmental Services/Manager of Corporate Communications	5%	20%	60%	May/16 - May/21		In Progress
Priority	C. Work with management to ensure that all staff is working towards the same goals, with accountabilities for senior staff linked to Council’s strategic plan.							
Actions	a. Connect talent management systems to strategic plans, objectives and goals.							
	1. Complete a performance planning and development process form for all non-union staff employees.	Director of Human Resources and Organizational Development/SMT	0%	0%	25%	Jan/17 - Jun/18		In Progress
	2. Develop a pool of resources, support, training, and tools to enhance leadership competencies within CGS.	Director of Human Resources and Organizational Development	75%	75%	Ongoing	Jan/15 - ongoing		In Progress
	3. Continue to invest in our leaders through participation in the Northern Leadership Program.	Director of Human Resources and Organizational Development	Ongoing	Ongoing	Ongoing	Ongoing		In Progress

## Governance

	b. Develop strategic implementation plans and enhanced corporate-wide business planning processes. 1. Develop a process to achieve strategic plans and business plans for each Division of CGS.	CAO & SMT	0%	0%	75%	Jan/17 - Dec/18	In Progress	
Priority Actions	D. Emphasize the relationship between governance, community engagement and information, in support of better decision-making.							
	a. Review all municipal incentive programs and one-time line items to determine if efficiencies can be found by consolidating programs.	CAO	0%	0%	15%	Jan/17 - Dec/17	In Progress	
	b. Enhance partnerships and liaisons with other levels of government through an integrated stakeholder relations plan and identification of best practices as new initiatives emerge.	CAO/Director of Economic Development	0%	20%	75%	Jan/17 - Dec/17	In Progress	
	1. Define staff roles and responsibilities for coordination of intergovernmental relationships and coordination of grant applications.	CAO	0%	0%	0%	July/17 - Dec/17	Not Started	
	c. Develop a revised community funding policy to best identify resources and monies for organizations, and monitor success.							
	2. Review and evaluate annual community partnership grants and develop an application and evaluation process.	Director of Leisure Services	20%	30%	100%	Feb/16 - Dec/16	Complete	
	d. Adopt better business processes to promote, inspire and follow the direction given by Council to achieve these goals.							
	1. Enhance accountability, performance and quality of capital projects by way of a comprehensive review of practices and processes, and implementation of best practices in project delivery.	Director of Engineering Services	30%	50%	65%	Oct/14 - Dec/17	In Progress	
	2. Develop an Enterprise GIS Strategic Plan.	Manager of Software and Business Applications/Director of Planning Services	60%	60%	99%	17-Jan	17-Sep	In Progress
	3. Review POA collections process, ensuring that all available tools are implemented effectively and that uncollectable fines are written off in a timely fashion.	Deputy City Clerk	10%	50%	50%	Jan/16 - Dec/16	Jan/16 - Nov/17	In Progress
4. Review and merge CGS and Library mail delivery systems.	Deputy City Clerk	100%	100%	100%	July/15 - Jan/16		Complete	
e. Refine reporting mechanisms to Council, enabling them to make better decisions.								
1. Develop and implement a standardized framework for Council reports including educating users on effective report writing for the purposes of clear, coherent and consistent provision of information.	Manager of Corporate Communications & French Language Services/Deputy City Clerk	10%	10%	75%	Sept/16 - Sept/17		In Progress	
f. Complete regular review of Council Procedure By-Law.	City Clerk	0%	0%	10%	Jan/17 - Dec/17		In Progress	

Sustainable Infrastructure

		Lead	% Completed as of June 2016	% Completed as of November 2016	% Completed as of July 2017	Start/End Date	Revised Start/End Date	Status
Priority	A. Determine acceptable levels of infrastructure services.							
Actions	a. Provide infrastructure rationalization as an entire community.							
	1. Review the standards used for Road Construction.	Director of Roads and Transportation	20%	40%	50%	Sept/15 - Dec/16	Sept/15-Dec/17	In Progress
	b. Reduce the City's transportation infrastructure funding gap.							
	1. Update long term roads financial needs for incorporation into the Long Term Financial Plan.	Director of Roads and Transportation	0%	0%	0%	Jan/17 - Dec/17	Jan/17 - Dec/18	Not Started
	c. Create and implement a plan to ensure we fund and address critical infrastructure needs.							
	1. Complete Water/Wastewater Master Plan and update long term financial needs for incorporation into the Long Term Financial Plan.	Director of Water/ Wastewater Services	75%	80%	80%	Aug/12 - Sept/17		In Progress
	d. Review service level standards for Water/ Wastewater Services.	Director of Water / Wastewater Services	0%	10%	10%	Sept/16 - Dec/18		In Progress
	e. Develop a Long-term Financial Plan for the replacement and renewal of the City's infrastructure.	Chief Financial Officer	10%	40%	100%	May/16 - Dec/16		Complete
	f. Develop an Asset Management Plan, identifying and addressing life cycle costing of all assets.	Chief Financial Officer	20%	90%	100%	Apr16/ - Nov/16		Complete
	g. Provide options for the use of debt financing during this term of Council to achieve infrastructure renewal, replacement and expansion.	CFO / General Manager of Infrastructure Services	50%	70%	100%	Mar/16 - Sept/16		Complete
Actions	h. Develop and present an Emergency Services Optimization delivery model for the entire City to rationalize current Emergency Services facilities and resources and identify future needs.	Chief of Fire & Paramedic Services	45%	75%	100%	Sept/15 - Oct/16		Complete
Priority	B. Improve the quality of roads.							
Actions	a. Identify, maintain and repair priority roads.							
	1. Update the Roads Asset Management Plan reaffirming the prioritization of road repairs and rehabilitation projects.	Director of Roads and Transportation	10%	10%	10%	Nov/15 - Mar/18	Nov/15 - Dec/18	In Progress
	2. Analyze the road network every two years.	Director of Roads and Transportation	0%	100%	100%	Jan/17 - Dec/17		Complete
	3. Analyze the sidewalk network every two years.	Director of Roads and Transportation	0%	100%	100%	Jan/17 - Dec/17		Complete
	4. Inspect bridges every two years.	Director of Roads and Transportation	0%	90%	100%	Jun/16 - Dec/16		Complete
	5. Establish a Rural to urban cross-section conversion policy	Director of Roads and Transportation	50%	75%	85%	Jan/16 - Dec/17		In Progress
Priority	C. Complete the Transportation Master Plan.							
Actions	a. Review and modify the transit system with a focus on reliability, convenience and safety, as well as connecting neighborhoods and communities.							
	1. Develop a Transit Master Plan.	Director of Transit Services	0%	0%	0%	Jul/16 - Dec/17		Not Started
	2. Implement transit wayfinding protocols and strategies.	Director of Transit Services	0%	100%	100%	May/16 - Aug/17		Complete
	b. Complete the Transportation Master Plan.	Director of Roads and Transportation	95%	95%	100%	Jun/11 - Dec/16		Complete
Priority	D. Provide quality multimodal transportation alternatives, for roads, transit, trails, paths and sidewalks, and connect neighbourhoods and communities within Great Sudbury.							
Actions	a. Complete a full Multimodal Transportation Plan.							
	1. Implement Active Transportation policies as identified in the Transportation Master Plan.	Director of Roads and Transportation	0%	0%	50%	Apr16/ - Mar/18		In Progress
	2. Implement Multimodal Transit policies as identified in Transit Master Plan.	Director of Transit Services	0%	0%	0%	Jan18/ - Dec/19		Not Started
	b. Implement the policies and strategies identified in an improved and updated full multimodal transportation plan.							
	1. See Priority C, a and b.	Director of Roads and Transportation	0%	0%	0%	Apr/18 - Ongoing		Not Started
	c. Establish an Active Transportation Coordinator position to facilitate the development of the City's active transportation network.	Director of Roads and Transportation	50%	100%	100%	Mar/16 - Sept/16		Complete
	d. Develop a Sidewalk Priority Policy for constructing new sidewalks	Director of Roads and Transportation	50%	75%	90%	Jan/16 - Dec/16	Jan/16-Nov/17	In Progress
	De.velop a Complete Streets Policy	Director of Roads and Transportation	0%	0%	20%	Jan/17 - Mar/18		In Progress
	f. Review the taxi and ridesharing models and prepare Vehicle for Hire By-Law.	Executive Director of Administrative Services	50%	90%	100%	Mar/16 - Sept/16		Complete
Priority	E. Establish sub-watershed studies and source water protection plans.							
Actions	a. Fund, undertake and complete watershed studies approved by Council in 2006.							
	1. Complete nine watershed studies as part of the MOECC funding agreement.	Director of Roads and Transportation	5%	20%	50%	Feb/16 - Mar/19		In Progress
	e. Prioritize, fund, undertake and complete seven remaining watershed studies.	Director of Roads and Transportation	0%	0%	5%	Jan /19 - Dec/23		In Progress
	b. Implement policies contained in Greater Sudbury Source Protection Plan.	Director of Water/ Wastewater Services	10%	15%	15%	Mar/16 - Dec/18		In Progress
Priority	F. Developing sustainable stormwater funding.							
Actions	a. Establish an affordable funding structure.							
	1. Undertake a review of stormwater funding practices in other municipalities and provide recommendations for CGS	Director of Roads and Transportation	75%	100%	100%	Nov/15 - Dec/16		Complete
			0%	0%	35%	Nov/16 - Dec/17	Nov/16-Mar/18	In Progress
	2. Update long term stormwater financial needs for incorporation into the Long Term Financial Plan	Director of Roads and Transportation						
	b. Create a plan for implementation.							
	1. Implement stormwater management infrastructure in accordance with the Long Term Financial Plan.	Director of Roads and Transportation	0%	0%	0%	Jan/18 - Dec/28		Not Started

## For Information Only

### Response to Questions to Audit Committee from the Beaver Lake Fire Committee

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Thursday, Jul 20, 2017
Type:	Correspondence for Information Only

#### Resolution

For Information Only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report responds to the responsive, fiscally prudent, open governance pillar of the strategic plan.

#### Report Summary

On June 20, 2017, the Beaver Lake Fire Committee wrote to the Audit Committee regarding the Value-For-Money Audit Report for Fire Services and requested that the Audit Committee pose a number of questions to the authors of the report. Attachment 1 to this report provides responses from the Auditor General's Office to those questions.

The attached responses are limited to a discussion of relevant audit procedures that were performed for the above-noted audit which covered the period from January 1, 2013 to April 30, 2017. As a result, they may not respond fully to the questions posed by the Beaver Lake Fire Committee. If the Committee requires additional information, we recommend that it write directly to the Chief of Fire and Paramedic Services who is responsible for addressing community specific needs for fire services.

#### Financial Implications

This report has no financial implications.

#### Signed By

##### Report Prepared By

Ron Foster  
Auditor General  
*Digitally Signed Jul 21, 17*

##### Manager Review

Ron Foster  
Auditor General  
*Digitally Signed Jul 21, 17*

##### Division Review

Ron Foster  
Auditor General  
*Digitally Signed Jul 21, 17*

##### Recommended by the Department

Ron Foster  
Auditor General  
*Digitally Signed Jul 20, 17*

##### Financial Implications

Apryl Lukezic  
Co-ordinator of Budgets  
*Digitally Signed Aug 2, 17*

##### Recommended by the C.A.O.

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 2, 17*



## **Response to Questions to Audit Committee from the Beaver Lake Fire Committee**

Presented To:	City Council
Presented:	Tuesday, August 22, 2017
Report Date:	Friday, July 21, 2017
Type:	Correspondence

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## Attachment 1 – Responses for the Beaver Lake Fire Committee

Questions	Audit Procedures	Comments
Are volunteer firefighters offered the necessary training – if so, how often compared to full-time firefighters?	Our audit included a review of training programs offered to volunteer firefighters to assess the adequacy of training available and provided relative to relevant risks.	We concluded that the training programs offered to volunteer firefighters were sufficient to meet the present requirements of By-law 2014-84 and relevant legislation.
Are volunteer firefighters being sent to fire calls – if so, are they given calls in their area in a timely fashion, or are calls going to the full-time firefighters first?	Our audit included a review of fire response protocols and fire response times to assess the adequacy of operational risk management.	We did not identify any fire response protocols that would allow calls to be delayed or to be directed to stations with full-time firefighters rather than assigned to stations that are closest to a fire. While response rates vary from one station to the next, we noted that response rates of some volunteers were a concern. Average response rates for volunteers to incidents in the immediate response area in 2016 were 34% and for incidents in the district were 35%. Accordingly, we recommended changes to responses protocols and the establishment of call response targets for volunteer firefighters.
Why has there been such a long-standing deficiency in the number of volunteer firefighters?	Our audit included a review of staffing levels to assess the adequacy of fire response capabilities relative to relevant risks.	We are aware that the GSFS has experienced difficulties recruiting volunteer firefighters in some rural and remote communities due to changing demographics. An audit recommendation was not provided as a recruitment initiative for volunteer firefighters was in progress at the time of reporting. The success of this initiative would be dependent upon the availability of qualified individuals that were willing to apply for these positions in these rural and remote communities.
What is the plan to increase the number of volunteers?	Our audit included a review of staffing levels to assess the adequacy of fire response capabilities relative to relevant risks.	We recommended that reasonable, attainable service level targets be established for responding to fire calls, formalizing them within the Establishing and Regulating Fire Services By-law, communicating them to the public and reporting annually to Council on them. To achieve this, specific targets will need to be established for urban, suburban, rural and remote communities such as Beaver Lake. To attain these targets, the GSFS may also need to review its requirements for volunteer firefighters as well as the frequency of recruitment initiatives.
Where was the money that was budgeted for volunteer staffing spent?	Our audit included a review of revenues and expenses to identify and assess major variances between budget and actual in 2013 to 2016 inclusive.	While no major controllable variances were identified within our audit, an opportunity to improve controls over overtime costs was identified in our report. It should be noted that department heads are held accountable for meeting overall budget levels rather than targets for specific budget line items. The Chief of Fire and Paramedic Services also has a high level of discretion in determining how the GSFS responds to community needs and the requirements of relevant legislation.

## For Information Only

### Contract Awards Exceeding \$50,000.00 January - May 2017

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Wednesday, Aug 02, 2017
Type:	Correspondence for Information Only

#### Resolution

For Information Only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters

#### Report Summary

Contracts Awarded from January 1 to May 31, 2017 During the reporting period there were fifty-one (51) Contract Awards of \$50,000 or more; which includes forty-six (46) Bid Solicitations, three (3) Quotations and two (2) Cooperative Purchases.

Bid Solicitations are advertised electronically on the City's website in the form of either Request for Tender or Request for Proposal. Where a Request for Tender is used, the Award is to the Lowest Compliant Bid. Where a Request for Proposal is used, the Award is to the highest scored Bid based on Best Value defined as the optimal balance of performance and cost determined in accordance with pre-defined evaluation criteria; all in accordance with the Purchasing By-Law.

Please see attached summary.

#### Financial Implications

Sufficient funding exists within the previous approved budgets. Council approved policies for the Operating and Capital Budgets enable staff to reallocate budget dollars in order to award tenders when the tendered amount exceeds the budgeted amount. The budget amount is an estimate whereas the tendered amount is the actual cost received by the City through a competitive tender process from the marketplace.

#### Signed By

**Report Prepared By**

Valeria Kandiral  
Chief Procurement Officer  
*Digitally Signed Aug 2, 17*

**Manager Review**

Ed Stankiewicz  
Executive Director of Finance, Assets and Fleet  
*Digitally Signed Aug 2, 17*

**Recommended by the Department**

Kevin Fowke  
General Manager of Corporate Services  
*Digitally Signed Aug 4, 17*

**Financial Implications**

Liisa Brule  
Coordinator of Budgets  
*Digitally Signed Aug 2, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
1	ISD16-277, Request for Proposal for a Detailed Design for Watermain Upgrades and Road Reconstruction/ Rehabilitation on First Ave. From Balsam St. to Allen St., Coniston, ON	7	1/10/2017	AECOM Canada Ltd.	\$3,870,000 Note: 1-1	\$300,000	highest score of 149/200	\$ 256,172.75	1/20/2017	one time	EXP Services Inc.	RFP
				Noveen Engineering Inc.								
				WSP Canada Inc.								
				C.C. Tatham & Associates Ltd.								
				Tulloch Engineering Inc.								
				R.V. Anderson Associates Ltd.								
				EXP Services Inc.								
2	ISD16-276, Request for Proposal for a Detailed Design for Watermain Upgrades and Road Reconstruction/ Rehabilitation from Regent St. to Traverse St. and Ethelbert St., Sudbury	7	1/10/2017	AECOM Canada Ltd.	\$4,257,000 Note: 2-1	\$425,000	highest score of 155/200	328,228.00	1/20/2017	one time	R.V. Anderson Associates Ltd.	RFP
				Noveen Engineering Inc.								
				WSP Canada Inc.								
				C.C. Tatham & Associates Ltd.								
				Tulloch Engineering Inc.								
				R.V. Anderson Associates Ltd.								
				EXP Services Inc.								
3	ENG16-85, Tender for Azilda Wastewater Treatment Plant (WWTP) Upgrades	4	12/20/2016	Cecchetto and Sons Ltd.	\$1,750,000	\$2,126,000	\$1,612,853.00	\$ 1,612,853.00	1/13/2017	one time	Cecchetto and Sons Ltd.	Tender
				R.M. Belanger Limited			\$1,955,846.00					
				Pro Pipe Construction Inc.			\$2,138,539.00					
				BGL Contractors Corp.			\$2,054,400.00					
4	ISD16-270, Request for Proposal for Whitewater lake Sub-watershed Study and Stormwater Master Plan	6	12/15/2017	Kontzamanis Graumann Smith MacMillan Inc. (KGS Group)	\$2,870,700 Note: 4-1	\$500,000	highest score of 93/100	\$ 471,190.00	1/18/2017	one time	Aquafor Beech Ltd.	RFP
				AECOM Canada Ltd.								
				Amec Foster Wheeler Environment & Infrastructure, a Division of Amec Foster Wheeler Americas Ltd.								
				Aquafor Beech Ltd.								
5	ISD17-23, Request for Proposal for a Stormwater Asset Management Plan	5	1/25/2017	WSP Canada Inc.	\$400,000	\$400,000	highest score of 92/100	\$ 344,859.60	2/6/2017	one time	AECOM Canada Ltd.	RFP
				Cole Engineering Group Ltd.								
				AECOM Canada Ltd.								
				RV Anderson Associates Limited								
				EXP Services Inc.								

Note1-1: The budget will also be used to award the Tender for the construction works.

Note2-1: The budget will also be used to award the Tender for the construction works

Note 4-1: The budget is used toward several Tenders relating to stormwater / subwatershed studies

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
6	ISD17-21, Tender for (3) Operated Backhoe Loader Combinations for the City of Greater Sudbury	6	1/31/2017	St. Amour Contracting	\$2,496,631 Note 6-2	\$575,000 (annually)	\$4,125.00	Unit price contract on when and as required basis. Note 6-1	2/9/2017	multi year Initial term 1 year with 4 - 1 year options	St. Amour Contracting	Tender
				Bob Tait			\$55.00					
				1558649 Ontario Inc.			\$5,937.50				1558649 Ontario Inc.	
				D. Lafond Contracting Ltd.			\$9,025.00					
				Bruce Tait Construction			\$5,845.50					
				Tait Excavation Inc.			\$6,320.50				Bruce Tait Construction	
7	CPS17-16, Tender for 200 Brady Street Air Filtration System	3	2/9/2017	Greater City Mechanical	\$125,000	\$67,700	\$52,066.00	\$60,066 Note 7-1	2/24/2017	one time	Greater City Mechanical	Tender
				Metal-Air Mechanical Systems Ltd.			\$77,465.40					
				Patrick Sprack Ltd.			\$27,287.00					
8	ENG17-27, Tender for Crack Sealing Various Locations	2	3/7/2017	Roadlast Asphalt & Sealing Maintenance Inc.	\$200,000	\$200,000	\$236,525.00	\$ 218,650.00	3/13/2017	one time	Pavetech Ottawa Ltd.	Tender
				Pave Tech Ottawa Ltd.			\$218,650.00					
9	ISD17-54, Tender for the Supply, Delivery and Application of Liquid Calcium for Dust Suppression	2	3/9/2017	Da-Lee Dust Control	\$267,848	\$170,000 (annually)	\$185,900.00	\$169,000 (annually) Note 9-1	3/27/2017	Multi-year Initial term 3 years with 2 one-year options	Pollard Highway Products	Tender
				Pollard Highway Products Ltd.			\$169,000.00					
10	CPS17-28, Request for Proposal for Megalink Services (for TDS and LEL)	3	2/7/2017	Vianet Inc.	\$323,460	\$125,000 (3-Year cost est.)	highest score of 96/100	\$2,480.70 Note 10-1	3/16/2017	Multi-year For 3 - year term	Bell	RFP
				Bell								
				Eastlink								
11	CPS17-22, Request for Proposal for Two New Cab & Chassis with Two Stream Rear Loading Refuse Packers (Garbage Packers)	1	3/16/2017	Freightliner North Bay	\$800,000	\$600,000	highest score of 97/100	\$617,700.04 Note 11-1	3/20/2017	one time	Freightliner North Bay	RFP

**Note 6-1** for ISD17-21: Bid amounts represent an extended combined hourly rate based on the estimated weekly hour per backhoe. The bid from Bob Tait was non-compliant, in accordance with Schedule B of the Purchasing By-Law. Awarded to the 3 lowest bids for Operated Backhoe Loader Combination, per the Tender requirements.

**Note 6-2:** The budget amount is used for several different infrastructure activities.

**Note 7-1** for CPS17-16: The awarded price includes stipulated price for add-on for pre- and final filter gauges with BAS connection in the amount of \$8,000. The bid from Patrick Sprack Ltd. was non-compliant, in accordance with Schedule B.

**Note 9-1** for ISD17-54: Award amount is based on the estimated 12 months consumption.

**Note 10-1** for CPS17-28: Award amount represents the sum of various monthly fees to provide Megalink Services to TDS and LEL.

**Note 11-1** for CPS17-22: Both purchase price option and lease price option were requested and only purchase price option was received from the Proponent.

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
12	ENG17-28, Tender for Asphalt /Concrete Reinstatement South, Southwest & Northwest Sections	3	3/7/2017	K.J. Beamish Construction Co. Ltd.	\$4,239,398 Note 12-1	\$1,628,700	\$1,516,366.00	\$ 1,411,417.50	3/20/2017	one time	Bruce Tait Construction	Tender
				Bruce Tait Construction Ltd.			\$1,411,417.50					
				Pioneer Construction Inc.			\$1,704,222.08					
13	ENG17-29, Tender for Asphalt Concrete Reinstatement - Southeast & Northeast Sections	2	3/7/2017	K.J. Beamish Construction Co. Ltd.	\$4,239,398 Note 13-1	\$1,596,664	\$1,596,664.00	\$ 1,596,664.00	3/20/2016	one time	K.J. Beamish Construction Co. Ltd.	Tender
				Pioneer Construction Inc.			\$1,732,220.08					
14	ISD17-9, Tender for the Operation of the Azilda and Hanmer Landfill & Waste Diversion Sites	4	3/31/2017	William Day Construction	\$2,639,246 Note 14-2	\$7,336,000 (3-year cost est.)	\$11,011,332.56	\$8,993,728.38 (3 year cost) Note 14-1	3/31/2017	Multi-year Initial 3-year term with 2 one-year options	Future Waste Systems (Niagara) Inc.	Tender
				Future Waste Systems (Niagara) Inc.			\$8,993,728.38					
				Pioneer Construction Inc.			\$10,389,357.06					
				BM Metals Services Inc.			\$8,888,878.11					
15	ATF16-214, Tender for the Installation of Elevators and Security Desk Relocations	1	3/8/2017	Magnum Constructors	\$2,465,000	\$1,583,900	\$2,304,000.00	\$2,337,700 Note 15-1	3/8/2017	one time	Magnum Constructors	Tender
16	CPS17-41, RFP for 1160 Lorne Street Operations Maintenance & Storage Facility Modernization	3	2/23/2017	Yallowega Belanger Salach Architecture	\$3,700,000 Note: 16-1	\$526,600	highest score of 88/100	\$ 264,394.29	3/13/2017	one time	AECOM	RFP
				AECOM Canada Ltd.								
				Perry & Perry Architects Inc.								
17	CPS17-89, Tender for Sudbury Arena NE Entrance Stair B Structural Repair	3	3/23/2017	Dominion Construction	\$100,000	\$100,000	\$54,582.50	\$66,362.50 Note 17-1	3/23/2017	one time	Dominion Construction Ltd.	Tender
				J.N. Construction Limited			\$64,000.00					
				Reasbeck Construction Inc.			\$91,000.00					

**Note 12-1 & 13-1:** This budget will be used for both ENG17-28 and ENG17-29 as well as other operating activities

**Note 14-1** for ISD17-9: The bid from BM Metals Services was non-compliant per Schedule B of the Purchasing By-Law.

**Note 14-2:** The approved budget is for one year. Additional funds from surplus landfill gas revenue achieved in year.

**Note 15-1** for ATF16-214: The awarded price includes stipulated add-on price for electrical connection for temporary utilities @ \$7,500.00; designated substance abatement @ \$2,200 amd extended warranty for 5 years at an annual cost of \$4800.

**Note 16-1:** This budget will also be used to award Tender (s) for the construction works.

**Note 17-1** for CPS17-89: The awarded price includes stipulated add-on price for additional painting beyond the East elevation @ \$7,400.00 and additional waterproofing of the North Wall @ \$4,380.

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**

**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
18	ENG17-25, Tender for Reconstruction and Widening Second Avenue (MR72) First Avenue to Donna Drive and Margaret Street Watermain Improvements	3	3/30/2017	Garson Pipe Contractors Limited	\$9,085,000	\$8,032,493	\$7,063,284.89	\$ 7,063,284.89	4/10/2017	one time	Garson Pipe Contractors Limited	Tender
				Teranorth Construction & Engineering Limited			\$7,146,694.35					
				R.M. Belanger Limited			\$8,131,189.45					
19	CDD17-106, RFP for a Route Optimization Study for Greater Sudbury Transit	3	4/13/2017	Transit Consulting Network	\$1,000,000 Note 19-1	\$250,000	highest score of 88/100	\$218,680	4/13/2017	one time	Transit Consulting Network	RFP
				Aecom Canada Ltd.								
				Ernst & Young LLP								
20	CPS17-17, Tender for Precast Stair Installation at the South End Branch Library	3	4/12/2017	R.M. Belanger Limited	\$75,000	\$58,799	\$59,120.00	\$58,965	4/17/2017	one time	407043 Ontario Limited o/a Hollandia Land & Environmental Solutions	
				Dominion Construction Ltd.			\$71,605.70					
				407043 Ontario Limited o/a Hollandia Land & Environmental Solutions			\$58,965.00					
21	CLS17-105, Request for Proposal for Engineering Services for Quad Lift at Adanac Ski Hill	2	3/14/2017	Doppelmayr Canada Ltd.	\$2,300,000 Note 21-1	\$2,300,000	highest score 114/120	\$1,449,000	4/26/2017	one time	Doppelmayr Canada Ltd.	RFP
				Leitner Poma Canada Inc.								
22	ISD17-59, Tender for the Supply and Delivery of Coarse Crushed Rock Salt	3	3/2/2017	Compass Minerals Canada Corp.	\$1,944,790 Note 22-2	\$1,760,000 (annually)	\$1,962,702.00	\$1,962,702 (annually)	4/4/2017	Multi-year Initial term 3 years with 2 one-year options	Compass Minerals Canada Corp.	Tender
				Cargill Deicing Technology			NB					
				K & S Windsor Salt Ltd.			NB Note 22-1					
23	CPS17-109, Tender for Cambrian & Carmichael Arena Roof Replacement	5	4/11/2017	Blanchfield Roofing Company Limited	\$300,000	\$293,000	\$362,980.00	\$138,000 Note 23-1	4/17/2017	one time	Flynn Canada Ltd.	Tender
				Semple-Gooder Northern Limited			\$192,000.00					
				Flynn Canada Ltd.			\$158,000.00					
				Damisona Roofing Ltd.			\$179,000.00					
				Douro Roofing and Sheet Metal Contractors Ltd.			\$213,800.00					

**Note 19-1:** This budget will be used for multiple tenders/works.

**Note 21-1:** This budget will be used for additional works beyond this tender. The award includes design/build for the Quad Lift.

**Note 22-1** for ISD17-59: Changes to Provincial guidelines limited the bidders who were able to meet the requirements.

**Note 22-2:** This budget will be used for additional operating activities

**Note 23-1,** for CPS17-109: The awarded price reflects the deletion of flood coat of asphalt & gravel for both Cambrian and Carmichael arenas at \$10,000 each, per separate prices of the bid document



**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
24	ENG17-26, Tender for Granular 'A' Overbuilding & Surface Treatment Various Locations	4	3/25/2017	R.M. Belanger	\$1,276,000	\$1,269,159	\$1,659,540.00	\$1,269,238.00	4/12/20174	one time	Denis Gratton Construction Ltd.	Tender
				Pioneer Construction Inc.			\$1,414,700.00					
				K.J. Beamish Construction Co. Ltd.			\$1,468,665.00					
				Denis Gratton Construction Ltd.			\$1,269,238.00					
25	ENG17-31, Tender for Pavement Rehabilitation - Various Locations S, SW, NW Sections	2	4/4/2017	K.J. Beamish Construction Co. Ltd.	\$3,457,000 Note 25-1	\$2,232,197	\$1,886,611.60	\$1,886,611.60	4/26/2017	one time	K.J. Beamish Construction Co. Ltd.	Tender
				Pioneer Construction Inc.			\$2,109,156.04					
26	ISD17-97, Request for Proposal for Consultant to Amend Sign by Law 2007-250	2	2/28/2017	Martin Rendl Associates	\$20,400 Note 26-1	\$40,000	highest score 85/100	\$59,900.00	4/19/2017	one time	Martin Rendle Associates	RFP
				MHBC Planning								
27	CDD17-30, Request for Proposal for Affordable Housing under the IAH for Ontario (2014 extension)	3	3/1/2017	Capreol Long-Term & Supportive Housing	\$6,000,000	Note 27-1	highest score 180/200	\$6,000,000.00	4/50/2017	one time	1381 Paris Street Inc.	RFP
				Greater Sudbury Housing Corporation								
				1381 Paris St. Inc.								
28	ATF16-281, Tender for Tom Davies Square Courtyard Redevelopment and Upper Podium Redevelopment	5	2/2/2017	Nu-Style Construction Co. (1988) Limited	\$9,370,000	6,540,000	\$13,862,000.00	\$8,625,815.00	4/13/2017	one time	Greater City Concrete Works Ltd.	Tender
				R.M.Belanger Limited			\$11,408,620.00					
				Greater City Concrete Works Ltd.			\$8,625,815.00					
				Reasbeck Construction Inc.			\$9,407,500.00					
				Dominion Construction Ltd.			\$9,149,531.68					
29	CPS17-99, Request for Proposal for Population Projections Study and Development Charges Background Study	1	4/4/2017	Hemson Consulting Ltd.	\$110,000	\$110,000	highest score of 91/95	\$128,265 Note 29-1	5/5/2017	multi year Initial term 3 years with 2 one-year options	Hemson Consulting Ltd.	RFP

**Note 26-1:** Any overexpenditure in Building services is to be funded from the Reserve in accordance with the reserve & reserve fund by-law and Bill 24.

**Note 27-1** for CDD17-30: RFP was issued under the Rental Housing Component of the Investment in Affordable Housing for Ontario 2014 Extension (IAM-E) and per Council Resolution # CC2017-88, the proposal from 1381 Paris Street Inc. to be forwarded to the Ministry of Housing for approval under the IAM-E Program.

**Note 29-1** for CPS17-99: Award Amount includes the cost for Population Household and Employment Projections and Land Needs Study and for Development Charge Background Study and By-Law update. The contract also includes a portion for various future studies on when and as required basis based on unit rates per the bid document.



**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
30	ENG17-50, Tender for Kelly Lake Road Culvert Replacement	3		Teranorth Construction & Engineering Limited	\$2,000,000	\$2,487,408	\$1,941,801.00	\$1,941,801.00	5/19/2017	one time	Teranorth Construction & Engineering Limited	Tender
				1468792 Ontario Inc. o/a GDB Constructeurs			\$3,359,680.00					
				R.M. Belanger Limited			\$2,275,887.00					
31	CDD17-184, Request for Proposal for the Operation & Maintenance of Whitewater Park Campground	2	5/2/2017	Claire Coutu-Blais	\$33,915	\$67,800 (2017 and 2018 seasons)	highest score 95/100	Unit price contract based on daily rate for 2017 and 2018 season	5/5/2017	multi year Initial term 2 years (2017 and 2018 season) with 2 one-year options	New Wave landscaping & Property Maintenance	RFP
				New Wave Landscaping & Property Maintenance								
32	ENG17-58, Tender for Culvert Replacement Old Soo Road and Garson Coniston Road (MR90)	7	5/4/2017	Teranorth Construction & Engineering Limited	\$1,150,000	\$1,230,000	\$1,798,850.05	\$1,013,059.26	5/16/2017	one time	Denis Gratton Construction Ltd.	Tender
				Garson Pipe Contractors Limited			\$1,623,907.17					
				Hollaway Equipment Rental Ltd.			\$1,743,182.00					
				Lacroix Construction (2014) Ltd.			\$1,160,024.35					
				R.M. Belanger Limited			\$1,047,633.30					
				Denis Gratton Construction Ltd.			\$1,013,059.26					
				Pioneer Construction Inc.			\$1,336,568.01					
33	ENG17-32, Tender for Pavement Rehabilitation- Various Locations SE & NE Sections	2	4/25/2017	K.J. Beamish Construction Co. Ltd.	\$2,998,000 Note 33-1	\$2,463,239	\$2,746,606.50	\$2,326,106.24	5/10/2017	one time	Pioneer Construction Inc.	Tender
				Pioneer Construction Inc.			\$2,326,106.24					
34	CPS17-110, Tender for Roof Replacement at Nickel District Pool and Kathleen Depot	5	4/25/2017	Semple-Gooder Northern Limited	\$355,000	\$355,500	\$225,330.00	\$196,500 Note 34-1	5/3/2017	one time	T.Hamilton and Sons Roofing Inc.	Tender
				T. Hamilton & Son Roofing Inc.			\$206,800.00					
				Damison Roofing Ltd.			\$231,900.00					
				Douro Roofing and Sheet Metal Contractors Ltd.			\$237,800.00					
				Flynn Canada Ltd.			\$225,200.00					
35	CDD17-101, Tender for the Supply and Installation of Two Exterior Columbaria at St. Joseph/ Chelmsford Cemetery and Civic Memorial	5	4/19/2017	Colonial Granite Inc.	\$90,000	\$80,000	\$95,520.00	\$65,200.00	5/23/2017	one time	Carrier Mausoleums Construction Inc.	Tender
				CFC Supply			\$76,080.00					
				Sunset Memorial & Stone Ltd.			\$81,844.42					
				Carrier Mausoleums Construction Inc.			\$65,200.00					
				Filion-Bazinet Monuments			\$96,380.00					

**Note 33-1:** Part of this budget (\$1,000,000) is for surface asphalt in subdivisions which are included in more than one tender based on subdivision locations

**Note 34-1** for CPS17-110: Awarded amount represents the deletion of flood coat of asphalt & gravel for both Nickel District Pool and Kathleen Depot in the amount of \$7,000 and \$3,300 respectively.

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
36	ENG17-52, Tender for Whitson River Bridges #2009 and #3003 Rehabilitation M.R.15 Blezard Valley, ON	3	5/16/2017	R.M. Belanger Limited	\$2,230,000	\$3,015,000	\$2,362,100.02 (HST included)	\$2,731,053.05 Note 36-1	5/26/2017	one time	Teranorth Construction & Engineering Limited	Tender
				Teranorth Construction & Engineering Limited			\$3,086,089.95 (HST included)					
				1468792 Ontario Inc. o/a GDB Constructeurs			\$3,214,183.30 (HST included)					
37	ENG17-24, Tender for Infrastructure Improvements Westmount Avenue Atlee Avenue to BarryDowne Road	3	5/17/2017	R.M. Belanger Limited	\$1,695,000	\$1,321,075	\$1,952,584.00	\$1,651,380.50	5/26/2017	one time	Lacroix Construction (2014) Ltd.	Tender
				Denis Gratton Construction Ltd.			\$2,176,921.40					
				Lacroix Construction (2014) Ltd.			\$1,651,380.50					
38	CPS17-86 Request for Proposal for the Supply & Installation of a Mailing/Postage System	3	4/5/2017	Pitney Bowes Canada Ltd. (lease and purchase options)	\$80,000	\$60,000	highest score 87/100	\$46,703.19	5/29/2017	one time	Pitney Bowes	RFP
				Francotype-Postalia Canada Inc. (lease and purchase options)								
				Lasalle Business Machines (lease and purchase options)								
39	ISD17-38, Tender for Street and Road Sweeping for the City of Greater Sudbury Part A (South and Southeast) Part B (Northeast, Northwest and Southwest)	3	4/18/2017	A & G The Road Cleaners Ltd.	\$628,332	\$421,688.35 annually	\$975,000 Part A	\$414,395 annually Part A Note 39-1	3/14/2017	multi year 3 year term with 2 one-year options	Jara Sweeping 1786137 Ontario Inc.	Tender
				Bruell Contracting			\$404,703 Part B					
				Jara Sweeping 1786137 Ontario Inc.			\$414,395 Part A					

**Note 36-1** for ENG17-52: R.M. Belanger Limited bid contained mathematical errors. Corrected per Schedule B of the Purchasing By-Law making their bid not the lowest.

**Note 39-1** for ISD17-38: Part B was cancelled and new tender with the revised scope was issued under contract ISD17-160 below

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
40	CPS17-122, Tender for the Purchase of Three (3) New 1/2 Ton Crew Cab for Fleet	3	5/16/2017	East Court Ford Lincoln	\$100,000	\$110,000	\$110,028	\$103,497.00	5/30/2017	one time	Cambrian Ford	Tender
				Blue Mountain Chrysler Ltd.			\$111,804 (purchase price option)					
							\$104,945.43 (lease price option)					
				Cambrian Ford			\$103,497.00 (purchase price option)					
41	ENG17-65, Tender for Mikkola Road Bridge Rehabilitation	4	5/11/2017	Carlington Construction Inc.	\$1,670,000	\$1,620,000	\$1,641,627.00	\$1,641,627.00	5/30/2017	one time	Carlington Construction Inc.	Tender
				Dominion Construction Ltd.			\$1,681,697.68					
				1468792 Ontario Inc. o/a GDB Constructeurs			\$1,881,417.00					
				R.M. Belanger Limited			\$1,670,623.00					
42	ENG17-69, Tender for CPR Overhead (Westbound) Bridge Rehabilitation - Municipal Road 55	4	5/2/2017	Dominion Construction Ltd.	\$2,020,000	\$2,424,989	\$2,541,533.60	\$2,487,076.84	5/30/2017	one time	Teranorth Construction & Engineering Limited	Tender
				Teranorth Construction & Engineering Limited			\$2,487,076.84					
				R.M. Belanger Limited			\$2,615,053.00					
				Construction Demathieu & Bard (CDB) Inc.			\$2,693,857.00					
43	ENG17-59, Tender for Bowland's Bay Road Bridge Rehabilitation	5	5/18/2017	Carlington Construction Inc.	\$640,000	\$332,000	\$816,815.00	\$573,779.28	5/31/2017	one time	Dominion Construction Ltd.	Tender
				Dominion Construction Ltd.			\$573,779.28					
				MCA Contracting Ltd.			\$593,410.80					
				R.M. Belanger Limited			\$646,926.20					
				1468792 Ontario Inc. o/a GDB Constructeurs			\$666,924.00					
44	Contract ISD17-160, Tender for Street and Road Sweeping for Part B only for the City of Greater Sudbury	3	3/24/2017	A & G The Road Cleaners	\$3,316,422 Note 44-1	\$165,000	\$520,000.00	\$328,375.00	3/27/2017	one time	Jara Sweeping / 1786137 Ontario Inc.	Tender
				Jara Sweeping / 1786137 Ontario Inc.			\$228,375.00					
				Bruell Contracting Ltd.			No Bid					

Note 44-1: The budget is also used for annual asphalt patching, including the \$2 million business case for large spreader laid patches approved in the 2017 budget.

**CITY OF GREATER SUDBURY CONTRACT AWARDS EXCEEDING \$50,000 - January - May 2017**  
**Tenders and RFP's Awarded from January 1 - May 31 /2017**

Contract Number and Description		Number of Bidders	Date Opened	Bidders	Budget	Tender/RFP Estimate	Bid Amount (Not incl. HST)	Award Amount	Date awarded	Contract Type One-Time / Multi-year Contract (Term)	Successful Bidder	RFP or Tender
45	CDD17-92, RFP for Affordable Housing Under the Social Infrastructure Fund	4	3/23/2017	March of Dimes Non Profit Housing Corporation	3,493,800	\$3,500,000	highest score of 168/200	\$1,800,000 Note45-1	5/2/2017	one time	March of Dimes Non Profit Housing Corporation	RFP
				Greater Sudbury Housing Corporation								
				Coniston Non-Profit Seniors Housing Corporation								
				ICAN - Independence Centre and Network								
46	CPS17-15, RFSO for the Supply and Delivery of Topsoil and Loams	4	4/20/2017	Lionel Brosseau	\$0 Note 46-1	Unit prices to be used on a when and as required basis	Unit prices to be used on when and as required basis	Unit price contract to be used on when and as required basis	5/3/2017	multi-year Initial term 3 years with 2 one-year options	Lionel Brosseau	RFSO
				Dominion Construction Ltd.							Dominion Construction Ltd.	
				Bruce Tait Construction Ltd.							Bruce Tait Construction Ltd.	
				Marc Lafreniere Construction Inc.							Marc Lafreniere Construction Inc.	
47	Quotation MX-164 3 GM Demers Ambulances	1	2/17/2017	Demers Ambulances Manufacturer Inc.	\$465,679	\$135,141 per Ambulance	\$405,423.00	\$405,423 Note47-1	3/3/2017	one time	Demers Ambulances Manufacturer Inc.	Quotation
48	Quotation for Purchase of three (3) Nova Bus LFS (40 ft. Diesel) Transit Buses	1	2/16/2017	Nova Bus	\$2,908,000 Note 48-2	\$551,659 per bus	\$1,660,662.00	\$1,660,662 Note48-1	2/16/2017	one time	Nova Bus	Quotation
49	3 Ford Explorer 4 x 4 base through Police Cooperative Purchasing Group	1	3/28/2017	Belanger Ford Lincoln Centre	\$1,040,400 Note 49-2	based on Cooperative Purchasing Group pricing	\$95,151.00	\$95,151 Note49-1	3/28/2017	one time	Belanger Ford Lincoln Centre	Cooperative Purchases
50	6 Ford Utility Police Interceptors through Police Cooperative Purchasing Group	1	3/28/2017	Belanger Ford Lincoln Centre	\$1,040,400 Note 50-2	based on Cooperative Purchasing Group pricing	\$200,322.00	\$200,322 Note50-1	3/28/2017	one time	Belanger Ford Lincoln Centre	Cooperative Purchases
51	QUO17-115, Request for Quotation for the Supply & Delivery of One New Ice Resurfacer	1	3/30/2017	Zamboni Company Ltd.	\$95,000	\$85,000	\$90,680.00	\$90,680 Note51-1	5/5/2017	one time	Zamboni Company Ltd.	Quotation

**Note45-1** for CDD17-92: Remaining funds to be used for the Ontario Renovates component.

**Note 46-1:** CPS17-15, This is a standing offer contract, and therefore used on when and as required basis.

**Note47-1:** for Quotation MX-164, Council Resolution CS2013-31 authorized EMS Division to Maintain a standardized ambulance fleet through purchases with Demers Ambulances for 5 years.

**Note48-1:** Quotation for the purchase of three (3) Nova Bus LFS (40 ft Diesel) Transit Buses. Council Resolution OP2012-46 approved the extension of procurement agreement with Nova Bus, a division of Prevost Car Inc. until 2017 subject to the annual acceptance of the purchase price as established by the Nova Bus Standard Pricing Policy

**Note 48-2:** This Budget amount will be used to purchase multiple buses.

**Note49-1** Cooperative Purchase through the Police Cooperative Purchasing Group, 6 Police Interceptors

**Note 49-2:** This budget amount will be used to purchase various vehicles and equipment.

**Note50-1** Cooperative Purchase through the Police Cooperative Purchasing Group, 3 Ford Explorer 4 x 4 base

**Note 50-2:** This budget amount will be used to purchase various vehicles and equipment.

**Note51-1** per Council Resolution 2002-571 approving standardization of ice resurfacing equipment to the Zamboni make of equipment

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Monday, Jul 31, 2017
Type:	Managers' Reports

## Request for Decision

### Primary Healthcare Provider Recruitment and Retention Program Update

#### Resolution

THAT the City of Greater Sudbury approves Option \_\_\_\_ as outlined in the report entitled "Primary Healthcare Provider Recruitment and Retention Program Update", from the Chief Administrative Officer, dated July 31, 2017 .

#### OPTION #1

That staff be directed to prepare a business case option for one time funding for Primary Healthcare Provider Recruitment Incentives, in the amount of \$150,000., for consideration during the 2018 Budget Process.

#### OPTION #2

That staff be directed to end the financial incentives component of the Primary Healthcare Provider Recruitment and Retention Program.

#### Relationship to the Strategic Plan / Health Impact Assessment

The Primary Healthcare Provider Recruitment and Retention Program continues to address longstanding shortages of primary healthcare providers within the City of Greater Sudbury and is intended to enhance recruitment efforts locally. Staff continues to monitor primary healthcare service levels by analyzing demographics of current providers in comparison to the number of citizens looking for providers.

#### Report Summary

The purpose of this report is to provide an update to Council on the activities and results of the Primary Healthcare Provider Recruitment and Retention Program and to seek direction from Council regarding funding for the financial incentive component of the program to be considered during the 2018 budget process.

Since 2007 a net number of 74 primary care physicians and 3 nurse practitioners have received recruitment incentives. While this success has brought the supply of primary care practitioners up to the level appropriate for our city, staff anticipate 3-4 family physicians will retire each year in the coming decade,

#### Signed By

##### **Report Prepared By**

Ryan Humeniuk  
Physician Recruitment Coordinator  
*Digitally Signed Jul 31, 17*

##### **Recommended by the Department**

Ian Wood  
Director of Economic Development  
*Digitally Signed Jul 31, 17*

##### **Financial Implications**

Liisa Brule  
Coordinator of Budgets  
*Digitally Signed Aug 3, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 3, 17*

resulting in a need for additional recruits.

Options to end the financial incentives component of the program or to continue it with a one-time contribution of \$150,000, are provided for Council's consideration.

### **Financial Implications**

If Option 1 is approved, a business case option for a one-time allocation of \$150,000 will be developed for Council's consideration as part of the 2018 Budget.

## Background

From 2008 to 2017, with the exception of 2016, funding for Primary Healthcare Provider incentives has been provided through one-time funding commitments from City Council. Each year, a one-time funding request has been proposed based on the projections for the upcoming year.

Funding commitments have declined over time since the inception of the program:

2008	– \$220,000
2009	– \$380,000
2010	– \$500,000
2011	– \$440,000
2012	– \$400,000
2013	– \$200,000
2014	– \$150,000
2015	– \$150,000
2016	– \$0
2017	– \$150,000

In 2016, funding for the incentives component was provided entirely by funds collected from previously returned incentive payments. In 2015, four future family physicians decided to repay return of service incentives to the City of Greater Sudbury due to various reasons including one of the physicians setting up practice in another community while the other three are practicing in Greater Sudbury however not in family medicine. These four physicians had been recruited through the previous Strategic Physician Recruitment and Retention Program which offered a higher level of incentives. Since the current Primary Healthcare Provider Recruitment and Retention Program provides a lower level of incentive to recruits, a total of 8 new physicians could be recruited with the funding collected. These four family physicians are not counted towards our overall recruitment numbers since they paid back the return of service incentive in full before their anticipated practice start date.

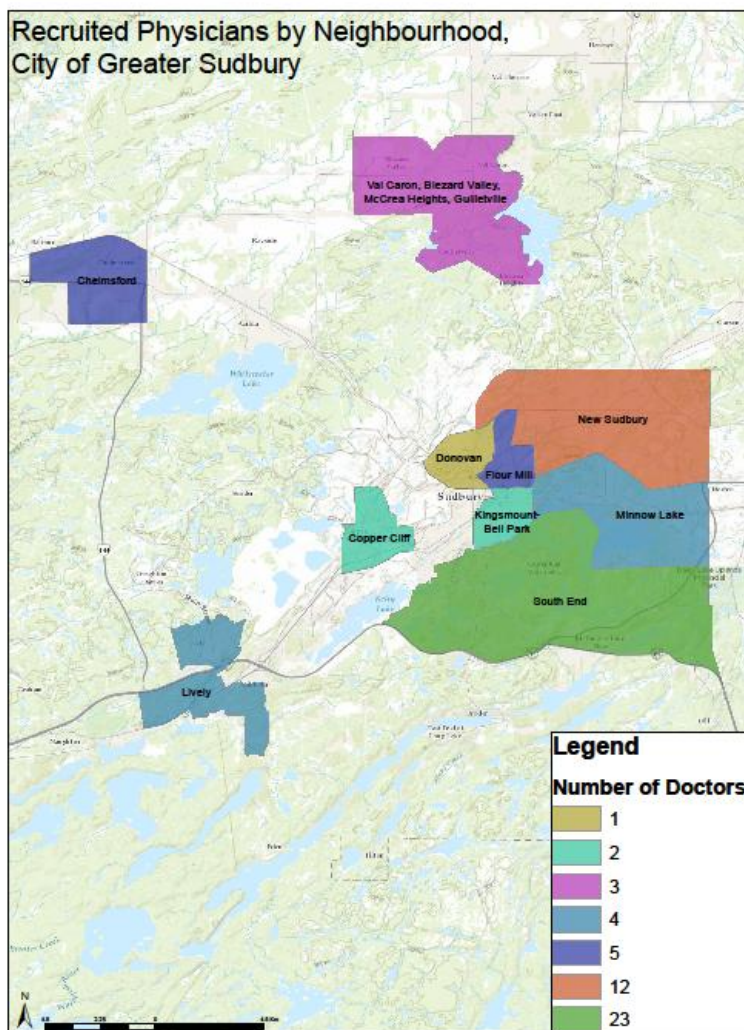
## Program Success

The previous Strategic Physician Recruitment and Retention Program and the current Primary Healthcare Provider Recruitment and Retention Program have been quite successful since City Council approved the initiative in 2007.

- Greater Sudbury's approach was recognized with the 2008 Economic Developers Council of Ontario Award for Product Development – Physician Recruitment.
- To date, 78 future family physicians and three nurse practitioners have been recruited. Unfortunately, two family physicians have recently left the community following the completion of their return of service period and an additional two family physicians have recently announced their future plans to relocate by this Fall due to various reasons



- The remaining 74 family physician recruits represent 64% of Greater Sudbury's designated complement of 115 family doctors and will provide access to primary health care to an estimated 102,000 citizens of Greater Sudbury.
- By the end of 2017, 63 of these family physicians will have begun practicing, with the remaining 11 scheduled to begin practice over the next three years. The following map illustrates the neighbourhoods where the current family physician recruits have located based on their primary practice location address, as per the College of Physicians and Surgeons of Ontario database. The numbers are:
  - Donovan (1), Kingsmount and Copper Cliff (2 each), Valley East (3), Minnow Lake and Lively (4 each), Flour Mill and Chelmsford (5 each), New Sudbury (12) and South End (23)





## Components of Program

The program is comprised of two main components:

1. Ongoing Support: Year-round staff support network to assist medical students/medical residents and physicians who are new to Greater Sudbury. Assistance is provided to support targeted groups in finding suitable accommodations, employment opportunities for spouses and schools/activities for their children. In addition, the network hosts events at various venues located across the city. The support network is funded through the Physician Recruitment annual base budget, which has an allocation of \$35,000 in 2017.
2. Financial Incentives: These are to encourage family physicians and nurse practitioners to practice in Greater Sudbury. The incentives have been funded each year through one-time funding commitments from City Council. These incentives include the following:
  - **City of Greater Sudbury Medical Student Bursary** - \$20,000 per student (two year return of service) who commits to practice family medicine within the City of Greater Sudbury upon successful completion of residency training.
  - **Family Medicine Resident Return of Service Incentive** - \$20,000 per Family Medicine Resident (two year return of service) who commits to practice family medicine within the City of Greater Sudbury upon successful completion of residency training.
  - **Outlying Community Incentive** - \$15,000 per Family Physician who opens a family practice in any of the outlying communities located within the City of Greater Sudbury.
  - **City of Lakes Family Health Team Incentive** - \$10,000 per Family Physician who agrees to join the City of Lakes Family Health Team.
  - **Nurse Practitioner Incentive** - \$4,000 per Nurse Practitioner who agrees to a minimum of four years return of service within a Nurse Practitioner Led Clinic.
    - Provides service in a clinic located within the City of Greater Sudbury but outside the former City of Sudbury.
    - Has not worked as a Nurse Practitioner in any other capacity in Greater Sudbury within the last four years.

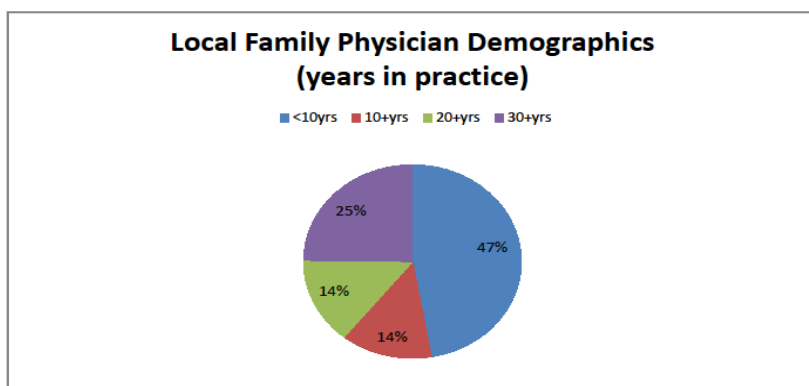
The most popular incentives continue to be the City of Greater Sudbury Medical Student Bursary and the Family Medicine Resident Return of Service Incentive. These incentives alone have enticed 70 of the 78 family physician recruits. At this time staff are not aware of any community in the North that does not offer incentives of any kind.

The strategy has remained effective due to the complementary support and resources provided by staff, as well as the promotion of the general advantages associated with living in the City of Greater Sudbury. This indicates that the ongoing relationship built

between the City and potential physicians may be as important as the incentives themselves.

Even as new healthcare providers begin practicing, three to four family physicians close their practices each year, primarily due to retirement. In 2007, City Council reviewed the results of a then-recent survey which indicated that 18 physicians were set to retire over the next few years. Over the last ten years this predicted trend has been realized. Despite this natural attrition, our community has enjoyed a net gain of family physicians practicing in Greater Sudbury.

At present, 47% of our family physician population – in fact the largest segment of this group – is relatively young, with less than 10 years in practice. By contrast, the same statistics indicate that 25% or 31 family physicians have over 30 years in practice.



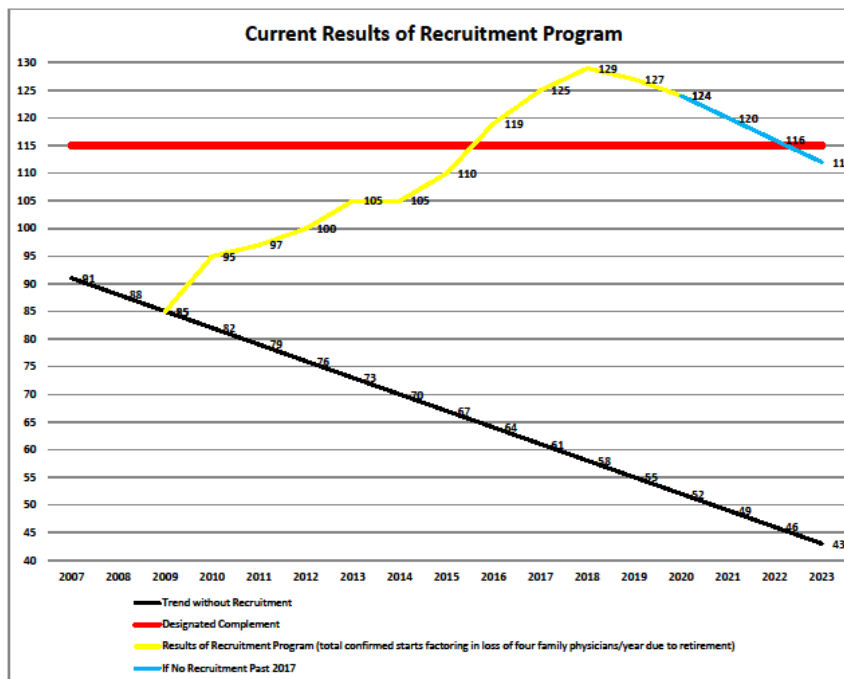
These statistics make it safe to assume that many of the physicians within this segment will be announcing retirements in the near future, therefore, it can be argued that there is still a need for active recruitment despite recent recruitment successes.

To help to ensure continuity of care for our citizens, staff continue to work closely with retiring family physicians, trying to connect them with new family medicine recruits. By doing this, staff are hopeful that new family physicians will take over existing practices to avoid those current patients becoming “orphaned” and left without a primary health care provider.

## Current Status

At end of 2017, it is forecasted that 125 family physicians will be practicing in Greater Sudbury.

- Our community has been designated for a complement of 115 family physicians by the Ontario Ministry of Health and Long Term Care.
- As noted above, there are 11 family physicians currently set to begin practice in the community within the next three years.
- However, it is estimated that there will be a loss of approximately three to four family physicians per year due to attrition (e.g. retirement).
- It is important to note that family physicians who are retiring have patient rosters averaging 2,500+ patients while those starting practice are rostering between 1,000-1,500 patients. There are several reasons for this trend, including that new physicians are easing into practice while working within their comfort levels in addition to combining their family practice along with other work such as palliative care, OB or providing services within long term care facilities.
- Based on these estimates, considering the gain of 11 family physicians along with the loss of established practices due to attrition, if further physician recruitment efforts were to cease, the community could expect to have 112 family physicians servicing patients by 2023, essentially 13 less family physicians than practicing at the end of 2017.



- At this time staff continue to work with prospective recruits who are inquiring about incentives offered by the City of Greater Sudbury.

- City of Lakes Family Health Team incentives have been issued to all three family physicians who have committed to the Chelmsford site and one family physician who has committed to the Val Caron site.
- In late 2016, outlying community incentives were issued to two family physician recruits who opened up a new family practice in Copper Cliff.
- An investment of \$150,000 in 2018 could help to secure an additional 5 family physicians over and above the 11 already committed and will allow the City of Greater Sudbury to continue to provide incentives to attract family physicians to fill remaining vacancies at the City of Lakes Family Health Team, in addition to attracting family physicians to the outlying communities.
- This fund could also provide funding to assist the Nurse Practitioner Led Clinics with their recruitment efforts to attract nurse practitioners by providing incentives to new recruits.

## **Request for Direction from Council**

**Staff are presenting the following two options for Council's consideration**

### **Option 1: CGS staff to prepare a business case for \$150,000 one-time funding in 2018**

Would allow the following scenario:

- Recruit 5 new future family physicians (Cost: \$100,000)
- Provide FHT incentives to four new family physicians (Cost: \$40,000)
- Provide Nurse Practitioner Incentives to two newly recruited NP's working within NP-led clinics in an outlying community (Cost: \$8,000)
- Provide the Community Ambassadors Medical Student Bursary to two Sudbury-born medical students studying at any of the five medical schools in Ontario other than NOSM (cost \$2,000)

This option is intended to assist recruitment efforts to keep up with the projected rate of attrition and allow Greater Sudbury to maintain a full complement family physicians.

### **Option 2: End the Financial Incentives component of the recruitment program**

Staff will rely entirely on the Ongoing Support component of the program and will continue marketing practice opportunities located within Greater Sudbury.

The following incentives would no longer be available:

- City of Greater Sudbury Medical Student Bursary
- Family Medicine Resident Return of Service Incentive

- Outlying Community Incentive
- City of Lakes Family Health Team Incentive
- Nurse Practitioner Incentive

Without Return of Service Agreements, it will be difficult to estimate the success of this option for several years. Staff will monitor the situation to the greatest extent possible and bring back information to Council as required.

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Tuesday, Aug 08, 2017
Type:	Managers' Reports

## Request for Decision

### Capreol 2018 CIP Phase One Funding Sources

#### Resolution

THAT the City of Greater Sudbury directs staff to proceed with construction of Phase One of the Capreol 2018 CIP including the options identified in the report from the General Manager of Growth and Infrastructure entitled "Capreol 2018 CIP Phase One Funding Sources" dated August 8th, 2017, and any associated land acquisition, with completion of the infrastructure components by no later than the end of June 2018;

AND THAT staff be authorized to issue a Change Order for Contract ENG17-32 Pavement Rehabilitation Various Locations for Phase One of the Capreol 2018 CIP;

AND FURTHER THAT the costs for Phase One of the Capreol 2018 CIP be funded from the sources identified in the report including \$425,500 from the Local Roads Section of the 2018 Capital Budget and \$240,000 from the Leisure 2018 Capital Budget;

AND FURTHER THAT other funding from reallocation of completed and/or cancelled projects be used toward Phase One of the Capreol 2018 CIP as identified in the report.

#### Relationship to the Strategic Plan / Health Impact Assessment

This recommendation is consistent with Council's Strategic Plan. Specifically, priority B under the Quality of Life and Place pillar directs the City to "Maintain great public spaces and facilities to provide opportunities for everyone to enjoy". Additionally, priority D under the Sustainable Infrastructure pillar directs the City to "Provide quality multimodal transportation alternatives for roads, transit, trails, paths and sidewalks and connect neighbourhoods and communities within Greater Sudbury"

#### Report Summary

The Capreol 2018 Community Improvement Plan (CIP) was adopted by Council in the fall of 2015. Phase One of the CIP calls for recreational, accessibility and infrastructure improvements to the downtown Capreol

#### Signed By

##### **Report Prepared By**

Kris Longston  
Manager of Community and Strategic Planning  
*Digitally Signed Aug 8, 17*

##### **Division Review**

Jason Ferrigan  
Director of Planning Services  
*Digitally Signed Aug 8, 17*

##### **Recommended by the Department**

Tony Cecutti  
General Manager of Growth and Infrastructure  
*Digitally Signed Aug 8, 17*

##### **Financial Implications**

Apryl Lukezic  
Co-ordinator of Budgets  
*Digitally Signed Aug 8, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 9, 17*

waterfront. Phase One also includes repairs to existing road and sewer infrastructure along Lakeshore and King Streets. Per Council's June 13th, 2017 resolution, Staff have identified potential funding sources for Phase One of the Capreol 2018 CIP. Staff have also identified possible options to defer elements of Phase One to lower the initial cost and shorten the timelines of the project while still realizing the intended public realm improvements of the Capreol 2018 CIP by June of 2018.

### **Financial Implications**

If approved, funding for Capreol 2018 CIP Phase One would come from existing and reallocated capital funds of \$162,500 from Leisure Services, \$353,000 from Corporate Services, \$150,000 from Wastewater and \$460,000 from Roads. In addition, funds from the 2018 Capital Budget would be committed for this project consisting of \$240,000 from Leisure Services and \$425,500 from Roads. Therefore, the total funding sources identified are \$1,791,000.

## **Background:**

The Capreol 2018 Community Improvement Plan was adopted by Council in 2015 and represents the culmination of four years public engagement with the residents of Capreol to identify key improvements they would like to see made in their community.

The purpose of the Capreol 2018 CIP is to ensure that downtown Capreol is a well planned and thoughtfully designed community that will provide accessible recreation for current and future residents, attract investment, support economic development and eco-tourism, strengthen community identity and encourage year round outdoor activities to celebrate the town's centennial in 2018.

Phase One of the Capreol 2018 CIP calls for creating an accessible passive and active outdoor recreation destination at the downtown waterfront that all residents of Capreol can enjoy. This phase also helps to implement a high priority of the Parks, Open Space & Leisure Master Plan, which calls for ensuring beach access routes meet the Accessibility for Ontarians with Disabilities Act and for undertaking public engagement to determine possible areas for improvement to beach areas.

Key components of Phase One include:

- The construction of an approximate 1 km long, lit, active transportation path along the waterfront, with accessible seating and picnic areas;
- The creation of a public space at King and Lakeshore Streets;
- The creation of a barrier free access to the beach;
- Design elements that celebrate Capreol's railway heritage;
- Sustainable landscaping and public art to improve the waterfront and connect the river with the downtown core, and
- Sewer and road repairs on King and Lakeshore Streets

As part of developing the Capreol CIP, detailed design drawings, costs estimates and tender package were developed for the Phase One improvements. Additionally, concept drawings and cost estimates were prepared for a permanent lifeguard building/public washroom and change room for the waterfront. The design and cost estimates did not include lighting or land acquisition required to complete the trail, however, estimates for these elements have been generated.

On June 13<sup>th</sup>, Council passed Resolution CC2017-179, which directed staff to identify funding sources, by no later than August of 2017, that will allow the completion of the infrastructure components Phase One of the Capreol 2018 CIP by no later than the end of June 2018.

## **Phase One Options:**

In consideration of Council's direction to identify funding sources that would allow for the completion of the infrastructure components of Phase One of the Capreol 2018 CIP



by June of 2018, Staff have identified options for Council's consideration that could defer certain elements to a later date. These options would allow for the completion of the project within Council's specified timeframe without compromising the goals of the Capreol 2018 CIP.

**Option 1** – Do not include a permanent lifeguard building as part of Phase One. Currently, there is a temporary building that is used seasonally as a lifeguard building during the summer months when the beach is in operation. This practice could be continued after the Phase One improvements are complete, which would reduce the cost of the project by approximately \$300,000.

**Option 2** – Use City staff for contract administration and site inspections. Using existing staff would reduce the cost of the project by approximately \$100,000. However, this would restrict the ability to use those staff resources on other construction projects.

**Option 3** – Reduce the scope of the plantings in the landscape plans. There are a number of planting beds proposed in the Phase One landscaping improvements. These beds represent a significant operational cost to maintain. It is possible to defer 50% of the planting beds, replace them with sod, while still preserving the essence of the waterfront improvements. Reducing the size of the planting beds by 50% would reduce the cost of the project by approximately \$15,000 to \$20,000.

**Option 4** – Assign construction of Phase One as a scope change to an existing project under the City's current road resurfacing contract. Under this option, unit prices for certain elements of the work would be less than the Phase One estimates, representing an overall reduction in the estimated cost of approximately \$250,000. It would also reduce the timelines of the project to ensure completion of the infrastructure components by June of 2018.

**Option 5** – Seek donations and corporate sponsorship for the project. There are elements of the project that would be well suited for private donations, namely the benches and accessible picnic tables. Private sponsorship of these elements would reduce the cost by approximately \$25,000. Additionally, the City should seek corporate sponsorship opportunities for the project.

### **Capreol 2018 CIP Phase One Funding:**

The estimated cost of the water front improvements, sewer repair and road improvements is \$1,952,000, including contract administration and contingency allowance. The estimated cost for the lighting and required land acquisition is \$234,000 and the estimate amount for the permanent lifeguard building and land acquisition is \$300,000 which would bring the total cost of the project to \$2,486,000.

Per Council's direction, staff have analyzed scenarios to fund Phase One of the Capreol 2018 CIP:

<b>Source</b>	<b>Amount</b>	<b>Account</b>	<b>Notes</b>
<b>Phase One Options</b>	(\$300,000)		Deferral of permanent building.
	(\$100,000)		Use of City staff for contract administration and inspections.
	(\$250,000)		Assign project as scope change under existing road resurfacing contract.
	(\$20,000)		Deferral of 50% of planting beds.
	(\$25,000)		Seek private donations for the accessible benches and picnic tables.
<b>Total</b>	<b>(\$695,000)</b>		
<b>Leisure Services</b>	\$100,000	Leisure Capital	Previously committed for Capreol Park project in 2014.
	\$240,000	2018 Leisure Capital	Identified for project in 2018 Leisure Capital outlook.
	\$62,500	Accessibility Capital Funds	Project includes accessibility improvements to the beach and trail.
<b>Corporate Services</b>	\$203,000	IT Capital	Cancellation of Docutech Equipment.
	\$150,000	IT Capital	Reallocation of portion of Microsoft Office products budget.
<b>Wastewater</b>	\$150,000	System improvements	Phase One includes sewer repairs on Lakeshore and King Streets.
<b>Roads</b>	\$460,000	MR 84 Capreol Road Contract	MR 84 Project is complete.

	\$425,500	Local Roads Section of 2018 Capital Budget	
<b>Total</b>	<b>\$1,791,000</b>		
<b>Total Options and Funding Sources</b>	<b>\$2,486,000</b>		

As outlined above, staff have identified options for Council's consideration that could defer certain elements to later date, without impacting the goals of Phase One of the Capreol 2018 CIP. If these options are approved, the cost to undertake Phase One by June of 2018 would be approximately \$1,791,000. Per Council's direction, staff have also identified funding sources for the project totaling approximately \$1,791,000.

### **Summary:**

The Capreol 2018 Community Improvement Plan was adopted by Council in 2015. The CIP outlines a number of improvements to the downtown Capreol waterfront as part of the town's centennial in 2018. Phase One of the CIP calls for an accessible passive and active outdoor recreation destination at the downtown waterfront that all residents of Capreol can enjoy.

On June 13<sup>th</sup>, 2017, Council directed staff to identify funding sources, by no later than August of 2017, that will allow the completion of the infrastructure components Phase One of the Capreol 2018 CIP by no later than the end of June 2018.

Staff have identified a number of options to defer certain elements of the project to a later date that would have the effect of reducing the cost and timelines of Phase One without impacting the goals of the Capreol 2018 CIP. Staff have also identified several sources of funding that could be used to complete the project, including sources that must be approved as part of the 2018 Budget.

Staff recommend proceeding with Phase One of the Capreol CIP including the options and funding sources identified in the report.

### **Resources Cited:**

Capreol 2018 Community Improvement Plan  
<https://www.greatersudbury.ca/linkservid/DF76CAB6-0815-B346-C3EE895ABFBBF83A/showMeta/0/>

Capreol 2018 Community Improvement Plan Public Hearing – September 14<sup>th</sup>, 2015  
<https://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=1&id=872>

Council Resolution CC2017-179

<https://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1129&itemid=rec>

## Request for Decision

### Report on Filming in Residential Areas

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Wednesday, Aug 02, 2017
Type:	Managers' Reports

#### Resolution

THAT the City of Greater Sudbury approves the recommendation as outlined in the staff report entitled "Filming in Residential Areas" dated August 2, 2017, in support of the existing Film By-Law, and directs staff to update and strengthen the Greater Sudbury Film Guidelines based on industry best practices regarding filming specific to production duration and hours of filming on both public and private property, including in residential areas; and

THAT this approach is brought forward for a fulsome review, including public and industry consultation, in 2019 in advance of the Film By-Law expiry on January 1, 2020.

#### Relationship to the Strategic Plan / Health Impact Assessment

Greater Together: 2015-2018 Corporate Strategic Plan - Growth & Economic Development

- *Grow the economy and attract investment: Provide a welcoming environment that is conducive to investment and reduction of red tape, by removing barriers and attracting new business*
- *Implement or assist in implementing economic development related plans approved by council, with the necessary resources to support them, or continue planning to include the executive of From the Ground Up and The Greater Sudbury Cultural Plan*

From the Ground Up Community Economic Development Strategic Plan:

Goal Six - Nationally recognized for artistic excellence, vibrancy and creativity

- *6.2.4: Make Greater Sudbury a "film friendly" regional hub by updating film policies to reflect current sector needs*

#### Report Summary

On April 25th, 2017, Council passed a motion directing staff to suggest ways to mitigate negative impacts

#### Signed By

##### **Report Prepared By**

Meredith Armstrong  
Manager of Tourism and Culture  
*Digitally Signed Aug 2, 17*

##### **Recommended by the Department**

Ian Wood  
Director of Economic Development  
*Digitally Signed Aug 2, 17*

##### **Financial Implications**

Liisa Brule  
Coordinator of Budgets  
*Digitally Signed Aug 3, 17*

##### **Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

of filming activity in residential areas.

In November 2015, Council directed staff to develop the current film By-Law to regulate filming on municipal property only; in April 2016, Council approved an amendment to allow filming in all zones.

On-location filming, including in residential areas, remains essential to the success of Greater Sudbury's film industry. Balancing the interests of residents, film productions, local businesses and the municipality is a challenge here, as it is in nearly all cities active in the film and television industry. In those cities surveyed, as with Greater Sudbury, there are consistently far more positive experiences than there are negative ones. Nevertheless, staff endeavor to be responsive and proactive in mitigating situations as they arise on a case-by-case basis within the parameters of the existing By-Law systems.

Industry research also indicates that many jurisdictions regulate filming activity on public property only, and that Film Guidelines and Codes of Conduct are effective tools to moderate filming and mitigate negative impacts on residential areas alike.

Council has prioritized the need to reduce barriers to business and to make Greater Sudbury a "film friendly" city. The film sector pays close attention municipal policy development, and staff have been contacted by industry representatives concerned by perceived restrictions on filming in key areas.

Greater Sudbury's competitiveness as a film destination depends on regional incentives as well as its ability to service a variety of film production types. Efforts to mitigate effects of filming in residential areas must balance the needs of residents with the interests of the film sector as an important economic driver. It is staff's recommendation that the Film Guidelines are strengthened regarding filming on private property as the course of action. It can be implemented in the short term and is suggested as an initial step. If Council wishes to explore the potential for other options, this should require industry consultation, economic impact analysis and a more fulsome report and presentation to Council.

Should Council approve the recommendation, it is suggested that the review for this approach is brought back to Council in 2019, in advance of the expiry of the current Film By-Law in 2020.

## **Financial Implications**

There are no financial impacts associated with this report.

# Council Report: Mitigating Impacts of Filming in Residential Areas

August 22, 2017

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## Summary

At the City Council meeting of April 25, 2017, a motion was passed directing staff to research means to mitigate negative impacts of filming:

April 25, 2017 City Council meeting:

*WHEREAS as a result of the growing film industry in the City of Greater Sudbury, City Council passed By-Law 2015-227 on November 24th, 2015 to regulate filming activity on City of Greater Sudbury Property in order to streamline regulation of filming on municipal property;*

*AND WHEREAS Zoning By-Law 2010-100Z was amended to include the definition of a filming event and further amended Section 4.40 Uses Permitted in all Zones to permit filming events in all zones;*

*AND WHEREAS filming activity occurs in residential areas and can have significant impacts on residents in those areas;*

*THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury directs City staff to provide a report to Council suggesting ways to mitigate the negative impacts of filming activity in residential areas at its July of 2017 Council meeting.*

This report will provide an overview of the issue as well as the various methods for mitigating negative impacts, drawn from research conducted on policies in place in other municipalities.

## Background

Filming has taken place throughout the City of Greater Sudbury, and throughout the past five years Sudbury there has been an increase in volume due to the growing industry and incentives. On-location filming, including that in residential areas, remains essential to the success of Greater Sudbury's film industry. The majority of filming conducted across the community has proceeded without issue; however, issues have been raised in certain circumstances.

## Volume of film traffic & Job Creation since 2012\*

Number of film productions	Total film days in Sudbury	Total local spend	Local crew
89	2,774	\$90.2M	56%

*\*Combined total of feature films, television movies, full television series, music videos, student films and single episodes. Estimates included those reported by productions as a precursor to their municipal permitting process. This is a conservative representation of industry traffic since City is not necessarily involved at every level.*

Film in Greater Sudbury is an important sector for job creation as well; as an example, the Northern Ontario Film Studio has reported that productions associated with their film studio resulted in 750 FTE created in 2015 and 1,200 in 2016, and this number continues to increase.

Sudbury's attractiveness as a film destination depends not only on regional incentives, but also on its ability to service a variety of film production types. Sudbury's four seasons and diverse landscape and architecture has enabled it to be the backdrop setting playing large urban centres, such as Chicago, Toronto and Los Angeles, small town suburban USA in residential neighbourhoods as well as rural and farm settings for prairie landscapes.

### **Filming in Residential Areas**

Since 2012, staff are aware of two situations in which film productions have utilized individual addresses more frequently in residential areas. In these cases the issues of length (number of days) of a single film production's shoot, as well as repeated use of the same property by multiple productions, have been raised.

Staff have been contacted by residents raising the following general concerns regarding filming in residential areas:

- Overuse of specific locations and requests for time limits a production can be at one location in a residential area
- Prolonged or frequent period of time a location is used as a film studio for a production, including pre- and post-production activities as well as filming itself (makeup, wardrobe, storage equipment and so on)
- Parking on roadways with too many large vehicles on narrow streets.
- Notification concerns, including short lead times, level of detail provided to residents or changes in production plans as laid out in the original notification.
- Frequency and presence can impact a neighbourhood and residents' quiet enjoyment (e.g. through associated production activity such as deliveries, crew meetings, site preparation, 24-hour security)

### **Development of Film By-Law**

In May 2015 staff prepared a report to Council which outlined the need to review current By-Laws around filming, seeking direction on whether to regulate all film activity across the city, including private property, or regulate only those productions using public/municipally-owned property.

Council subsequently directed staff to provide options for streamlining film permitting processes on public (municipal) property only, rather than regulate filming on private property as well. This direction was based on best practices within the industry as well as available resources.

#### **May 4, 2015 Community Services Committee meeting:**

*THAT the City of Greater Sudbury directs staff to develop and amend appropriate By-Laws in order to streamline regulation of filming on municipal property; and  
THAT staff be directed to update existing processes and policies that may affect filming on private property in order to ensure expedited turnaround times and a more responsive service to the industry.*

#### **August 10, 2015 Community Services Committee meeting:**

*THAT the City of Greater Sudbury directs staff to conduct a public input process to*



*solicit community and stakeholder feedback on the Proposed Draft By-Laws attached to the report of the General Manager of Growth & Development dated August 10, 2015 prior to presenting a final report describing the public feedback and recommending draft By-Laws to the Community Services Committee.*

Throughout the summer public input was gathered, and a summary available in the staff report provided to Council in September/October 2015. Filming in residential areas was noted in that report, however it was beyond the scope of Council's direction to develop policies that streamline and regulate filming on private property based on the direction to regulate filming on public property only.

October 5, 2015 Community Services Committee meeting:  
*THAT the City of Greater Sudbury replace the Film Policy (By-Law 2005-118) with the Film By-Law and related By-Law amendments as outlined in the report dated September 9, 2015 from the General Manager of Growth and Development.*

April 11, 2016 Planning Committee meeting:  
*THAT the City of Greater Sudbury approves the amendments to Zoning By-Law 2010-100Z as set out in Attachment 1 to the report from the Director of Planning Services dated March 21, 2016.*

Council passed the By-Law regulating filming activity on City of Greater Sudbury (By-Law 2015-227) on November 24, 2015 and it came into effect on February 1, 2016. It expires on January 31, 2020, at which point it is anticipated that a review of the By-Law's implementation would take place.

In November 2015 Council also approved amendments to the related By-Laws (including Road Occupancy, Delegation of Authority, Traffic and Parking) to include filming as an activity under these By-Laws as well. The filming By-Law did not consolidate activities related to parking, traffic and road occupancy because there were already these By-Laws in place, which would apply for example when the filming was taking place on private property but also impacting public parking or right-of-ways.

Below are key points of the Film By-Law:

- It regulates filming on municipal property only
- It requires complete film permit applications to be received between four and 30 days in advance of the filming event, depending on the complexity of the film shoot
- The issuing of film permits is under the authority of the Director of Assets, who has the ability to suspend, amend, revoke or refuse permits
- It includes standard conditions, with the possibility of applying additional conditions to the permit as required, including security deposits, etc.

These By-Laws were revised in order to sustainably service the industry, coordinate municipal services quickly, encourage "film-friendliness", recognize the economic impact of filming and profiling the community, and most importantly to manage multiple interests (including those of the public, the film sector and the City of Greater Sudbury).

### **Mitigating Negative Impacts in Residential Areas**

For Council's information, several approaches are outlined below as they relate to mitigating filming, with examples of implications for filming on private property and in residential areas.

Strengthen Film Guidelines regarding filming on private property is the recommended course of action. It can be implemented in the short term and is suggested as an initial step.

It is recommended that the existing Film By-Law be supported by strengthened Film Guidelines to moderate filming activity in residential areas – including best practices relating to time limits on production days and filming hours in residential areas.

The Film By-Law expires on January 31, 2020. Should Council approve this recommendation, it is suggested that the undertaking for this review is brought back to Council in 2019, in advance of this expiry date.

If Council wishes to explore the potential for other methods, it should be emphasized that this should require industry consultation, economic impact analysis and a more fulsome report and presentation to Council.

Balancing the needs of residents, together with those of film productions and the municipality, is a consistent challenge in communities actively engaged in the film and television sector. Industry research clearly indicates that many jurisdictions regulate filming activity on public property only, and that Film Guidelines and Codes of Conduct are effective tools to moderate filming and mitigate negative impacts on residential areas alike.

#### **Recommendation:**

##### **Strengthen Film Guidelines regarding filming on private property**

The review of best practices shows that some municipalities wishing to attract film production investments, while still mitigating resident and business concerns, will do so by strengthening filming guidelines which are implemented by the respective film offices on behalf of the City.

Currently the City of Greater Sudbury has a set of Film Guidelines that were drafted to directly reflect the current film By-Law (see *Appendix B*, attached). The Guidelines are limited in their application to municipal property only and outline the permitting process for roads, parking, and other activities that would currently require municipal involvement. They would need to be updated to reference the City's role with regards to filming on private property where permits are not required.

In addition, City staff are committed to continuing a greater role in mediating and assisting film productions; this will also be accomplished by continuing to educate the industry on best practices specific to filming activity on private property, while also ensuring consistent communication with residents and businesses.

This builds on the success realized to date through staff's ongoing responsibility to provide consistent support and respond quickly and proactively to mitigate situations as they arise, on a case-by-case basis.

- *Legislative implications:*

While the current Film By-Law legislates filming activity on public property only, the existing Filming Guidelines would be updated to include specific language relating to residential areas including a limit on consecutive days of production duration, standard hours for filming activity, and notification of residents.

- *Resource implications:*

The City will continue to support the role of Film Liaison within Economic Development in order to coordinate permits. This staff person should continue to be supported to find solutions as the community representative prior to and during filming. Staff should also be aware of any previous film production within the community and remain sensitive to local citizens' concerns.

In order to facilitate this workload, the municipal filming website is being enhanced as a central access point, clearly listing all municipal film regulations, permit and insurance requirements, fee schedules and liaison contact information.

There are some concerns that Guidelines, unlike By-Laws, cannot be strictly enforced; however, Film Guidelines have been implemented successfully in other jurisdictions where they have mitigated negative impacts of filming on private property within residential areas, and are generally accepted by the film industry as a way to ensure sustainability of the sector.

- *Economic development implications:*

By fostering a climate that supports filming in residential areas and balancing the needs and concerns of residents, Greater Sudbury would remain competitive in attracting film productions. Staff would need to continue monitoring situations as they arise to ensure that the guidelines are being followed.

## **OTHER APPROACHES:**

The following approaches have been included as additional information that Council may wish to consider in the future, depending on the results of these initial changes and a more detailed evaluation of the program.

Each of these approaches would require a reconsideration of Council's original resolution since the direction given to staff was to develop a film By-Law that regulates filming on public property only; accordingly, public consultation was conducted with this proposal in mind and therefore further stakeholder consultation will be required.

### **Moderate Regulation of Filming on Private Property**

In other cities, Film By-Laws include considerations beyond those applicable to municipal property and permits. For example, such considerations relating to residential areas may include: filming/production duration, standard hours for filming activity, and notification of residents.

This method does not entail a permitting process for filming on private property. Instead, it introduces additions to the existing Film By-Law. For example, such considerations for an amended Film By-Law would include components for limits on film duration including limiting filming to certain times of day, limiting the number of consecutive days on a site and obligations for neighbourhood notification and consent of residents outside of those limits. Additionally, staff could build in regulation for private

property filming activity through existing processes, for example, through the Road Occupancy By-law as relates to filming.

- *Legislative Implications*

This approach would require a reconsideration of Council's original resolution as a change from the previous direction given to staff to develop a film By-Law that regulates filming on public property only; accordingly, public consultation was conducted with this proposal in mind and therefore further stakeholder consultation will be required.

- *Resource Implications*

This change to the By-Law represents some challenges in terms enforcement, as it is also a change in service levels currently offered by the City and would require additional resources to enforce and monitor.

In addition, as it does not include a formal permitting approach for filming activity on private property, this approach does not enable staff to easily track the frequency of filming activity in one location over the course of the year, making it difficult to enforce limits on frequency of production on one site.

- *Economic Development Implications*

This approach is not in line with best practices in place in larger filming centres, as it presents additional challenges to the film industry and would deter filming in residential areas. This approach has negative implications for Greater Sudbury's competitive reputation as a film-friendly jurisdiction.

Such an approach will also require comprehensive stakeholder consultation with the industry being directly affected by this change as it may be perceived as a barrier to ongoing development of the sector.

### **Comprehensive Private Property Regulation**

While this approach does present significant barriers to industry, there are also some benefits to regulating filming activities on private property. For example, it would facilitate imposing certain conditions on filming, such as requiring that film productions obtain consents from for those productions filming for extended periods of time or at an increased level of frequency.

*Legislative implications:*

Should Council wish to regulate all filming activities, regardless of whether they take place on private or City-owned property, several considerations apply:

- This all-encompassing approach would require the creation of a revised Film By-Law to govern all filming within CGS boundaries
- Exceptions could be made for minor scale productions and some other exclusions to be considered by City Council in a report and draft By-Law brought first to the Community Services Committee for review and recommendation

This approach would require a reconsideration of Council's original resolution since the original direction given to staff was to develop a film By-Law that regulates filming on public property only; accordingly, public consultation was conducted with this proposal in mind.

- *Resource implications:*

This process represents a higher service level impact, requiring significant staff time to create the streamlined system as well as to address the ongoing work created by the resulting increase in volume of permits to be developed and enforced.

With access to the additional resources required for implementation, this approach would enable CGS staff to better track and monitor all film activity that takes place, identify frequently used locations and monitor growth within the local industry. The City would remain as a main point of contact for permitting inquiries.

Obtaining consents from residents and/or property owners can be challenging in areas with a higher number of rental properties where land owners may not be readily accessible, thus requiring more time and effort to obtain consent for specific filming activity and presenting more obstacles to meeting the short timelines associated with most productions.

- *Economic development implications:*

Although utilized in some municipalities, this approach is not in line with best practices in place in larger filming centres. It requires that all filming go through municipal permitting systems, which would slow progress in an industry that already operates with tight timelines. Greater Sudbury would deter filming in residential areas and likely lose its reputation as being as being film-friendly and responsive to the industry.

### **Change The Zoning By-Law (Amend to restrict filming in R1)**

Council may wish to amend the Zoning By-Law, for example, to restrict filming in particular zones according to density, allowing all filming in zones with a medium or higher density and prohibiting filming in specific low-density zones.

It is important to note that many films have been produced specifically in R1-zoned areas, including some of the highest-profile productions coming out of this community such as *Slasher* (featured on Netflix) and CTV's *Cardinal*.

By creating this additional barrier to the growth of the industry, Greater Sudbury would deter filming in residential areas and likely lose its reputation as being as being film-friendly and responsive to the industry.

- *Legislative implications:*

This approach would need to abide by the *Planning Act* process for changing the Zoning By-Law. This would require a public hearing and appropriate notice; the Zoning By-law amendment is also subject to appeal at the Ontario Municipal Board.

- *Resource implications:*

This approach would show consideration for the issues raised by residents to date. However, it would be challenging for staff to implement additional criteria based on the current capacity. It is also a more complicated approach, as there is a need to distinguish between the densities of different residential zones, adding a step to current processes which already have tight timelines.

- *Economic development implications:*

This process would significantly limit the number of viable film locations in residential areas and would have a detrimental effect to industry growth and sustainability.

As an illustration provided for context, the various R1 zones in the City where single detached dwellings are the main permitted use (including R1-1, R1-2, R1-3, R1-4 and R1-5) comprise 80% of the land area that is zoned as a "R" Residential zone. The balance (20%) of the lands zoned "Residentially" are zoned, R2-1, R2-2, R3, R3-1 and R4. These figures do not include lands zoned Rural, Agricultural or Rural Shoreline where single detached dwellings are also permitted uses.

Such a restriction would limit opportunities and choice for filming events which might require scenes or locations in residential areas.

### **Current Processes**

Currently permit requests are facilitated through the role of Film Liaison within Economic Development. Internally, CGS staff work across departments to ensure that timelines are being met with increased efficiency to deliver these streamlined services. A set of Guidelines for filming on municipal property and a code of conduct for cast and crew have been drafted and are distributed to film productions (see *Appendix B*, attached).

Since 2010, the City's "Special Events Internal Team" has worked to facilitate interdepartmental communication and policies, in particular when a project, such as filming, requires collaboration among department and sister agency representatives (e.g.: Nickel District Conservation Authority, Greater Sudbury Police Services and the Sudbury District Health Unit).

When the filming is situated on property that is not City-owned, staff provides a referral service to direct the film representatives to the relevant contact person, for example, at Music & Film in Motion, Nickel District Conservation Authority or the Ontario Provincial Police.

In cases of filming in residential areas staff works to ensure consistent communications with industry and residents, encourages production companies to work with neighbours, using contracts etc.

Permitting parking on municipal roadways, conducting special effects or building sets are examples of scenarios where the City is involved in filming activities taking place on private property. Any changes to the permitting processes for these types of scenarios are dealt with separately from the film By-Law.

When film productions have contacted the City in order to film in residential areas, staff's involvement has included the following activities:

- Directing the locations personnel to apply for the relevant permits through the guidelines on [www.filminsudbury.ca](http://www.filminsudbury.ca) and providing templates for notification, parking maps, etc.;
- Advising location personnel on areas to be notified by door-to-door letter distribution;
- Reviewing and issuing Road Occupancy Permits for on-street parking;
- Reviewing and issuing Road Occupancy Permits for intermittent traffic interruptions and circulating appropriate public notification through Public Service Announcements;
- Receiving resident calls regarding filming in their neighbourhoods;

- Once issues are raised, facilitating meetings with production representatives, the Ward Councilor and staff from Economic Development, Planning and Legal Services;

It should be noted that generally speaking, CGS staff have no direct involvement or input in filming activities taking place on private property in most cases, unless specific activities involve safety reviews (e.g.: pyrotechnics, set buildings or stunts).

## **Conclusion**

Juggling the interests of film productions, local business, the municipality and residents is a challenge that faced by nearly all cities active in the film and television industry. In those cities surveyed, as with Greater Sudbury, there are consistently far more positive experiences than there are negative ones. Nevertheless, staff endeavor to be responsive and proactive in mitigating situations as they arise on a case-by-case basis within the parameters of the existing By-Law systems.

All CGS By-Laws are enforced on a complaint basis, including the Film By-Law. Residential and neighbourhood use for on-location filming is one of the assets driving film traffic to the city, which has become a significant driver of job creation and economic growth for the industry.

Council has prioritized the need to reduce barriers to business and to make Greater Sudbury a “film friendly” city. The film sector pays close attention municipal policy development, and staff have been contacted by industry representatives concerned by perceived restrictions on filming in key areas.

Greater Sudbury’s competitiveness as a film destination depends on regional incentives as well as its ability to service a variety of film production types. Efforts to mitigate effects of filming in residential areas must balance the needs of residents with the interests of the film sector as an important economic driver.

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### **Relevant Links for Further Information:**

**1. Community Services Committee meeting of May 4, 2015**

Staff report: Update on film By-Law development & overview of private/public property implications  
<http://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&lang=en&id=829&itemid=9591>

**2. Community Services Committee of August 10, 2015**

Staff report: Update on film By-Law development – draft for review  
<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=832&itemid=10092&lang=en>

**3. Community Services Committee meeting of October 5, 2015**

Staff report: Update on film By-Law development – draft By-Law for review & details of public consultation  
<http://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&lang=en&id=834&itemid=10311>

**4. Planning Committee meeting of April 11, 2016**

Staff report: Housekeeping amendments to zoning By-Law – addition of filming events as permitted activities in all zones  
<http://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&lang=en&id=983&itemid=11102>

**5. City Council meeting of April 25, 2017**

Council motion requesting a staff report on ways to mitigate negative impacts of filming  
<http://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&lang=en&id=1126#agendaitem13135>



## **APPENDIX A: Council Report - Filming in Residential Areas**

### **Industry Scan & Best Practices**

An environmental scan was conducted to collect information about municipal film policies and by-laws in other cities. Economic Development staff reviewed available film regulation processes for the following jurisdictions:

- City of Toronto
- City of Mississauga
- City of Hamilton
- City of Pickering
- City of Oshawa
- California Film Commission
- City of North Bay

As noted in the staff report of May 2015, some municipalities regulate filming on municipal property only, while others require that permits be obtained for all filming, including on private property. Based on industry practices and current resources, Greater Sudbury Council directed staff to develop the current film by-law to regulate filming on municipal property only, and allow filming in all zones.

Interviews and research of the film offices in the abovementioned areas concluded that, despite having varying volume of film traffic, there were several commonalities and best practices noted across these districts. For example:

- The effects of filming in residential areas resonate through all municipalities. Steps are taken to mitigate these impacts as effectively as possible, but issues consistently arise and are dealt with on a case-by-case basis.
- Guidelines, policies and codes of conduct are often in place to moderate film activities, upholding specific standards. Where by-laws are in place governing film activities, they are often accompanied by more extensive guidelines and codes of conduct that relate to the industry as it grows.
- Guidelines may stipulate standard hours for film activities, for example from 7:00 a.m. – 10:00 p.m. for residential zones.
- When filming takes place on private property and does not require a municipal permit, notification is usually still required. For example, residents and merchants within a 500-foot radius of the film location must receive notice of filming dates, times, location address and production company contact at least 24 hours prior to the first film activity.
- When the proposed filming involves extraordinary activities, such as a full street closure, filming beyond standard hours or filming for extended periods of time, the neighbourhood would presumably be impacted in a larger way and would require consultation. For example, in these cases, in addition to notification, the affected residents and/or businesses within a 300-foot radius would be surveyed by the production company and a level of consensus (e.g.: 50%+1 or 80% depending on the type of activity).
- When parking production vehicles on a public street, residents and merchants impacted by the parking must receive notice at least 24 hours prior to the arrival of the vehicles.

- Filming on private property requires that the production company obtain the property owner's permission, consent, and/or lease for use of property not owned or controlled by the municipality.
- Productions are required to operate in an orderly fashion and to remove all trash and debris. Productions are required to return sites to original condition before leaving the site once filming has concluded.
- The responsibility of managing requests from film productions, handling the interdepartmental coordination and receiving inquiries from the public often falls to a dedicated film office representative.
- In some smaller and mid-sized municipalities the film offices reside within Economic Development or Cultural Services, which have the authority to issue permits.
- Centralized film websites act as a central point of information for both productions and residents, listing all regulations, guidelines, permit and insurance requirements, fee schedules and contact information.



# Greater Sudbury Filming Handbook

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*A step-by-step guide to filming in Greater Sudbury*

[www.filminsudbury.ca](http://www.filminsudbury.ca)

Last revised July 21, 2017

7/21/2017



## Contents

WELCOME .....	4
1.0. The Film Industry in Greater Sudbury .....	4
1.1. Community Profile .....	4
FILM POLICY .....	5
2.0. Policy Statement .....	5
2.1. Purpose .....	5
2.2. Applicability .....	5
2.3. Municipal Support .....	5
2.4. Key Contact .....	5
FILM PERMITS .....	6
3.0. Application Process .....	6
FILM PERMIT DETAILS & CONDITIONS .....	7
4.0. Notification .....	7
4.1. Quality of Place: Consideration to Citizens, Conduct & Clean Up .....	7
4.2. Right-of-Way Closures/Interruptions .....	8
4.3. Street Signs & Public Infrastructure/Fixtures .....	9
4.4. Parking .....	9
4.5. Special Effects .....	9
4.6. Municipally-Owned & Operated Property & Facilities .....	10
4.7. Restrictions .....	10
4.8. Safety .....	10
4.9. Indemnification/Save Harmless .....	10
4.10. Insurance .....	11
4.11. Expenses and Permit Fees .....	11
4.12. Security Deposit .....	12
4.13. Local Sourcing .....	12
4.14. Acknowledgement .....	12
4.15. Disclaimer .....	12
FILM PERMIT APPLICATION & TEMPLATES .....	13
APPENDIX A: Production Information Sheet .....	13
APPENDIX B: Application for Location Permits to Film .....	14
APPENDIX C: Sample Parking Plan .....	16
APPENDIX D: Sample Special Effects Filming Map .....	17
APPENDIX E: Sample Filming Notification Letter to Businesses/Residents .....	18
APPENDIX F: Code of Conduct for Cast & Crew .....	19

# WELCOME

## 1.0. The Film Industry in Greater Sudbury

On behalf of the City of Greater Sudbury we welcome the opportunity to work with you on all elements of your film production. In partnership with our local industry professionals, we aim to assist you from the moment you begin scouting locations to wrap and departure. Over the past decade, Sudbury has exponentially grown its crew base with local talent trained by professionals who have a passion for filming in the North. We have developed infrastructure for filming in the North that will cater to your specific production.

Greater Sudbury also has a storied history in film exhibition as home to Canada's fourth largest film festival, [Cinéfest](#). The nine-day event now includes a dynamic industry centre which features a variety of workshops and networking sessions attended by hundreds of Canadian industry professionals. As well, the community's locales have served as an ideal platform to attract a number of commercial and film productions.

Visit [www.filminsudbury.ca](http://www.filminsudbury.ca) for more reasons to shoot your next production in Sudbury, and for information about the permit process.

## 1.1. Community Profile

The Sudbury area is rich in natural, urban, industrial and cultural landmarks. The City of Greater Sudbury (population: 162,900) was amalgamated in 2003 with seven former area municipalities, spanning over 3,600 square kilometers and featuring a wealth of natural landscapes from the northern beauty of Onaping Falls to the rugged geological formations studied by Apollo astronauts. Look through the locations featured by the [Ontario Media Development Corporation](#) to see for yourself.

The City of Greater Sudbury serves as the regional capital of northeastern Ontario and boasts 330 lakes within its municipal boundaries, including two of the largest city-contained lakes in the world. With a vibrant downtown core and a thriving arts and culture scene, Sudbury's personality makes staying in the North not only convenient for the production, it is also a great place to spend your downtime between shoots. We have easy access to over 200 kilometres of photogenic [hiking](#) and ski trails, including 13 kilometres along Junction Creek, with its rich history of restoration and community involvement.

From rocky cliffs and pristine lakes to open fields and urban downtowns, the topography can suit a variety of backdrops, and our Sudburian mine sites have been featured in a number of productions. Combined with four very distinct seasons, you can get what you are looking for in Greater Sudbury. Here are the average weather conditions for the Greater Sudbury area:

	Spring (April)	Summer (July)	Autumn (October)	Winter (January)
High	11°C (52°F)	27°C (81°F)	10°C (50°F)	-8°C (46°F)
Low	1°C (34°F)	14°C (57°F)	1°C (34°F)	-17°C (1°F)
Precipitation	60 mm (2.4")	75 mm (3.0")	80 mm (3.1")	65 mm (2.6")
Sunrise	6:30 am	5:45 am	7:45 am	8:00 am
Sunset	8:15 pm	9:00 pm	6:30 pm	5:00 pm

Transportation from Toronto to Greater Sudbury is seamless:

- A short four-hour drive to downtown Toronto by car along the recently four-laned highway (390 kilometres)
- A one-hour [flight](#) by one of the commercial airlines from downtown Toronto's Billy Bishop Airport or Lester B Pearson International Airport

**Thank you for pointing your camera lens in our direction!  
We look forward to working with you.**

# FILM POLICY

## 2.0. Policy Statement

The City of Greater Sudbury recognizes the important economic and social benefits of film, television, music and video production in our community. More so, the community recognizes the short and long-term impact that the growth of this sector will have on Greater Sudbury. As such, the City of Greater Sudbury will continue to liaise with provincial and federal government agencies in support of film production and incentives in the area.

The rights, safety and privacy of the citizens and businesses are very important to our community and therefore the City of Greater Sudbury requires all film, television, and video production to be reported and coordinated with the **City of Greater Sudbury Film Liaison**.

## 2.1. Purpose

This *Greater Sudbury Filming Handbook* has been developed to provide guidelines and outline policies for a coordinated approach to film and television production in the area and on streets and properties falling under the jurisdiction of the City of Greater Sudbury.

## 2.2. Applicability

The following guidelines apply to all film recording that takes place on **public property** within the City of Greater Sudbury except for current affairs, newscasts, student school projects and personal recordings. Additionally, we require that all projects that intend to film on private property, but require road closures, alter traffic patterns or the urban landscape, include special effects or have a direct impact on the neighboring residents, occupants or businesses complete the enclosed ***Application for Location Permits to Film***.

For the purposes of this document, the “Applicant” is synonymous with “Production Company”, “Economic Development Corporation” is synonymous with “City of Greater Sudbury Community Development Corporation” and “Film Liaison” is synonymous with “City of Greater Sudbury Film Liaison”.

## 2.3. Municipal Support

The Film Liaison within the Economic Development Corporation provides assistance by:

- Streamlining all necessary permits and approvals by working with other departments
- Assisting with scouting for appropriate site locations
- Facilitating arrangements for facilities
- Accessing the local talent pool and logistics providers
- Liaising with community partners and utilities

## 2.4. Key Contact

The production company should contact the Film Liaison as early in the location identification process as possible, in order to better serve and facilitate the project, including the permit application process. Refer to the *Application Process* section below for lead time requirements.

### **Municipal Film Liaison Contact Information:**

City of Greater Sudbury – Economic Development Department  
PO Box 5000 Stn A, 200 Brady Street, Sudbury, ON P3A 5P3

Phone: 1-800-708-2505

Hours of operation: Monday – Friday 8:30 am – 4:30 pm

Attn: **Jonathon Condratto, Business Development Officer**

[film@greatersudbury.ca](mailto:film@greatersudbury.ca)

Phone: 705-674-4455 ext 4429

[www.filminsudbury.ca](http://www.filminsudbury.ca)

# FILM PERMITS

## 3.0. Application Process

**Permits** are required for location filming on rights of way, parkland or other property under the jurisdiction of the City of Greater Sudbury. **Applications for Location Permits to Film** by the production company will be accepted by the Film Liaison and channeled through the necessary City departments for review. The Director of Asset Services and/or designate, has the authority to issue **Permits**.

All **Applications for Location Permits to Film** requesting approval for location filming within the City of Greater Sudbury should be submitted in writing to the Film Liaison according to the lead time requirements below. The following are the applicant's responsibility and the information **must** be on file with the Film Liaison **prior to filming**. Detailed instructions and templates are listed in the **Appendix** of this handbook.

Required in all cases:

- ✓ Completed **Production Information Sheet (Appendix A)**
- ✓ Completed **Application for Location Permits to Film (Appendix B)**, one form per location request)
- ✓ Certificate of insurance (refer to section 4.10 for insurance levels)
- ✓ Script
- ✓ Shooting locations schedule

Required if applicable:

- ✓ Municipal facilities requests and proof of payment (i.e. facility rental, building permits, road closures, etc.)
- ✓ Parking plan map (**Appendix C**)
- ✓ Special effects filming site map (**Appendix D**)
- ✓ Notifications to residents/businesses (**Appendix E**)
- ✓ Proof of Paid Duty Police Officer contract
- ✓ Proof of permission granted for right-of-way interruption

In order to avoid unnecessary delays, the Film Liaison should be notified as early as possible of all location scouting and filming. The following guidelines cover the time it takes the Film Liaison to process your request, notify the relevant departments or stakeholders and address issues that may arise.

ACTIVITY*	PROCESSING TIME**
Simple commercial filming involving handheld equipment only, maximum five people	Four business days
Parking suspensions and permissions, including Road Occupancy Permits	Four business days, including consultation with neighbours
Filming requiring traffic management (e.g.: intermittent traffic interruption with Paid Duty Officers present)	Four business days, including consultation with neighbours
Complex filming where eight or more licenses, permits or exemptions are required for a given location, i.e.: multiple road and parking permissions, aerial filming, street furniture removal, street lighting control, stunts or use of special effects	Up to thirty business days

**\*Depending on location requirements or potentially hazardous activities, more lead time may be required. This will be determined on a case-by-case basis.**

**\*\*Processing time is provided for complete Applications for Location Permits to Film. If information in the application request is missing or changed, City staff will require additional time to process requests.**

Your application will be reviewed and you will be advised of any conflicts, concerns or if further conditions are warranted, e.g.: notification to the [Business Improvement Association](#) or neighbourhood associations. Once approved the **Film Permit** must be signed by an employee of the production company and the Director of Asset Services and/or designate to be valid.



The **Film Permit** will be accompanied by a specific predetermined number of **Film Parking Cards**. They should be displayed in the window of each production vehicle for the duration of the shoot and must be clearly visible. To obtain the red cards, the location manager may be requested to submit a typed list of the vehicle requirements to the Film Liaison and Parking Department and pay the fee associated with the Film Parking Cards.

## FILM PERMIT DETAILS & CONDITIONS

### 4.0. Notification

Refer to **Appendix E: Sample Notification Letter to Businesses/Residents**.

#### *Community:*

The applicant is required to notify affected residents, occupants and businesses three (3) business days in advance of filming. Information such as duration, location of filming, planned special effects, road and/or lane closures, sidewalk usage and street parking restrictions in addition to Production Company contact information must be communicated in writing to all areas affected by filming activity. A copy of all notification letters must be submitted to the Film Liaison for reference and distribution as required. The Film Liaison will assist the applicant in obtaining a map of those properties within a 60 metre radius (200 feet), or appropriate, of the site that require notification of filming. In the event that the City of Greater Sudbury by-laws require public notification through local media, the production company will absorb said costs.

#### *City Officials and Staff:*

Greater Sudbury City Officials and Staff will be notified by the Film Liaison three (3) business days prior to all filming activity through internal means of communication.

#### *Police, Fire, Ambulance and Municipal Departments:*

Depending on the nature and requirements of the production, the applicant may require the approval from the above-mentioned organizations or municipal departments. Greater Sudbury Police, Fire and Ambulance Services must be notified two (2) business days in advance of any approved detonation of special effects or traffic intermittent stoppages/road closures. The Film Liaison will facilitate this process.

### 4.1. Quality of Place: Consideration to Citizens, Conduct & Clean Up

Residents and area business operators should not experience undue hardship resulting from the production. This includes, but is not limited to:

- Night filming must not proceed between 11:00 pm and 7:00 am without proper notification to residents/businesses.
- The applicant must comply with the municipal [by-laws](#) governing noise. As such, all generators used on streets or in public areas must be equipped with silencing attachments as required.
- Lighting for filming should be oriented away from neighbouring residences.
- Alcohol is not to be consumed on designated municipal properties ([By-law 2003-209](#)).
- Vehicles are not permitted to unnecessarily idle for more than two (2) minutes ([By-law 2013-194](#)).
- Smoking is not permitted in municipal parks and associated facilities ([By-law 2013-54](#)).
- Plans must be in place to address property, vehicular, pedestrian and special needs access to adjacent properties. This includes making necessary arrangements and covering the costs if garbage collection must be rescheduled.
- Removal, alteration and/or cutting vegetation/public infrastructure is prohibited unless approved by the City of Greater Sudbury.

- Production crews are responsible for cleaning the location at the end of the shoot day in order to return the location to its original condition with minimum noise and disruption.
- Materials and debris are not to be washed into area catch basins. The production company must arrange for the proper disposal of all waste, hazardous waste (including batteries, medications, paint, etc.) and recyclable materials. Film companies are required by the City of Greater Sudbury ([By-law 2006-280](#)) to provide appropriate types of solid waste receptacles. The receptacles should be appropriately placed to capture the different material streams generated by specific locations. They should also be colour coded and clearly labeled for easy identification by users. Private waste disposal and recycling companies are listed in the Yellow Pages under “Rubbish Removal” and “Recycling”.
- Standards in place through the Ministry of Natural Resources, Ministry of the Environment and Department of Fisheries.

Refer to **Appendix F** for the ***Code of Conduct for Cast & Crew***. These expectations of cast/crew conduct are to be included on the reverse side of the film notification letters distributed to affected businesses and residents.

Exceptions to the above conditions require the approval of the majority of affected residents and the relevant local departments and/or City Council. In the event of any damage to public or private property, the production company or applicant will be responsible for all fees associated with restoration.

Production companies also have the opportunity to join leaders worldwide in greatly reducing their environmental impact with a few simple efforts. The Association of Independent Commercial Producers recommends [these Green Guidelines](#). Reducing the carbon footprint of locally shot film productions is important to the City of Greater Sudbury and it is recommended that the applicant evaluate the impact through the use of [CUT!CO2 The Carbon Film Quote](#), an online app to automatically calculate the carbon dioxide emissions in the production quote and for use in planning effective production alternatives.

## 4.2. Right-of-Way Closures/Interruptions

Click [here](#) for detailed maps and street guides of Greater Sudbury’s communities.

Filming requests that impact a municipal right-of-way (sidewalks, roads and lanes) are to be coordinated through the Film Liaison and noted on the Film Permit Application. The applicant is strongly encouraged to maintain the right-of-way with intermittent traffic interruptions over full closures where safety permits.

Municipal right-of-way closures, temporary traffic light alterations or traffic pattern changes must be approved by the City of Greater Sudbury Infrastructure Services Department pursuant to [By-law 2011-243](#), and in consultation with the Greater Sudbury Police Service, Emergency Medical Service and/or Fire Prevention.

Traffic and pedestrian control will be carried out by the Paid Duty Officer or equivalent authority and in compliance with the arrangements made in the Film Permit. Production vehicles are to comply with appropriate traffic regulations unless special permissions are outlined on the Film Permit and only as directed by a Paid Duty Officer. Intermittent traffic stoppages should be limited to a maximum of three (3) minutes, unless otherwise stated on the Film Permit. Every opportunity must be allowed to ensure access to vehicle or pedestrian traffic, or people with disabilities.

It is the applicant’s responsibility to arrange and cover costs for Paid Duty Police Officers. Fees will vary depending on the location, nature and length of road/lane closure and/or light alteration and will be applied on a cost recovery basis. Depending on filming circumstance, there may be a minimum number of Officers required on site. Paid Duty rates are subject to change annually. Click [here](#) for current Paid Duty Officer rates and terms, of note:

- The minimum shift for a Paid Duty Officer is three (3) hours.
- Amendments to the schedule must be communicated to the Paid Duty Officer Coordinator a minimum of 48 hours prior to filming.
- [Application forms](#) should be submitted to the Paid Duty Coordinator with appropriate lead time.
- The Paid Duty Officer contract requires the signature and payment from the production company prior to

assigning Officers.

- Cancellation notice is required 24 hours prior to the scheduled duty.
- Payment is required prior to the scheduled duty and any scheduling adjustments will be dealt with after the fact.

Road closures on all Provincial Highways are subject to Ministry of Transportation Approval. Traffic matters involving Provincial Highways under Ontario Provincial Police (OPP) jurisdiction should be referred to the OPP for consultation.

### 4.3. Street Signs & Public Infrastructure/Fixtures

Please be advised that if any street signs and fixtures (street names, traffic signs, directional signs, etc.) need to be altered, removed and/or reinstalled due to filming, changes need to be approved and carried out by the City of Greater Sudbury Roads and Transportation Division. Fees may vary depending on the location, nature and length of road/lane closure and/or light alteration and will be applied on a cost recovery basis.

Authorization to dig must be requested at the time of the ***Application for Location Permits to Film***. When digging has been authorized by the City for public property, on-site locates are required. Water, waste water and storm water considerations must be vetted by calling 3-1-1 and utility considerations should be vetted through [ON1Call](#) by calling 1-800-400-2255.

### 4.4. Parking

Production vehicles must adhere to parking regulations of the City of Greater Sudbury as outlined in the [Traffic and Parking By-law 2010-1](#) and shall not block fire hydrants including sprinklers and standpipe connections, impede emergency vehicle access, or park within nine meters of an intersecting street. In all circumstances, production vehicles cannot block bus stops, pedestrian crosswalks, signalized intersections, driveways, accesses/egresses/ingresses, ramps, parking lot entrances and accessible parking for persons with disabilities. Exceptions must be identified on the Film Permit. The production company must also comply with any other requirements as specified on Film Permits issued from the requisite department of the City of Greater Sudbury.

Production and crew vehicles should be parked off major municipal road allowances whenever possible and a copy of the Film Permit must be displayed in the window of all production vehicles along with the Red Film Parking Cards.

Parking plans that involve taking up downtown parking spaces during business hours (Monday through Friday from 9:00 am until 6:00 pm for both municipal parking meters and lots) will be assessed on a case-by-case basis and in consultation with the [Downtown Business Improvement Association](#). Click [here](#) for municipal parking rates in Downtown Sudbury. Click [here](#) for a map of municipal parking areas.

A parking plan must be submitted to the Film Liaison along with the Film Permit Application. The plan should include the following information:

- Dates and times of parking restrictions
- Map indicating meter numbers and left/right side of streets
- Number of production vehicles

If the parking plan includes on-street parking that is not in a designated parking lot or at meters, a Road Occupancy Permit may be required.

If required, a review and approval of the proposed plan will then be conducted by the Transit, Roads, Fire and Emergency Services Divisions as well as the Greater Sudbury Police Service, to be coordinated by the Film Liaison.

It is the responsibility of the production company to secure parking spaces, as agreed upon in the above plan. The City of Greater Sudbury will not be responsible for towed or impounded vehicles.

### 4.5. Special Effects

Applicants must identify their intent to use guns, gunfire, pyrotechnics, bomb/mock ups, flash powder, detonators, and

flammable liquids/material including the filming of dangerous stunts as part of the Film Permit application.

A permit is required for the use of explosives within the City of Greater Sudbury and can be obtained by filling in **Appendix B** with the relevant information. The application must provide a copy of the filming site map, which explains where all special effects will occur. Paid Duty Officers and/or Fire Prevention Officers and/or Emergency Medical Services personnel may be required when detonating pyrotechnic special effects or filming dangerous situations on a case-by-case basis.

All open air burning must be approved. The burning must be with clean, organic materials. All pyrotechnic special effects and fireworks handling and discharge shall conform to the [Natural Resources Canada Display Fireworks Manual](#) and the [Natural Resources Canada Standard for Pyrotechnic Special Effects](#). A site inspection must be carried out by Fire Prevention Officers prior to discharge of any pyrotechnics within a building.

## **4.6. Municipally-Owned & Operated Property & Facilities**

If the applicant wishes to film at a Greater Sudbury park, picnic area, sport field, arena, community centre or other property they must rent the facilities accordingly. Requests to film on other municipally owned property should be communicated at the time of Film Permit Application in order to secure the appropriate approvals from the respective departments. The Film Liaison can facilitate these arrangements.

## **4.7. Restrictions**

There may be sensitive areas and/or properties in Greater Sudbury where filming is restricted. The appropriate municipal officials will consider decisions about the nature and extent of filming in or around these properties. Each request will be looked at on a case-by-case basis and is subject to the approvals of Greater Sudbury City officials.

Priority of use will be granted to prior bookings and based on purpose of use. Access to some facilities may be limited by seasonality and operational commitments.

## **4.8. Safety**

It is the responsibility of the applicant to ensure that the production crew operates in a safe and professional manner in the course of their duties. This applies to filming on public and private property.

The production company must adhere to all applicable laws, regulations, rules and by-laws of the federal, provincial and municipal governments including but not limited to:

- The Ontario Ministry of Labour [Safety Guidelines for the Film & Television Industry in Ontario](#).
- The Ontario Ministry of Transportation Traffic Manual, in particular as [Book #7](#) relates to temporary conditions of roadway operations.
- The [Ontario Fire Code](#), and may be subjected to a fire safety inspection and be asked to produce a fire safety plan to the satisfaction of the Greater Sudbury Fire Prevention Officer.
- The [Ontario Electrical Safety Code](#), in particular all electrical work and electrical equipment must be inspected and/or approved by the Electrical Safety Authority's Inspection and interior signs on buildings must not be covered (i.e. fire exit signs) unless agreed upon prior to filming. Covering of fire exits is permitted only if all people in the area have been advised of location exits in case of emergency.
- Grounding film equipment to fire hydrants is not permitted.

The applicant shall promptly report to the Film Liaison and to the [Ministry of Labour](#) any potentially serious accidents or claims for liability or loss with respect to these policies.

## **4.9. Indemnification/Save Harmless**

The applicant shall indemnify and save harmless the City of Greater Sudbury from and against all claims, actions, damages, injuries, costs, expenses or losses whatsoever, which may arise or be brought against the City of Greater Sudbury as a result of or in connection with the use of said location(s) by the applicant, its employees, contractors,

agents or representatives. The City of Greater Sudbury will not be responsible for any liability arising from these activities with respect to advertising, copyright or trademark infringements.

#### **4.10. Insurance**

The applicant shall, at its own expense, including the cost of deductibles, provide and maintain insurance coverage from an insurance company registered to do business in the Province of Ontario. A certificate of insurance shall be provided to the Film Liaison and to the satisfaction of the Risk Management Team prior to issuance of the Film Permit. In all policies the City of Greater Sudbury must be named as an additional insured and a cross-liability clause must be included.

- A comprehensive general liability policy or commercial general liability policy in the amount of not less than \$2,000,000 (two million dollars) inclusive limit for any occurrence required. Where a Road Occupancy Permit is required, this must be in the amount of \$5,000,000 (five million dollars).
- Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the filmmaking activities required.
- Tenants' legal liability coverage in the amount of not less than \$100,000 (one hundred thousand dollars), which may be increased based on the value of the building occupied during filming.
- Additional insurance (i.e. Aircraft Liability, Pyrotechnics Liability, Fire, Legal Liability, etc.) may be required depending on other specific activities, in which case the amount will be determined by the Risk Management Team of the City of Greater Sudbury.
- It is the responsibility of the production company to maintain insurance coverage for contents and equipment, rentals, liability for all activities, business interruption, automotive exposures and other risk and to limits of coverage amounts usual to that of a prudent company in the filming business operating at the same capacity.

A thirty- (30) day notification prior to the cancellation of policy must be included.

#### **4.11. Expenses and Permit Fees**

All out-of-pocket expenses and fees related to the use of municipal properties and services are the responsibility of the production company. These may relate to parking, roads, facilities, parks, equipment or additional staffing such as janitorial, security and site preparation.

Fees related to the permitting process are as follows:

- Film Permit \$35
- Film Permit extension \$10
- Film Permit amendment \$10

The company shall be provided with an estimate of costs prior to permitting and/or film activity. Total fees will be estimated according to plan, time permitting, subject to change upon actual usage.

Payment is required in order to reserve the location and any outstanding balance is due, in full, prior to commencing filming preparations. Payment is accepted in the form of certified cheque, debit or credit (VISA, Mastercard) in person through any [Citizen Services Centre](#) or through credit card by phoning 3-1-1.

When filming takes place on municipal property, if the City of Greater Sudbury must incur additional costs to restore the location to its original state, such costs will be subtracted from the security deposit and if the deposit is insufficient to cover the costs of restoration or damages the applicant shall be required to provide any balance owing to the City forthwith. If expenses include staffing, cost adjustments will be dealt with after the fact by deducting the balance from the security deposit. This process takes approximately thirty (30) days. If a shoot wraps earlier than scheduled, this will not necessarily result in a reimbursement adjustment.

#### **4.12. Security Deposit**

The applicant will be required to provide a certified cheque or letter of credit as deemed necessary by the Film Liaison commensurate with the scale and scope of the production. The deposit shall be returned when all conditions, including location restoration and payments as applicable, have been met. Should the scale and scope of the production change mid-production, the security deposit may be increased.

#### **4.13. Local Sourcing**

The production company will make every effort to utilize certified local businesses and services throughout the course of production activity, including pre- and post-production work. Visit [www.filminsudbury.ca](http://www.filminsudbury.ca) for information on industry resources in Sudbury.

#### **4.14. Acknowledgement**

The City of Greater Sudbury wishes to enhance its ability to attract commercial, video and film production. To promote our City we ask for:

- Mention in the credits in the form of a City of Greater Sudbury logo if municipal support was accessed, or “Filmed on location in the City of Greater Sudbury” otherwise
- A letter confirming that the City of Greater Sudbury will receive a screen credit on the final film/video
- Any stills/clips/etc. filmed in Greater Sudbury to be utilized by the City of Greater Sudbury for promotional activities
- Permission to use the film title, film reference, actors/directors/producers/writers names or similar identification of the production in any promotional information used by the City of Greater Sudbury

The Economic Development section respectfully requests copies of any media releases, casting calls or public advertising related to the project while filming in the City of Greater Sudbury.

#### **4.15. Disclaimer**

The City of Greater Sudbury reserves the right to refuse to allow filming or issuance of a Permit to an applicant that does not comply with and/or satisfy the criteria outlined in these guidelines, or to terminate the Permit. Decisions will be made on an individual basis.

# FILM PERMIT APPLICATION & TEMPLATES

## APPENDIX A: Production Information Sheet

**\*Submit Production Information Sheet to [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca) for confidential records prior to filming at the same time as the first Film Location Permit Application.**

Applicant Information		
Production company:		Production title:
Date:		
Name of Applicant:		Position/Title:
Production Company:		Parent production company:
Name of Producer:		Name of Director:
Name of Locations Manager:		Name of Production Manager:
Locations Manager cell:		Locations Manager e-mail:
Local production Office Address:		
Local production office phone:		Local production office fax:
Billing address (if different from above):		
Production information		
Production title:		
Production type: <input type="checkbox"/> Feature film <input type="checkbox"/> Commercial	<input type="checkbox"/> TV movie <input type="checkbox"/> Student project	<input type="checkbox"/> TV series <input type="checkbox"/> Music video <input type="checkbox"/> Other (specify)
Production's country of origin: <input type="checkbox"/> Canadian <input type="checkbox"/> US	<input type="checkbox"/> Canadian/US co-venture <input type="checkbox"/> Other (specify)	
Total budget (\$):		Spent in Greater Sudbury (\$):
Date it will air:		Channel/broadcaster:
Pre-production date:	Camera date:	Wrap date:
Total # of days in Sudbury (prep, camera, wrap):		Total # of different Greater Sudbury locations:
Number of cast and crew (total):		Number of cast and crew (local):
Brief plot synopsis		

## APPENDIX B: Application for Location Permits to Film

**\*Submit Applications to [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca) for approval. Required lead time is 4 or more business days prior to filming, or more based on shoot requirements (see guidelines above). See Checklist for additional document requirements.**

<b>Applicant Information</b>		
Production Company:		Production Title:
Name of Applicant:		Position/Title:
Billing Address:		
City:	Province:	Postal Code:
Cell Phone:	Production Office Phone:	E-mail:
<b>Location Sites</b>		
The following format is suggested for <u>each</u> film location.		
Location Sites (All public roads and properties – attach extra pages as required):		
1)		
2)		
3)		
4)		
Date – commencement of prep work:	Time:	<input type="checkbox"/> AM <input type="checkbox"/> PM
Date – completion of filming:	Time:	<input type="checkbox"/> AM <input type="checkbox"/> PM
Date – completion of restoration:	Time:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<b>ACTIVITY DESCRIPTION</b>		
(State purpose of property use – attach extra pages or maps as required)		
<p>Check as appropriate:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Intermittent traffic stoppages (PDO required)</li> <li><input type="checkbox"/> Road closure required (PDO required)</li> <li><input type="checkbox"/> Travelling shot (PDO required)</li> <li><input type="checkbox"/> Other reason for PDO required (<b>specify</b>)</li> <li><input type="checkbox"/> Sidewalk or other right-of-way occupancy (<b>specify</b>)</li> <li><input type="checkbox"/> Parking plan required</li> <li><input type="checkbox"/> Use of municipal facilities/property (<b>specify</b>)</li> <li><input type="checkbox"/> Special effects (<b>specify</b>)</li> <li><input type="checkbox"/> Alteration or construction of temporary structures, including signage (<b>specify</b>)</li> <li><input type="checkbox"/> Modification of municipal infrastructure (<b>specify</b>)</li> <li><input type="checkbox"/> Noise by-law exemption or filming at unusual hours (<b>specify</b>)</li> <li><input type="checkbox"/> Utility and site locates required (<b>specify</b>)</li> </ul>		
<b>CHECKLIST of applicant's responsibilities</b>		
The following are the applicant's responsibility and the information must be on file with the Film Liaison prior to filming according to the required lead time. Detailed instructions and required lead times are listed in the City of Greater Sudbury's <i>Filming Guidelines Handbook</i> .		



Required in all cases:

- ☐ Completed Film Permit Application (this document)
- ☐ Production Information Sheet (see Appendix for template)
- ☐ Certificate of insurance and insurance claims contact information
- ☐ Script
- ☐ Shooting locations schedule

Required if applicable:

- ☐ Municipal facilities requests and proof of payment (i.e. facility rental, building permits, road closures, etc.)
- ☐ Parking plan for production vehicles (see Appendix for template)
- ☐ Special effects filming site map (see Appendix for template)
- ☐ Copy of all notifications to residents/businesses (see Appendix for template)
- ☐ Proof of Paid Duty Police Officer contract
- ☐ Proof of permission granted for right-of-way interruption
- ☐ Proof of building permits for temporary structures

OFFICE USE ONLY – Special conditions

I certify that all of the information above is to the best of my knowledge true, correct and complete. I understand that the City of Greater Sudbury will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

**Notice of Collection**

Any personal information on this form is collected under the authority of section 10 the *Municipal Act, 2001*, S.O. 2001, c.25 and will be used to apply for film permit in the City of Greater Sudbury. Questions about the collection of your information may be directed to the Business Development Officer, Growth and Development Department at P.O. Box 5000, Station A 200 Brady Street, Sudbury, ON P3A 5P3 or by calling 311 and asking for the Business Development Officer.

## APPENDIX C: Sample Parking Plan

**\*Submit parking plans to [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca) at time of Film Permit Application (4 or more business days prior to filming) for approval.**

A parking plan must be submitted when production vehicles and/or trailers are used at each filming location. If required, a review and approval of parking will then be conducted by the City of Greater Sudbury Parking Department and related municipal department representatives in association with the Greater Sudbury Police Service, Fire and Ambulance Services.

The production company will be issued a pre-determined number of Red Film Parking Cards, which must be displayed in all production vehicles along with a copy of the Film Permit.

Sketches to Include:

- Identify North direction
- Identify existing landmarks/infrastructure (i.e. bus stops, traffic lights, etc.)
- Identify street names
- Identify location and number of production vehicles
- Identify location of camera/dolly track, equipment, etc.
- Identify movement of scenes, traffic/pedestrian interruptions, barricades, etc.
- Identify parking meter numbers and/or parking lot names as applicable

## APPENDIX D: Sample Special Effects Filming Map

**\*Submit special effects plans to [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca) at time of Film Permit Application (4 or more business days prior to filming) for approval.**

A special effects filming site map must be submitted when guns, gunfire, explosives, bomb/mock ups, flash powder, detonators, and flammable liquids/materials will be used and/or other dangerous stunts will be performed.

The applicant must provide a copy of the map, which explains where all special effects will occur, to the Film Liaison who will work with the Greater Sudbury Police, Fire and Ambulance Services on necessary approvals.

Sketches to Include:

- Identify North direction Identify existing infrastructure (i.e. hydrants, traffic lights, etc.)
- Identify street names Identify location of production vehicles Identify location of camera/dolly track, equipment, etc.
- Identify movement of scenes, traffic/pedestrian interruptions, barricades, etc.
- Identify location and type of special effect(s)
- Name and contact information of on-site Certified Special Effects Supervisor

## APPENDIX E: Sample Filming Notification Letter to Businesses/Residents

**\*Submit notification letters to [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca) at time of Film Permit Application (4 or more business days prior to filming) for approval.**

(Insert your logo and company information here)

### FILMING NOTIFICATION

Dear Property Owner,

Please be advised that filming in your immediate area will occur *(insert date)* to *(insert date)*.

Production crews will be operating at film location *(insert address and/or location description)* during this period.

The filming of this production will include: *(insert appropriate activities and descriptions as appropriate)*

- ✓ Temporary street closures
- ✓ Intermittent traffic interruptions
- ✓ Parked production crew vehicles
- ✓ Alterations to the neighbourhood
- ✓ Costumed cast and props
- ✓ Controlled special effects including: *(insert nature of special effect i.e. explosion)*

Thank you in advance for your cooperation and understanding. *(Insert production company name)* has been working with the City of Greater Sudbury in order to minimize disruption while filming in the community. Please see the Cast & Crew Conduct expectations on the reverse of this letter.

We appreciate your generous support and welcome you to observe filming from a safe distance without compromising the set.

For further information please contact:

*(Insert Production Crew contact name and phone number/e-mail address)*

Or

Jonathon Condratto, Business Development Officer & Film Liaison, City of Greater Sudbury

At: 705-674-4455 ext 4429 or [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca)

*Ce document est disponible en français sur demande.*

Cc: Greater Sudbury Development Corporation

## APPENDIX F: Code of Conduct for Cast & Crew

**\* Film and television productions are all guests in residential and commercial areas and shall treat all locations, as well as the members of the public, with courtesy. It is the responsibility of each producer/production company to ensure that cast and crew comply with this Code of Conduct. Filming notification letters distributed in the neighbourhood or business district should include this one-page Code of Conduct (PDF).**

### TO THE PUBLIC

If you find this production company is not adhering to this Code of Conduct, please call the City of Greater Sudbury at 705-674-4455 ext 4429, Monday-Friday between the hours of 8:30 am and 4:30 pm; e-mail at [Film@GreaterSudbury.ca](mailto:Film@GreaterSudbury.ca).

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Title of Production

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Production Manager

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Phone Number

- 1) When filming in a neighbourhood or business district, proper notification is to be provided to each merchant or resident directly affected by filming activity (this includes parking and base camp areas). The filming notice shall include:
  - a. Name of production company, title of production
  - b. Production type (feature film, movie of the week, mini-series, TV pilot, TV special, etc.)
  - c. Type, duration and description of activity (i.e. times, dates and number of days, including prep and strike)
  - d. Company contact:

---

Location Manager (LM)

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Assistant Location Manager (ALM)

- 2) The code of conduct shall be attached to every filming notification which is distributed in the neighbourhood or business district.
- 3) Any production company intending to film on public property must first obtain a permit from the City of Greater Sudbury.
- 4) Production vehicles arriving on location in or near a residential neighbourhood shall not enter the area before the time stipulated on the permit. Production vehicles shall park one-by-one, turning off engines as soon as possible. Cast and crew vehicles are not covered by the location filming permit and shall observe designated parking areas noted by location managers. This shall appear on the call sheet map. Filming only takes place between 7:00 am and 11:00 pm unless residents are surveyed and a majority has given their approval (written approval where possible, name and address noted if homeowner/tenant/business owner has no objection but does not wish to sign).
- 5) Moving or towing of any vehicle is prohibited without the express permission of the owner of the vehicle or the City.
- 6) Production vehicles shall not block, or park in, driveways without the expressed permission of the driveway owner.
- 7) Pedestrian traffic shall not be obstructed at any time. All cables and similar items must be channeled. Approved traffic interruptions must not exceed 3-minute intervals.
- 8) Cast and crew shall not trespass on residents' or merchants' property. They must remain within the boundaries of the property that has been permitted for filming.
- 9) No alcoholic beverages or banned substances are permitted at any time on any set or location.
- 10) Cast and crew meals shall be confined to the area designated in the location agreement or permit. Individuals shall eat within their designated meal area, during scheduled crew meals. All trash must be disposed of properly upon completion of the meal. All napkins, plates, and coffee cups used in the course of the work day shall be disposed of in the proper receptacles. All catering, crafts service, construction, strike and personal trash must be removed from the location, ensuring that all locations are returned to their original condition.
- 11) Cast and crew shall observe designated smoking areas and always extinguish cigarettes in appropriate containers.

- 12) Removing, trimming and/or cutting of vegetation or trees are prohibited unless approved by the relevant municipal authority (existing City Municipal By-law) or property owner.
- 13) Film crew shall not remove City street signs. This must be done by City Transportation Services staff.
- 14) Use of any municipal infrastructure, such as fire hydrants, is not permitted unless explicitly approved by the City.
- 15) Every member of the cast and crew shall keep noise levels as low as possible at all times. Cast and crew will refrain from the use of lewd or improper language.
- 16) Every member of the crew shall wear a production pass (badge) when required by the location.
- 17) The cast and crew shall not bring guests or pets to the location, unless expressly authorized in advance by the company.
- 18) It is up to the film company to make alternative parking arrangements for residents in possession of a valid parking permit for that area whose vehicles are displaced by the filming activity. Relocating vehicles by towing to accommodate filming or parking will not be permitted.
- 19) The company will comply at all times with the provisions of the filming permit which include adherence to the City of Greater Sudbury By-law 2015-227. A copy of the filming permit shall be on location at all times with the location department.
- 20) The production company appreciates your cooperation and assistance in upholding the code of conduct. Failure to comply with this code of conduct can result in disciplinary action by the production company or your Union, Guild or Association.

Presented To: City Council

Presented: Tuesday, Aug 22, 2017

Report Date Tuesday, Aug 01, 2017

Type: Managers' Reports

## Request for Decision

### Montrose Avenue Development Charge Credit and Cost Sharing Applications

#### Resolution

THAT the City of Greater Sudbury approves the cost sharing and development charge credit applications by Dalron Construction Ltd. for the extension of Montrose Avenue from Forestdale Drive to Woodbine Avenue as recommended in the report entitled "Montrose Avenue Development Charge Credit and Cost Sharing Applications" dated August 1, 2017 from the General Manager of Growth and Infrastructure;

AND THAT the Executive Director of Finance, Assets and Fleet be directed to negotiate and enter into a Development Charge Credit agreement with Dalron Construction Ltd. for the extension of Montrose Avenue from Forestdale Drive to Woodbine Avenue;

AND THAT the General Manager of Growth and Infrastructure be directed to negotiate and enter into a Cost Sharing Agreement with Dalron Construction Ltd. for the extension of Montrose Avenue from Forestdale to Woodbine Avenue, which includes the parameters outlined in the report;

AND FURTHER THAT Development Charge Credits of 50% be funded from the Development Charges Reserve Fund - Roads and the Capital Financing Reserve Fund - Roads and the Cost Sharing portion of 25% be funded from the Growth Related Projects Capital Envelope from prior years.

#### Relationship to the Strategic Plan / Health Impact Assessment

This recommendation is consistent with Council's Strategic Plan. Specifically, priority C under the Growth and Economic Development pillar directs the City to "Provide a welcoming environment that is conducive to investment and reduction of red tape, by removing barriers and attracting new business."

#### Report Summary

#### Signed By

**Report Prepared By**

Kris Longston  
Manager of Community and Strategic Planning  
*Digitally Signed Aug 1, 17*

**Manager Review**

Kris Longston  
Manager of Community and Strategic Planning  
*Digitally Signed Aug 1, 17*

**Division Review**

Jason Ferrigan  
Director of Planning Services  
*Digitally Signed Aug 3, 17*

**Recommended by the Department**

Tony Cecutti  
General Manager of Growth and Infrastructure  
*Digitally Signed Aug 3, 17*

**Financial Implications**

Apryl Lukezic  
Co-ordinator of Budgets  
*Digitally Signed Aug 2, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 3, 17*

Dalron Construction Ltd (Dalron)., the developer of the Nickeldale subdivision, has applied under the Policy on Development Cost Sharing 2016 for the City to consider alternative cost sharing measures and for a development charge credit agreement for the construction of Montrose Avenue from Forestdale Drive to Woodbine Avenue (see attached map). Montrose Avenue is an important north-south link, currently identified as a secondary arterial in the Official Plan, which is proposed to eventually connect Lasalle Boulevard to the future Maley Drive.

The eligible costs expended to date to construct this section of Montrose Avenue to Woodbine is approximately \$1,204,000 and the eligible costs to complete the works is estimated to be approximately \$286,000 for a total of \$1,490,000. Dalron proposes a cost sharing/development charge credit breakdown of 50% development charge credits (estimated at \$745,000), 25% City (estimated at \$372,500) and 25% Developer (estimated at \$372,500). It should be noted that there are additional costs associated with the construction of an extension to Woodbine Avenue that are ineligible and would be the responsibility of Dalron.

It is a principle of the City of Greater Sudbury Policy on Development Cost Sharing 2016 that the City has an interest in cost sharing in situations where there are demonstrated gains in closing the infrastructure gap and opportunities to upgrade infrastructure that would otherwise fall under the City's capital programs. The cost sharing application for Montrose Avenue presents an opportunity for the City to share the cost to create a north south arterial road identified in the City's Official Plan

### **Financial Implications**

The estimated total eligible costs for the completion of Montrose Avenue from Forestdale Drive to Woodbine Avenue are approximately \$1,490,000. In 2016, Council approved that 50% of this cost would be development charge eligible. Dalron is proposing that the remaining eligible amount of approximately \$745,000 be cost shared evenly between the City and Dalron.

There is a remaining uncommitted balance of approximately \$1 million available for Roads/Drainage cost sharing projects from the Growth Related Capital Envelopes. With the approval for Montrose Avenue, there would be an estimated remaining balance \$627,500, with an additional \$225,000 being proposed in the 2018 Budget.

Overall, the funding of the payment of DC credits to the Developer is from the Development Charges Reserve Fund- Roads and the Capital Financing Reserve Fund - Roads. The funding of the City portion of cost sharing costs is from the Growth Related Projects capital envelope.



## **Background:**

The Nickeldale subdivision was originally registered in 1976. In 1990, Regional Council draft approved a plan to re-subdivide most of the previously registered plan. Over the years, there have been a number of extensions to the draft approval as well as minor modifications to the layout. The lands within the plan of subdivision are currently zoned a mix of R1, R2, R3, C1 and Park. This zoning could allow for approximately 450 units in a range of building types upon full build out of the subdivision. The subdivision is owned by Dalron and extends north from Forestdale Drive to the future Maley Drive. The Montrose Avenue road allowance bisects the subdivision from South to North along the eastern side of the property and is owned by the City.

Montrose Avenue currently extends from Lasalle Boulevard to Forestdale Drive. The Official Plan currently shows Montrose Avenue north of Forestdale as a proposed road eventually extending to Maley Drive. The portion of Montrose subject to the cost sharing and development charge credit applications outlined in this report is only the section from Forestdale Drive to Woodbine Avenue. The connection to Woodbine Avenue is crucial as the City will only realize the benefits of this section of Montrose once it is connected to the larger road network.

Dalron started construction of the Montrose Avenue extension north of Forestdale Drive in 2014 for the purposes of developing townhouse blocks on the east side of the road along with single detached homes on the west side. As of January of this year, Dalron has paid approximately \$360,000 in development charges for new units constructed along the extension of Montrose Avenue.

The completed work on Montrose Avenue includes excavating, preparing and installing the road base (base asphalt in some areas) and storm water infrastructure to, and connecting with Woodbine Avenue. The remaining work to complete the road includes road base (in some areas), installing sidewalks and asphalt along with engineering inspection fees.

## **Development Charge Eligible Costs and Cost Sharing Policy Changes:**

On July 12th, 2016 Council directed staff to apply a development charge eligible cost ratio of 50% to five major future roads identified in the Official Plan, including the future Montrose Avenue north to Maley Drive.

On August 9th, 2016 Council adopted an updated Policy on Development Cost Sharing 2016. One of the changes featured in the new policy is the ability for Council to consider alternative cost sharing measures on a case by case basis in situations where a proposed road is identified as a major future road in the Official Plan and creates an improvement in the existing road network.

## Cost Sharing and Development Charge Credit Proposal:

Per section 6.1 (h) of the Policy on Development Cost Sharing 2016, Dalron has provided an alternative cost sharing proposal for the extension of Montrose Avenue from Forestdale Drive to Woodbine Avenue for the costs not covered by development charges. Under this proposal, the applicant would be responsible for 25% of the costs not covered by development charge credits and the City would be responsible for the other 25% of eligible costs. The applicant has also requested to enter into a development charge credit agreement per Development Charges By-law 2014-151.

As part of the application, Dalron's Engineer has provided documentation for the costs of the work completed to date along with an estimate for the work remaining to complete the road and its connection to Woodbine Avenue. These invoices and estimates have been reviewed by City staff and deemed to be reasonable costs for the project. It should be noted that the cost sharing policy and development charge credits would not apply to any water, sewer or other infrastructure meant to service only the Nickeldale subdivision. Additionally, the work included constructing an approximate 55m extension of Woodbine Avenue, which is a local road and would not be eligible for DC credits or cost sharing. The proposed cost sharing formula is outlined in the table below.

	Eligible Costs	DC Credit (50%)	City Share (25%)	Dalron Share (25%)
Cost to Date	\$1,204,000	\$602,000	\$301,000	\$301,000
Cost to Complete	\$286,000	\$143,000	\$71,500	\$101,500*
<b>Total</b>	<b>\$1,490,000</b>	<b>\$745,000</b>	<b>\$372,500</b>	<b>\$402,500</b>

\* Note that Dalron would also be required to pay for approximately \$30,000 of ineligible work to complete the extension of Woodbine.

## Analysis:

The Policy on Development Cost Sharing 2016 allows the City to consider alternative cost sharing measures on a case by case basis in situations where a proposed road is identified as a major future road in the Official Plan and creates an improvement in the existing road network.

In order to maintain flexibility, the Policy on Development Cost Sharing does not prescribe parameters for cost sharing on major future roads as each situation is unique and the policy requires each application to be considered on a case by case basis. In this case, Dalron has requested that the eligible costs not covered by development charge credits be split evenly with the City. This cost sharing ratio is consistent with an alternative cost sharing proposal that Council recently approved for Silver Hills Drive.

The road work that is the subject of the applications includes an approximate 382m long extension of Montrose Avenue north from Forestdale and an approximate 55m long extension of Woodbine Avenue to connect the roads. As part of the draft conditions of approval for the Nickeldale Subdivision, the City required Montrose to be

constructed with a pavement width of 13.5m and sidewalks on both sides. At 13.5m, Montrose is considerably wider than a standard collector road. This extra width is necessary to match the existing Montrose Avenue, which is currently classified as a secondary arterial in the Official Plan. The additional costs to construct Montrose to an arterial standard at 13.5m wide with sidewalks on both sides amounts to an approximate 25% increase over a standard 10m wide collector road with sidewalk on one side. It should be noted that Montrose was reclassified from an arterial road to a collector road in the Transportation Master Plan.

## **General Cost Sharing Principles**

The general principles of the Policy on Development Cost Sharing state that the City is interested in cost sharing in situations where there are demonstrated gains in closing the infrastructure gap or opportunities to upgrade infrastructure that would otherwise fall under the City's capital programs. The cost sharing application submitted by Dalron fits within these general principles as Montrose Avenue is currently identified as a future secondary arterial road in the City's Official Plan. Should the remainder of the Nickeldale subdivision not proceed, the City at some point in the future, may have to construct Montrose Avenue to Maley Drive as part of its roads capital program. This future work may not involve any cost sharing partners and the future costs would likely be higher due to inflation. The current cost sharing proposal would allow the City to complete a portion of its planned motorized and active transportation network (with a connection to Woodbine Avenue) in the short term, while sharing a portion of the construction cost with Dalron.

## **Cost Sharing Agreement Considerations**

The proposed cost sharing application for Montrose Avenue is unique in that much of the work on the road has already been completed by Dalron and the City currently owns the road allowance. Also, the cost to complete the work has been quantified by professional engineers and reviewed by the City but has not been put through the City's procurement process. Finally, the benefit to the City of cost sharing on the Montrose Avenue extension will only be realized once the connection to Woodbine Avenue has been completed, accepted and open to the public.

Therefore, it is recommended that should Council approve the cost sharing application, the cost sharing agreement should contain, amongst other things, provisions to protect the City's interests in relation to the above issues. Namely, that the cost sharing agreement stipulate that the City be responsible for completing the work necessary to finish Montrose and its connection to Woodbine. With the completion of the works being the City's responsibility, the City's procurement process would be followed to ensure the best market pricing for the work and consistency with past practice.

With respect to the issue of ensuring the completion of the work, it is recommended that the cost sharing agreement contain requirements for Dalron to provide payment to the City for their entire estimated share to complete the work and that the parties

adjust for final actual costs once such costs are known. The amount would also include the full cost of any infrastructure that is not eligible for cost sharing.

## **Summary:**

Dalron has submitted development charge credit and alternative cost sharing applications for the construction of Montrose Avenue from Forestdale Drive to, and connecting with, Woodbine Avenue. The proposed break down would see the eligible costs of \$1,490,000 to construct the road shared between development charge credits (50%), the City (25%) and Dalron (25%). It is recommended that the cost sharing agreement contain, but not be limited to, the following parameters:

1. A cost sharing breakdown of eligible costs for the extension of Montrose Avenue from Forestdale Drive to and connecting with Woodbine Avenue as follows:

Dalron Construction Ltd. 25%, City 25%, Development Charges 50%

2. Requirements that all remaining work to complete the construction of the extension of Montrose Avenue from Forestdale Drive to, and connecting with, Woodbine Avenue shall be the responsibility of the City in accordance with the City's procurement process;
3. Requirements for Dalron Construction Ltd. to provide the City with payment for their contribution to complete the construction of the extension of Montrose Avenue from Forestdale Drive to, and connecting, with Woodbine Avenue including any costs for required infrastructure not eligible for cost sharing in advance of the City commencing the work;

The applications are consistent with the City's Policy on Development Cost Sharing 2016 and Council's decision on another cost sharing application for a major road in the Official Plan. Staff recommend approval of the applications and that Council direct staff to negotiate and enter into the necessary cost sharing and development charge credit agreements.

## **Resources Cited:**

City of Greater Sudbury Policy on Development Cost Sharing 2016  
<https://www.greatersudbury.ca/inside-city-hall/landuseplanning/pdf-documents/policy-on-development-cost-sharing/>

City of Greater Sudbury Development Charges By-law 2014-151 and Development Charges Background Study 2104  
<https://www.greatersudbury.ca/living/building-permits/development-charges/>

Manager's Report on Development Charge Eligible Costs for New Major Roads – July 12, 2016

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=27&id=949>

City of Greater Sudbury Council Resolution CC2016-248

<http://agendasonline.greatersudbury.ca/?pg=agenda&action=navigator&id=949&itemid=rec>

Manager's Report on Silver Hills Drive Cost Sharing Application – December 13, 2016

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=24&id=1034>

CALC PLAN FOR

MONTROSE AVENUE

9 LOTS  
LOTS 23, 24, 25, 26 & 27  
ARE ALIGNED LOTS 193, 194, 195 & 196  
REGISTERED PLAN M-1044

GRAPHIC TOWNSHIP OF MCKIM

CITY OF GREATER SUDBURY

D. CT OF SUDBURY

TERRY DEL BOSCO, ONTARIO LAND SURVEYOR

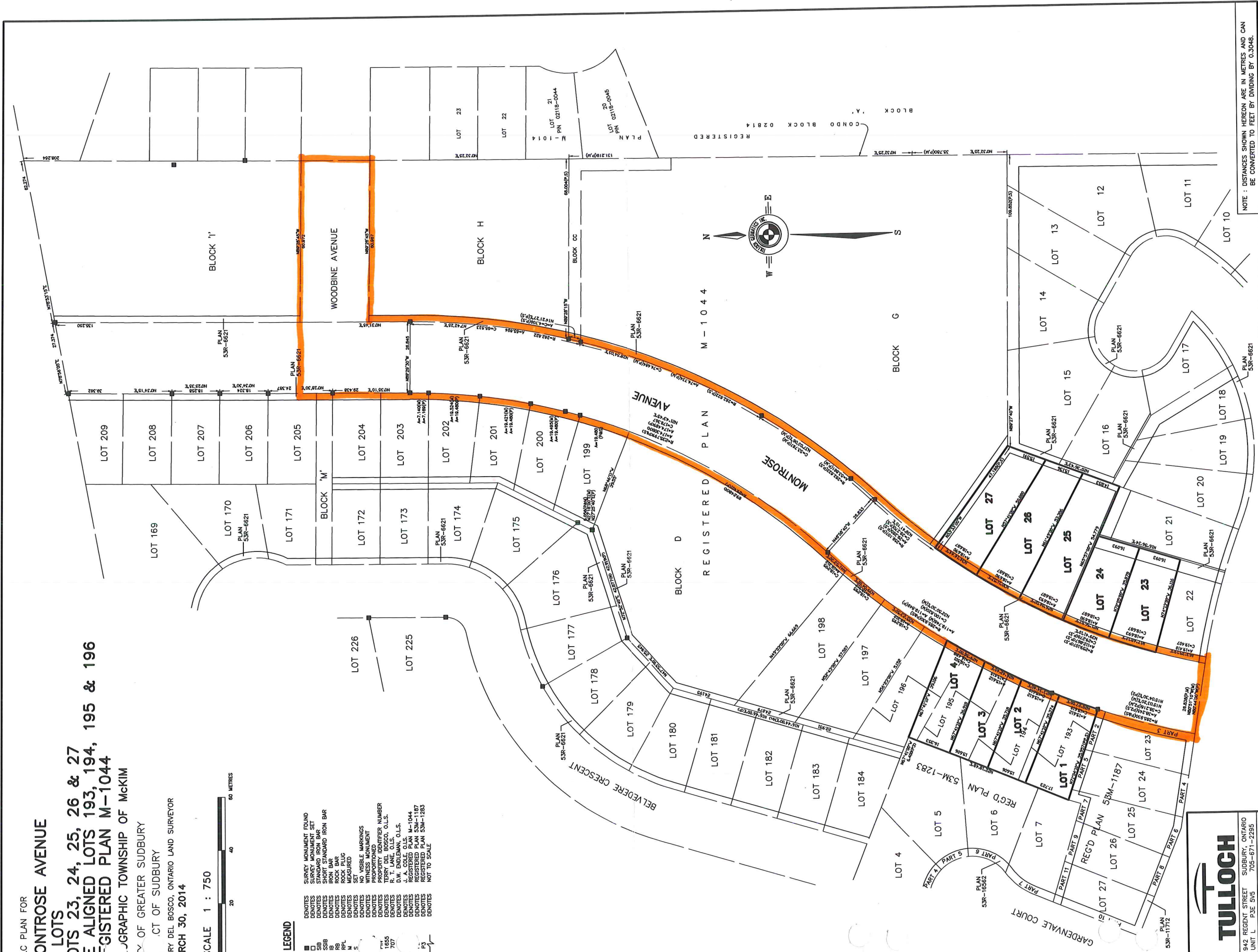
MARCH 30, 2014

SCALE 1 : 750



LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET
- DENOTES SHORT STANDARD IRON BAR
- SSIR DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- RB DENOTES ROCK BAR
- PL DENOTES PLASTER BLOCK
- M DENOTES MEASURED
- S DENOTES SET
- NO VISIBLE MARKINGS
- WITNESS MONUMENT
- PROPERTY IDENTIFIER NUMBER
- TERRY DEL BOSCO, O.L.S.
- R.T. LANE, O.L.S.
- O.M. TOWN, O.L.S.
- O.M. COLE, O.L.S.
- REGISTERED PLAN M-1044
- REGISTERED PLAN 53M-1187
- REGISTERED PLAN 53M-1283
- NOT TO SCALE



NOTE : DISTANCES SHOWN HEREON ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**TULLOCH**

1942 REGENT STREET SUDBURY, ONTARIO  
UNIT L P3E 5V5 705-671-2235

FILE 125585 CALC PLAN PREPARED BY TDB



## Request for Decision

### Event Centre Development

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Wednesday, Aug 09, 2017
Type:	Managers' Reports

### Resolution

#### Resolution 1:

THAT the General Manager of Community Development be authorized to enter into the following agreements:

a. On a single-source basis with Cumulus Architects Inc for the development of a Site Design Strategy at a cost not to exceed \$387,000 plus applicable taxes, with costs to be shared by Gateway Casinos and Entertainment Limited and with 1915695 Ontario Limited (Zulich) such that the City's share does not exceed one-third of the total cost;

b. With Gateway Casinos and Entertainment Limited and with Zulich for sharing the cost of a site concept plan on terms satisfactory to the Chief Administrative Officer and Executive Director, Finance, Assets and Fleet;

#### Resolution 2:

THAT staff be authorized to submit a re-zoning application on behalf, and with the consent, of the property owner to include "public arena" as a permitted use;

#### Resolution 3:

THAT the General Manager of Community Development be delegated authority to negotiate, execute and subsequently amend or extend any agreements, including, without limitation, agreements for cost-sharing, professional and consulting services and for non-competitive purchases with a total acquisition cost of \$50,000 or more, including instruments, assurances and any other documents as may be necessary to complete the Event Centre Project subject to Council's approval of and in accordance with:

- A Site Design Strategy
- A financing plan
- Criteria used to evaluate proposals leading to the selection of a successful proponent to construct the Event Centre;

#### Signed By

**Report Prepared By**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 9, 17*

**Financial Implications**

Ed Stankiewicz  
Executive Director of Finance, Assets  
and Fleet  
*Digitally Signed Aug 9, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 9, 17*

AND THAT a by-law be presented to formalize the decisions and authorities delegated to staff herein.

### **Relationship to the Strategic Plan / Health Impact Assessment**

The Event Centre project aligns with the Corporate Strategic Plan in both the Quality of Life and Place, Priority B: "Maintain great public spaces and facilities to provide opportunities for everyone to enjoy." and Growth and Economic Development, Priority D: "Invest in large projects to stimulate growth and increase conferences, sports and events tourism, and celebrate cultural diversity."

### **Report Summary**

This report recommends the creation of a site design strategy in collaboration with key stakeholders to facilitate an integrated design for the anticipated developments. It also recommends the delegation of authority for project approvals, subject to limits established by Council that include approval of the site concept, a financing plan and evaluation criteria for selecting a proponent to complete the Event Centre's construction.

### **Financial Implications**

If approved as presented, the recommendations authorize the expenditure of up to \$387,000 plus applicable taxes and delegate authority to the General Manager of Community Development for decisions that advance the project according to limits established by Council, including a financing plan. Expenditures incurred in 2017 will be temporarily funded from the Tax Rate Stabilization Reserve pending the approval in the 2018 capital budget of the Event Centre financing plan. The project budget, when established, would be used to replenish the Tax Rate Stabilization Reserve.



## **Event Centre Development**

### **Background**

City Council has received a number of reports regarding a new Event Centre. The most recent, considered at its June 27<sup>th</sup>, 2017 meeting, established a preferred location and directed that a financing plan be included in the 2018 capital budget utilizing a number of funding sources that were described in the report. It authorized the execution of the Option to Purchase Agreement for the subject land and approved an honorarium to be paid to the unsuccessful bidders that were prequalified to bid on the Event Centre's construction.

### **Event Centre Project Update**

The purpose of this report is to seek direction following Council's June 27<sup>th</sup> decision to select the Kingsway site for a new arena/event centre ("Event Centre").

Recommendations for Council's consideration include directions that would establish:

- Council's support for producing a Site Design Strategy and integrated concept plan, with appropriate third party support to undertake the work that ensures a cohesive development and a strong sense of place.
- Cost sharing terms with both Gateway Casinos and 1915695 Ontario Limited (Zulich) regarding site development.
- Authority for staff to submit a re-zoning application to permit a public arena on the Event Centre site on behalf of and with the consent of the property owner.
- Authority for the General Manager of Community Development to prepare, negotiate, review, amend or extend any agreements, including, without limitation, agreements for cost-sharing and for non-competitive purchases with a total acquisition cost of \$50,000 or more, instruments, assurances and any other documents as may be necessary to give full effect to the Project Agreement entered into with the successful proponent identified and to complete the Project subject to Council's approval of:
  - A Site Design Strategy
  - A financing plan
  - The criteria used to evaluate proposals leading to the selection of a successful proponent.

### **Council's Desired Outcome**

Council approved the Kingsway site for the Event Centre based on criteria it accepted and its desire to create synergies with other possible uses, namely a casino and a hotel/conference centre, which would attract visitors from across the region. Further, it expects construction of these buildings to occur concurrently as much as possible.

## Key Stakeholders

It is clear that the City of Greater Sudbury cannot, on its own, produce all the outputs required for achieving Council's desired outcome. Gateway Casinos is a key stakeholder. It intends to build a new casino in Greater Sudbury and has to participate in the work necessary for realizing the desired outcome. It has previously expressed its support for the Kingsway site. Gateway representatives have met with staff over the last several weeks to review how its plans and the City's plans can be co-ordinated.

1915695 Ontario Limited (Zulich) is another key stakeholder. As the landowner of the surrounding property, its development plans should complement both the City's and Gateway's plans. Staff have had several meetings with Zulich over the last several weeks to review how its plans can be co-ordinated.

## Issues

Achieving Council's desired outcome involves addressing several issues:

- A comprehensive and integrated approach to site planning and development
- Land use planning approvals
- Project governance, resourcing and coordination

### Comprehensive and Integrated Site Planning and Development

The Kingsway site is currently undeveloped and lacks a comprehensive plan. The choice to establish it as the location for the new Event Centre, Casino and Hotel, surrounded by other uses, presents an opportunity to prepare a comprehensive design strategy for all of the land holdings and an integrated concept plan for the Event Centre, Casino and Hotel sites. The strategy and plan will maximize the site's potential for achieving Council's desired outcome.

In collaboration with Gateway and Zulich, staff recommends investing in the creation of a Site Design Strategy. This would produce a vision for how the site, when developed, could best realize Council's desired outcome and would be used as the basis for land use planning applications for the Event Centre and Casino developments. Hotel and restaurant uses are currently permitted on the site.

Preliminary discussions suggest the Site Design Strategy would incorporate features (e.g. street network, blocks and lots, built form, public realm, urban design, etc) that allow the separate developments to produce an integrated sense of place. Rather than a traditional development approach that could produce neighbouring buildings but no unique shared space, Gateway and Zulich have expressed interest in collaborating on a strategy and plan to guide short and long term development opportunities. The intended result is a high quality, cohesive place. With such collaboration, all stakeholders share responsibility for creating a place that would make it a destination within the city and region. Several examples of such developments exist across North America.

Staff recommend a single-source award to Cumulus Architects for the completion of a Site Design Strategy. There is a time-limited opportunity to collaborate and integrate the Arena and Casino projects before development approvals for each project must proceed independently. Given the narrow window, there is insufficient time to accommodate a full RFP process for developing the Site Design Strategy. All three parties support the award to Cumulus Architects.

Cumulus is the architect for the Gateway Casino project. It is intimately familiar with Gateway's operational model, security and servicing needs. Casinos have strict design parameters, and these are the constraints in an integrated project that are the most challenging to overcome.

Cumulus would lead a team of consultants to prepare a Site Design Strategy, co-ordinate the background studies to modify existing approvals and/or apply for new development approvals, as required, and consult with all relevant stakeholders. This would produce a coordinated and comprehensive development approach between the City and the Gateway facilities. However, each stakeholder would pursue its own project under its own control thereafter.

The Strategy and Plan would take approximately 8 weeks to produce, including public consultation. The cost is anticipated to be \$387,000 plus applicable taxes. The City's share would be one third of the cost, or approximately \$130,000.

#### Land Use Planning Approvals

The zoning for the site does not currently permit a public arena (Event Centre) or casino. A Zoning By-law amendment and Site Plan is required to permit the Event Centre's construction. The Casino requires an Official Plan amendment, Zoning By-law amendment and Site Plan approval to permit its construction on the site.

Since Zulich continues to own the property, both the City and Gateway require its authorization to submit the necessary planning applications that would begin the official plan amendment and rezoning processes. Meanwhile, Zulich needs to construct the street that would allow access to the site. The road's completion is required before building permits can be issued and Event Centre or Casino construction could commence.

#### Project Governance, Resourcing and Coordination

##### **Steering Committee**

The Large Project Steering Committee established in 2016 to guide the analysis of the four large projects selected by City Council will remain in place for the duration of the work required to bring each project to a conclusion. Chaired by the Chief Administrative Officer, its role is to direct the progress of the projects and provide sufficient, appropriate information to support Council's decisions about all four large

projects. Catherine Matheson, General Manager of Community Development, is a member of the Steering Committee and will serve as Event Centre Project Sponsor.

The General Manager of Growth and Infrastructure, Tony Cecutti, will continue to participate on the Steering Committee. However, Mr. Cecutti's portfolio is exclusively designed to serve in a regulatory role relative to this project. With responsibilities for Planning Approvals, matters within the Ontario Building Code, matters related to roads, sewer and water infrastructure, and matters related to Source Protection, his role and portfolio have been specifically excluded from project execution to preserve the community's need for the municipality's regulatory role to be fulfilled.

### **Event Centre Stakeholders Functional Committee**

Council's desired outcome requires collaboration with key stakeholders. Subject to further discussion with Gateway and Zulich, staff anticipate forming an Event Centre Stakeholders Functional Committee. The purpose of the Committee is to maintain a shared focus on achieving the vision established by the Site Design Strategy, communicate with each other about each party's progress and collaborate to ensure concurrent development occurs as much as possible.

### **Staffing Requirements**

Generally, the development of an Event Centre is complex. Combined with the potential for coordinating parallel development work by Gateway Casinos and a hotel developer, current staff resources are insufficient to properly support the project.

For this project to successfully achieve Council's desired outcome and appropriately manage risk, dedicated resources need to be assigned to execute the work, manage the project schedule and work with key stakeholders. A Project Director will be assigned full-time to this project, reporting to the General Manager of Community Development. He/she will be responsible for designing and executing a project schedule, managing staff resources and contractors required for the work and collaborating with stakeholders. Where staff are reassigned to this project their regular duties will be backfilled where required, with funding provided by the project budget.

### **Delegation of Council's Authority**

Staff recommends Council delegate authority to the General Manager of Community Development to approve documentation, negotiate terms and execute agreements that support the project's successful on-time completion. Such authority would be applied according to the Site Design Strategy and financial terms established by Council. Maintaining a project schedule that respects the pace associated with neighboring private developments requires delegated authority from City Council to the Project Sponsor.

This means, for example, that where the City may need to establish contract terms to give full effect to a Project Agreement, the Project Sponsor would be empowered to do

so. The additional documentation could include such items as agreements with lenders, warranty certificates, undertakings, and closing certificates, all of which are typical for large commercial transactions of this type. It would enable the award of the construction contract following an evaluation of proposals that used the criteria Council approved for inclusion in the RFP.

Further, the delegated authority would permit the Project Sponsor to establish and execute agreements with key stakeholders regarding risk management, scheduling and cost sharing. This would be particularly applicable, for example, when coordinating site preparation work.

Regular reporting to Council will continue throughout the project. Council would retain authority over the project's key decisions, namely the approval of a concept plan, a financing plan and the criteria used to evaluate proposals leading to the selection of a successful proponent. Meanwhile, delegating authority to the Project Sponsor establishes a single point of accountability and enables effective, timely coordination with key stakeholders.

## **Next Steps**

Staff anticipate the following next steps:

1. Proceed with the development of the overall site strategy and integrated concept plan.
2. Planning approvals: for the City, this involves seeking a Zoning By-law amendment; for Gateway, this involves an Official Plan amendment and Zoning By-law amendment; for Zulich, this involves securing detailed engineering approval to proceed with the construction of the street and registration of a part of the draft approved Plan of Subdivision.
3. Update bid document as required to reflect results of Site Design Strategy.

## **References**

City Council, June 27, 2016:

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=1&id=1130>

City Council, April 11, 2017:

<http://agendasonline.greatersudbury.ca/index.cfm?pg=feed&action=file&agenda=report&itemid=23&id=1125>

City Council, March 7, 2017:

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&lang=en&id=1124&minutes=1>

City Council, December 13, 2016

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=1034&itemid=12449&lang=en>

City Council, July 12, 2016

<http://agendasonline.greatersudbury.ca/index.cfm?pg=agenda&action=navigator&id=943&itemid=10989&lang=en>

## Request for Decision

### 2017 Tax Extension Agreements

Presented To:	City Council
Presented:	Tuesday, Aug 22, 2017
Report Date	Thursday, Jul 20, 2017
Type:	By-Laws
By-Law:	2017-140

#### Resolution

For Information Only

#### Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

#### Report Summary

Once a tax arrears certificate is registered against a property, the Municipal Act provides the authority for a property owner to enter into a repayment plan under certain conditions. The plan is referred to as a tax extension agreement and requires the passage of a municipal by-law. This report deals with the 2017 Phase II tax accounts that are eligible for a tax extension agreement.

#### Financial Implications

There are no financial implications.

#### Signed By

**Report Prepared By**

Tony Derro  
Manager of Taxation  
*Digitally Signed Jul 20, 17*

**Division Review**

Ed Stankiewicz  
Executive Director of Finance, Assets  
and Fleet  
*Digitally Signed Jul 21, 17*

**Recommended by the Department**

Kevin Fowke  
General Manager of Corporate  
Services  
*Digitally Signed Aug 4, 17*

**Financial Implications**

Ed Stankiewicz  
Executive Director of Finance, Assets  
and Fleet  
*Digitally Signed Jul 21, 17*

**Recommended by the C.A.O.**

Ed Archer  
Chief Administrative Officer  
*Digitally Signed Aug 4, 17*

## Background

Part XI of the Municipal Act provides the authority for the collection of tax arrears by the registration of a tax arrears certificate (lien) on the title of such properties. After a tax arrears certificate is registered the owner of the property has one year to pay the property taxes in full. This one year period is called the redemption year. Section 378 (1) of the Municipal Act provides for the repayment of tax arrears by way of a tax extension agreement in favor of an eligible owner, spouse of owner, mortgagee or tenant in occupation of the land. The applicant must meet the terms and conditions of the tax extension agreement and the agreement must be ratified by City Council by by-law before the expiry of the redemption period.

A tax extension agreement is optional for a municipality, however in the past the City of Greater Sudbury has utilized this process and it has proven successful in the collection of the City's tax arrears.

The attached Schedule A outlines the 2017 Phase II tax accounts that are eligible for a tax extension agreement. The passing of a by-law will provide the authority for the Executive Director of Finance, Assets and Fleet to execute the tax extension agreements on behalf of the City of Greater Sudbury. This authority will facilitate the processing of tax extension agreements throughout the redemption year.

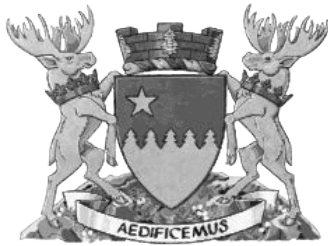


SCHEDULE A TO BY-LAW 2017-140
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File Number	Roll Number	Registration Date	Redemption Date
17-73	120.002.03020	June 14, 2017	June 14, 2018
17-97	170.001.12400	June 14, 2017	June 14, 2018
17-107	010.011.09000	June 14, 2017	June 14, 2018
17-108	010.012.00900	June 14, 2017	June 14, 2018
17-109	010.018.04411	June 14, 2017	June 14, 2018
17-110	010.028.03300	June 14, 2017	June 14, 2018
17-111	010.030.00100	June 14, 2017	June 14, 2018
17-112	020.002.21212	June 14, 2017	June 14, 2018
17-113	020.004.06800	June 14, 2017	June 14, 2018
17-114	020.004.10900	June 14, 2017	June 14, 2018
17-115	020.024.04000	June 14, 2017	June 14, 2018
17-116	020.028.00717	June 14, 2017	June 14, 2018
17-117	030.027.06231	June 14, 2017	June 14, 2018
17-118	040.002.05200	June 14, 2017	June 14, 2018
17-120	040.005.05000	June 14, 2017	June 14, 2018
17-121	040.007.08700	June 14, 2017	June 14, 2018
17-122	040.027.06400	June 14, 2017	June 14, 2018
17-123	050.015.00900	June 14, 2017	June 14, 2018
17-124	050.019.05200	June 14, 2017	June 14, 2018
17-125	050.034.04000	June 14, 2017	June 14, 2018
17-126	050.039.01601	June 14, 2017	June 14, 2018
17-127	060.017.01402	June 14, 2017	June 14, 2018
17-128	060.019.05300	June 14, 2017	June 14, 2018
17-129	070.012.05100	June 14, 2017	June 14, 2018
17-130	070.016.02100	June 14, 2017	June 14, 2018
17-131	070.022.03800	June 14, 2017	June 14, 2018
17-132	070.025.05100	June 14, 2017	June 14, 2018
17-133	070.030.08500	June 14, 2017	June 14, 2018
17-134	080.004.03000	June 14, 2017	June 14, 2018
17-135	090.004.08800	June 14, 2017	June 14, 2018
17-136	090.008.09200	June 14, 2017	June 14, 2018
17-137	090.018.06700	June 14, 2017	June 14, 2018
17-138	110.001.27601	June 14, 2017	June 14, 2018
17-139	110.002.02803	June 14, 2017	June 14, 2018
17-140	120.003.12100	June 14, 2017	June 14, 2018
17-142	130.002.15900	June 14, 2017	June 14, 2018

17-143	140.002.22900	June 14, 2017	June 14, 2018
17-144	150.001.16400	June 14, 2017	June 14, 2018
17-145	160.011.12900	June 14, 2017	June 14, 2018
17-146	160.015.00914	June 14, 2017	June 14, 2018
17-147	160.015.00915	June 14, 2017	June 14, 2018
17-148	160.015.00921	June 14, 2017	June 14, 2018
17-149	160.021.09216	June 14, 2017	June 14, 2018
17-150	170.007.02300	June 14, 2017	June 14, 2018
17-151	170.009.02300	June 14, 2017	June 14, 2018
17-152	170.012.05304	June 14, 2017	June 14, 2018
17-153	170.012.15372	June 14, 2017	June 14, 2018
17-154	170.005.21601	June 14, 2017	June 14, 2018
17-155	170.017.17976	June 14, 2017	June 14, 2018
17-157	170.018.24501	June 14, 2017	June 14, 2018
17-158	170.019.11000	June 14, 2017	June 14, 2018
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17-161	170.022.14300	June 14, 2017	June 14, 2018
17-162	170.022.20100	June 14, 2017	June 14, 2018
17-163	170.023.00700	June 14, 2017	June 14, 2018
17-164	170.023.03000	June 14, 2017	June 14, 2018
17-165	170.023.06500	June 14, 2017	June 14, 2018
17-166	170.024.00100	June 14, 2017	June 14, 2018
17-167	170.025.02300	June 14, 2017	June 14, 2018
17-169	170.025.07111	June 14, 2017	June 14, 2018
17-171	190.002.05780	June 14, 2017	June 14, 2018
17-172	190.003.02200	June 14, 2017	June 14, 2018
17-173	190.003.12000	June 14, 2017	June 14, 2018
17-174	190.004.08000	June 14, 2017	June 14, 2018
17-175	190.005.07600	June 14, 2017	June 14, 2018
17-176	190.005.11000	June 14, 2017	June 14, 2018
17-177	190.006.17000	June 14, 2017	June 14, 2018
17-178	210.002.11104	June 14, 2017	June 14, 2018
17-179	210.005.01158	June 14, 2017	June 14, 2018
17-180	210.007.03100	June 14, 2017	June 14, 2018
17-181	210.007.03900	June 14, 2017	June 14, 2018
17-182	210.009.07100	June 14, 2017	June 14, 2018
17-183	210.012.02700	June 14, 2017	June 14, 2018
17-184	210.012.17700	June 14, 2017	June 14, 2018
17-185	210.015.09500	June 14, 2017	June 14, 2018
17-186	210.015.11500	June 14, 2017	June 14, 2018
17-187	220.001.20200	June 14, 2017	June 14, 2018
17-188	230.001.04100	June 14, 2017	June 14, 2018
17-190	230.004.16800	June 14, 2017	June 14, 2018
17-191	230.004.23800	June 14, 2017	June 14, 2018
17-192	230.005.07600	June 14, 2017	June 14, 2018
17-193	230.005.10200	June 14, 2017	June 14, 2018

17-194	240.001.07200	June 14, 2017	June 14, 2018
17-195	240.001.08500	June 14, 2017	June 14, 2018
17-196	240.002.05500	June 14, 2017	June 14, 2018
17-197	240.002.12100	June 14, 2017	June 14, 2018
17-198	240.002.15301	June 14, 2017	June 14, 2018
17-199	250.003.07200	June 14, 2017	June 14, 2018
17-200	250.003.34810	June 14, 2017	June 14, 2018



# City of Greater Sudbury Charter

**WHEREAS** Municipalities are governed by the Ontario Municipal Act, 2001;

**AND WHEREAS** the City of Greater Sudbury has established Vision, Mission and Values that give direction to staff and City Councillors;

**AND WHEREAS** City Council and its associated boards are guided by a Code of Ethics, as outlined in Appendix B of the City of Greater Sudbury's Procedure Bylaw, most recently updated in 2011;

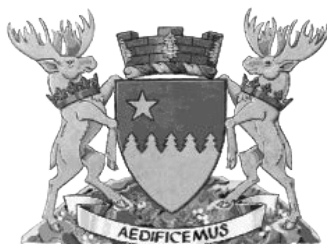
**AND WHEREAS** the City of Greater Sudbury official motto is "Come, Let Us Build Together," and was chosen to celebrate our city's diversity and inspire collective effort and inclusion;

**THEREFORE BE IT RESOLVED THAT** Council for the City of Greater Sudbury approves, adopts and signs the following City of Greater Sudbury Charter to complement these guiding principles:

**As Members of Council, we hereby acknowledge** the privilege to be elected to the City of Greater Sudbury Council for the 2014-2018 term of office. During this time, we pledge to always represent the citizens and to work together always in the interest of the City of Greater Sudbury.

**Accordingly, we commit to:**

- Perform our roles, as defined in the Ontario Municipal Act (2001), the City's bylaws and City policies;
- Act with transparency, openness, accountability and dedication to our citizens, consistent with the City's Vision, Mission and Values and the City official motto;
- Follow the Code of Ethical Conduct for Members of Council, and all City policies that apply to Members of Council;
- Act today in the interest of tomorrow, by being responsible stewards of the City, including its finances, assets, services, public places, and the natural environment;
- Manage the resources in our trust efficiently, prudently, responsibly and to the best of our ability;
- Build a climate of trust, openness and transparency that sets a standard for all the City's goals and objectives;
- Always act with respect for all Council and for all persons who come before us;
- Ensure citizen engagement is encouraged and promoted;
- Advocate for economic development, encouraging innovation, productivity and job creation;
- Inspire cultural growth by promoting sports, film, the arts, music, theatre and architectural excellence;
- Respect our historical and natural heritage by protecting and preserving important buildings, landmarks, landscapes, lakes and water bodies;
- Promote unity through diversity as a characteristic of Greater Sudbury citizenship;
- Become civic and regional leaders by encouraging the sharing of ideas, knowledge and experience;
- Work towards achieving the best possible quality of life and standard of living for all Greater Sudbury residents;



# Charte de la Ville du Grand Sudbury

**ATTENDU QUE** les municipalités sont régies par la Loi de 2001 sur les municipalités (Ontario);

**ATTENDU QUE** la Ville du Grand Sudbury a élaboré une vision, une mission et des valeurs qui guident le personnel et les conseillers municipaux;

**ATTENDU QUE** le Conseil municipal et ses conseils sont guidés par un code d'éthique, comme l'indique l'annexe B du Règlement de procédure de la Ville du Grand Sudbury dont la dernière version date de 2011;

**ATTENDU QUE** la devise officielle de la Ville du Grand Sudbury, « Ensemble, bâtissons notre avenir », a été choisie afin de célébrer la diversité de notre municipalité ainsi que d'inspirer un effort collectif et l'inclusion;

**QU'IL SOIT RÉSOLU QUE** le Conseil de la Ville du Grand Sudbury approuve et adopte la charte suivante de la Ville du Grand Sudbury, qui sert de complément à ces principes directeurs, et qu'il y appose sa signature:

**À titre de membres du Conseil**, nous reconnaissons par la présente le privilège d'être élus au Conseil du Grand Sudbury pour le mandat de 2014-2018. Durant cette période, nous promettons de toujours représenter les citoyens et de travailler ensemble, sans cesse dans l'intérêt de la Ville du Grand Sudbury.

**Par conséquent, nous nous engageons à :**

- assumer nos rôles tels qu'ils sont définis dans la Loi de 2001 sur les municipalités, les règlements et les politiques de la Ville;
- faire preuve de transparence, d'ouverture, de responsabilité et de dévouement envers les citoyens, conformément à la vision, à la mission et aux valeurs ainsi qu'à la devise officielle de la municipalité;
- suivre le Code d'éthique des membres du Conseil et toutes les politiques de la municipalité qui s'appliquent à eux;
- agir aujourd'hui pour demain en étant des intendants responsables de la municipalité, y compris de ses finances, biens, services, endroits publics et du milieu naturel;
- gérer les ressources qui nous sont confiées de façon efficiente, prudente, responsable et de notre mieux;
- créer un climat de confiance, d'ouverture et de transparence qui établit une norme pour tous les objectifs de la municipalité;
- agir sans cesse en respectant tous les membres du Conseil et les gens se présentant devant eux;
- veiller à ce qu'on encourage et favorise l'engagement des citoyens;
- plaider pour le développement économique, à encourager l'innovation, la productivité et la création d'emplois;
- être une source d'inspiration pour la croissance culturelle en faisant la promotion de l'excellence dans les domaines du sport, du cinéma, des arts, de la musique, du théâtre et de l'architecture;
- respecter notre patrimoine historique et naturel en protégeant et en préservant les édifices, les lieux d'intérêt, les paysages, les lacs et les plans d'eau d'importance;
- favoriser l'unité par la diversité en tant que caractéristique de la citoyenneté au Grand Sudbury;
- devenir des chefs de file municipaux et régionaux en favorisant les échanges d'idées, de connaissances et concernant l'expérience;
- viser l'atteinte de la meilleure qualité et du meilleur niveau de vie possible pour tous les résidents du Grand Sudbury.