

Request for Decision

2019 Schedule of Meeting Dates - Council and Committees

Presented To:	City Council
Presented:	Tuesday, Aug 14, 2018
Report Date	Thursday, Jul 05, 2018
Type:	Routine Management Reports

Resolution

THAT the City of Greater Sudbury approves the 2019 schedule of meeting dates for City Council and Committees, as outlined in the report entitled "2019 Schedule of Meeting Dates - Council and Committees", from the General Manager of Corporate Services, presented at the City Council meeting on August 14, 2018.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters.

Report Summary

This report provides the 2019 schedule of meeting dates for City Council and Committees all in accordance with Procedure By-law 2011-235.

Financial Implications

There are no financial implications.

Signed By

Report Prepared By

Brigitte Sobush
Manager, Clerk's Services/Deputy City Clerk

Digitally Signed Jul 5, 18

Division Review

Eric Labelle
City Solicitor and Clerk
Digitally Signed Jul 9, 18

Financial Implications

Liisa Brule
Coordinator of Budgets
Digitally Signed Jul 25, 18

Recommended by the Department

Kevin Fowke
General Manager of Corporate Services
Digitally Signed Jul 25, 18

Recommended by the C.A.O.

Ed Archer
Chief Administrative Officer
Digitally Signed Jul 27, 18

Background

Attached is the 2019 schedule of meeting dates and start times for City Council, Audit Committee, Community Services Committee, Emergency Services Committee, Finance & Administration Committee, Hearing Committee, Operations Committee, and Planning Committee. Meetings are scheduled in accordance with Procedure By-law 2011-235.

The calendar was developed so as to ensure a meeting free week each month to allow for Members of Council to perform constituency work or other duties. Meetings have been scheduled to allow at least fourteen (14) days between each Council meeting.

The 2019 meeting schedule is being brought forward for approval in order to allow City staff to continue its work on reports being brought to City Council and its Committees, including the entry of such reports on the city's meeting management system. Further, the meeting schedule must be co-ordinated with the POA Court schedule which is finalized by the Regional Senior Justice of the Peace during the summer as Court dates are scheduled several months in advance.

The following information should be noted:

- Budget meetings will be scheduled at a later date, in discussion with the Chair of the Finance & Administration Committee (the meetings will likely take place during the weeks of February 4th and/or February 25th)
- Due to Statutory holidays and the school boards' mid-winter break meetings have been moved to accommodate a meeting free week
- During the months of July and August, the meetings of City Council and its Standing Committees will be held during the weeks of July 8th and August 12th
- To accommodate the Easter and Christmas holiday period, there will only be one Council/Committee meeting held

Once the meeting dates have been approved by Council, they will be included in the electronic calendars.

The City of Greater Sudbury Procedure By-law 2011-235 can be found online at:

<https://www.greatersudbury.ca/inside-city-hall/by-laws/>

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	○	1	2	3	4	5						1	2						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16
							17	18	19	20	21	22	23	17	18	19	20	21	22	23
20	21	22	23	24	25	26	24	25	26	27	28			24	25	26	27	28	29	30
27	28	29	30	31										31						

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	*4	5	6	7	8
14	15	16	17	18	19	20	12	13	*14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	*28	29	30	31		23	24	25	26	27	28	29
														30						

JULY							AUGUST							SEPTEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	○	1	2	3	4	5	6					1	2	3	1	○	2	3	4	5	6	7
7	8	9	10	11	12	13	4	○	5	6	7	8	9	10	8	9	10	11	12	13	14	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21		
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28		
28	29	30	31				25	26	27	28	29	30	31	29	30							

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
							17	18	19	20	21	22	23	22	23	24	○	○	27	28
20	21	22	23	24	25	26	24	25	26	27	28	29	30	29	30	31				
27	28	29	30	31																

Legend:

Council including Special Council Meetings
Start Time 6:00 p.m.

Operations Committee
Start Time 3:00 p.m.

Emergency Services Committee
Start Time 4:00 p.m.

Audit Committee (January/April/June/October)
Start Time 4:00 p.m.

Planning Committee, Operations Committee, and/or Community Services Committee
Start Time TBD

Mid Winter Break (Mar 11-15)

* **Outside Board AGM** (Start time 3:00 p.m.):
May 14, 2019 - Greater Sudbury Housing Corporation
May 28, 2019 - Sudbury Airport Community Development Corp.
June 4, 2019 - Greater Sudbury Utilities Inc.

Planning Committee
Start Time 5:30 p.m.

Community Services Committee
Start Time 6:00 p.m.

Hearing Committee (Tentative)
Start Time 6:00 p.m.

Finance and Administration Committee
including Budget Meetings Start Time 4:00 p.m.
(When Audit Committee meets -- Start Time 6:00 p.m.)

Council, Audit Committee and/or Finance and Administration Committee
Start Time TBD

Office Closed for Public or Other Holidays

Please Note: Budget Meetings will be scheduled at a later date, in discussion with the Chair of the Finance & Administration Committee (Likely during the weeks of February 4th and/or February 25th).